



STATE OF WASHINGTON  
Pharmacy Quality Assurance Commission  
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**Pharmacy Quality Assurance Commission Meeting  
July 14, 2022 - Minutes**

Convene: Chair, Teri Ferreira called the meeting to order July 14, 2022, 9:07 a.m.

***Commission Members:***

Teri Ferreira, RPh, Chair  
Jerrie Allard, Public Member, Vice Chair  
Bonnie Bush, Public Member  
Uyen Thorstensen, CPhT  
Hawkins DeFrance, Nuclear Pharmacist  
Patrick Gallaher, BS, BPharm, MBA, MPH  
Judy Guenther, Public Member  
William Hayes, PharmD, CCHP  
Helen H. Jung, PharmD, MBA  
Tim Lynch, PharmD, MS, FABC, FASHP  
Craig Ritchie, RPh, JD  
Matthew Ray, PharmD  
Ann Wolken, PharmD, RPh

***Staff:***

Marlee O'Neill, Executive Director  
Lindsay Trant, Deputy Director  
Christopher Gerard, AAG  
Hope Kilbourne, Policy Analyst  
Joshua Munroe, Legislative and Rules  
Consultant  
Taifa "Nomi" Peaks, Pharmacist Consultant  
Joanne Miller, Program Manager, Pharmacy  
Amy L Robertson, Communications  
Coordinator and Program Support

***Commission Member Absent:***

Ken Kenyon, PharmD, BCPS

**1. Call to Order Teri Ferreira, Chair.**

**1.1 Meeting Agenda Approval – July 14, 2022**

**MOTION:** Craig Ritchie moved to approve the meeting agenda for July 14, 2022. Hawkins DeFrance, second. Motion carries, 13:0.

**1.2 Meeting Minutes Approval – May 12-13, 2022**

**MOTION:** Craig Ritchie moved to approve the meeting minutes for May 12-13, 2022. Hawkins DeFrance, second. Motion carries, 13:0.

**2. Executive Session - CLOSED to the Public – The commission met in executive session to evaluate the qualifications of an applicant for public employment (the Executive Director) pursuant to RCW 42.30.110(1)(g).**

### 3. New Business

**MOTION:** Tim Lynch moved to confirm Marlee O’Neill as permanent Executive Director and allow the Department of Health to make a formal offer. Craig Ritchie, second. Motion carries, 13:0.

### 4. Consent Agenda

**4.1** National Precursor Log Exchange Monthly Dashboard-May-June 2022

**4.2** Pharmaceutical Firms Application Report

May 2, 2022, thru June 28, 2022

**4.3** Ancillary Utilization Plans Approval

**4.3.1** Acts Pharmacy

**4.3.2** Dayton General Hospital

**4.3.3** Franciscan Multiple Locations

**4.3.4** Key Compounding Pharmacy

**4.3.5** Vashon Pharmacy

**4.3.6** Pomeroy Pharmacy

**4.3.7** Providence Centralia, Aberdeen, Lacey

**4.3.8** Providence Inpatient Centralia, Lacey

**4.4** Pharmacy Technician Training Program Approval

**4.4.1** Costco Pharmacy

**4.4.2** University of Providence Kadlec Regional

**4.4.3** Puget Sound Drug Key Compounding

**4.4.4** Lincoln Pharmacy LLC

**4.4.5** Peace Health Island Medical

**4.4.6** Providence Infusion and Pharmacy Services

**4.4.7** Unity Care NW

**4.4.8** Pharm-A-Save (Duvall Family Drugs)

**4.4.9** MultiCare Health System

**4.4.10** Albertsons Company

**MOTION:** Craig Ritchie moved to approve the consent except items 4.3.1, 4.3.2, 4.3.7, 4.3.8, 4.4.5, 4.4.6, 4.4.7, and 4.4.9 that were pulled for discussion in agenda item 4.5. Hawkins DeFrance, second. Motion carries, 13:0.

### 4.5 Regular Agenda/Items Pulled from 4.3 and 4.4

4.3.1 Acts Pharmacy

4.3.2 Dayton General Hospital

4.3.7 Providence Centralia, Aberdeen, Lacey

4.3.8 Providence Inpatient Centralia, Lacey

4.4.5 Peace Health Island Medical

4.4.6 Providence Infusion and Pharmacy Services

4.4.7 Unity Care NW

4.4.9 MultiCare Health System

**MOTION:** William Hayes moved to approve 4.3.1, 4.3.2, 4.3.7, 4.3.8, 4.4.5, 4.4.6, and 4.4.7 contingent on the ancillary utilization plans or pharmacy technician training program making the revisions– identified in the SBAR. Craig Ritchie, second. Motion carries, 13:0.

**MOTION:** William Hayes moved to approve 4.4.9 contingent on the pharmacy technician training program making the revisions identified in the SBAR. Craig Ritchie, second. Tim Lynch recused. Motion carries, 12:0.

**MOTION:** William Hayes moved to remove WAC 246-874 from items 4.3.7 and 4.3.8. Craig Ritchie, second. Motion carries, 13:0.

## 5. Old Business

**5.1 Office of Customer Service Action Plan Action Plan Update** – Josh Shipe, Deputy Director for the Office of Customer Service at DOH, provided an update on the Office of Customer Service Action Plan. Stakeholders may send applications in PDF form directly to [hsqareview2@doh.wa.gov](mailto:hsqareview2@doh.wa.gov).

**5.2 Presentation by the Washington Recovery and Assistance Program for Pharmacy** – Will Rhodes was unable to join the meeting today. He will present at the next business meeting on September 22, 2022.

### **5.3 FAQ Compounding Animal Drugs from Bulk Drug Substances** – Nomi Peaks

Members of the commission staff, following research of the FDA’s Guidance for Industry #256, as well as Washington State statutes and regulations. The commission determined that exceptions listed in RCW 18.64.011(21) would allow a pharmacy to compound animal drugs from bulk drug stock (BDS) for office-use in nonfood-producing animals so long as one of the exceptions in RCW 18.64.011(21) applied. The commission tasked staff with creating an FAQ on this topic that details these exceptions and clarifies that the definition of “drug” in RCW 18.64.011(14)(b) includes animals.

**MOTION:** Craig Ritchie moved to send the Q&A back to staff to add a reference to 18.64.011(14)(b). Once added, staff may publish the Q&A without further input from commission. Bonnie Bush, second. Motion carries, 13:0.

### **5.4 Discussion on Returning to In-Person Meetings**

**MOTION:** For future regular and special meetings, the commission will follow or adhere to CDC and/or DOH guidelines for in-person meetings and use the more conservative of the two if there is a difference that exists. Bonnie Bush, second. Motion carries, 13:0.

**MOTION:** The August special meeting will be a hybrid meeting that may/can include in-person or remote attendance. Hawkins DeFrance, second. Motion carries, 13:0

### **5.5 Enforcement Discretion on Zero Order Reports**

**MOTION:** Craig Ritchie moved to extend use of enforcement discretion on WAC 246-945-585(1)(b) for one year. Hawkins DeFrance, second. Motion carries, 13:0.

**5.6 Sample Ancillary Utilization Plan (as reviewed by the Pharmacy Practice Subcommittee)** – the commission recommended staff make edits as discussed and to bring the ancillary utilization plan back to the commission at a future meeting.

### **5.7 Mis-fill Guidelines (as reviewed by the Pharmacy Practice Subcommittee)**

**MOTION:** Craig Ritchie moved to approve misfill guidelines as written. Patrick Gallaher, second. Motion carries, 13:0.

## **6. New Business**

### **6.1 Prescription Drug Pick-up Lockers**

**MOTION:** Tim Lynch moved to adopt permit pharmacies to use pharmacy-owned lockers to deliver filled prescriptions without the lockers being included as part of the pharmacy license (i.e., outside of the space licensed as a pharmacy) and requests staff to draft a guidance document for the commission to approve at a future meeting. William Hayes, second. Motion carries, 13:0.

### **6.2 Commission Delegation for 2022-2023**

- **Determination of Maximum Daily Monetary Fine for Failing to Produce Documents Form 1-1-19E.**

**MOTION:** Craig Ritchie moved to keep the fine at \$100 per day for failing to produce documents under RCW 18.130.230 and approve the Determination of Maximum Daily Monetary Fine for Failing to Produce Documents Form 1-1-19E as presented. Bonnie Bush, second. Motion carries, 13:0.

- **BAP Proceedings**

**MOTION:** Craig Ritchie moved to approve Marc Defreyn as BAP officer. Hawkins DeFrance, second. Motion carries, 13:0.

- **Delegation of Signature Authority Form 1-1-19-A**

**MOTION:** Craig Ritchie moved to approve the Delegation of Signature Authority Form 1-1-19-A as presented. Hawkins DeFrance, second. Motion carries, 13:0.

- **Delegation of Decision Making Form 1-1-19C**

**MOTION:** Craig Ritchie moved to approve the Delegation of Decision Making Form 1-1-19C as presented, to delegate decision-making on cases involving pharmaceutical firms to a panel of at least three members, and to the adopt policy statement as presented. Hawkins DeFrance, second. Motion carries, 13:0.

### **6.3 2023 Commission Meeting Dates.**

January 12-13  
March 9-10  
May 4-5  
June 29-30  
August 24-25  
October 19-20  
December 14-15

**MOTION:** Craig Ritchie moved to approve 2023 proposed commission meeting dates. Bonnie Bush, second. Motion carries, 13:0.

## **7. Summary of meeting action items**

- 3.1 – The Department will move forward with the appointment of Marlee as the Executive Director of the commission.
- 4 – Follow-up with ancillary utilization plans and pharmacy technician training program applicants with contingent approvals as directed.
- 5.1 Send a GovDelivery on information for credentialing such as the relevant email addresses and encouraging online applications.
- 5.3 – Amend FAQ to include reference to RCW 18.64.011(14)(b) and publish on website.
- 5.4 – Plan for in-person meeting with remote option for August 5 Special meeting.
- 5.5 – Communicate extension of enforcement discretion on WAC 246-945-585(1)(b) for one more year.
- 5.6 – Revise sample ancillary utilization plan and bring back to pharmacy practice subcommittee.
- 5.7 – Post misfill guidelines on the commission’s website and begin using it.
- 6.1 – Draft guidance document on guidelines that licensees can consider when utilizing lockers.
- 6.2 – Implement and distribute updated delegation agreements. File policy statement on the commission’s delegation with the code reviser.
- 6.3 – File 2023 commission meeting dates with code reviser.

**Business Meeting Adjourned. 4:04 p.m.**