

Updated Post Public Health Emergency (PHE) Waiver Certifier Competency Training (CCT) Guidance

Please use this guidance for staff who are in the “temporary Competent Professional Authority (CPA) status” (i.e., completed the certifier competency training during the COVID-19 waiver period). Temporary CPAs didn’t complete the anthropometric and hematology training and observations and must complete these to provide in-person services.

Training Guidance

1. Trainee: Review the following trainings:

- [DOH STATE WIC Anthropometrics Curriculum](#)
- [DOH STATE WIC Hematology Curriculum](#)

Trainer: Provide opportunity for trainees to ask questions about training.

2. Trainee: Review the following policies:

- [Chapter 9 – Anthropometrics](#)
- [Chapter 10 – Hematology](#)
- [Chapter 14 – Nutrition Risk Criteria](#) - anthropometric and hematological risks

Trainer: Provide opportunity for trainees to ask questions about policies.

3. Trainer & Trainee: Complete the required number of observations for each participant category as shown on the new Measurement and Hematology Observation Log.

Observations help assure trainee is following procedures and is competent in:

- Taking measurements and completing hemoglobin tests (Massimo noninvasive tests and blood tests).
- Assessing growth, prenatal weight gain and hematological risks.
- Discussing growth charts and prenatal weight gain grids with participants and parent guardians.

Note: Trainers don’t need to co-sign for trainees with temporary CPA status while they are completing training and observations for anthropometrics and hematology.


4. Trainer: Sign and date completion of each observation on the new Measurement and Hematology Observation Log.

Certifier/Trainee Name: _____		Agency/Clinic: _____			
Use this form for CPAs in “temporary status” & new trainees completing Certifier Competency Training.					
<ul style="list-style-type: none"> • Trainers must observe the following number of accurate measurements and hemoglobin tests for each trainee, and document the date completed and trainer signature below. Document notes as needed, i.e., if agency doesn’t have a Medical Delegator, etc. 					
Pregnant Participant	Measurements Date Completed	Trainer Signature	Massimo (non-invasive) Date Completed	Trainer Signature	Notes
	1.		1.		
	2.				


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5. Trainer: Assure trainee can successfully complete requirements on the two competency training worksheets (links below). Sign and date the Competency Log to confirm completion. Use the same COVID-19 Certifier Competency Training Documentation form you sent to the state.

- [Anthropometric Competency Worksheet](#)
- [Hematology Competency Worksheet](#)

Washington State WIC Nutrition Program COVID-19 Certifier Competency Training Documentation Form		
 Competency Log		Certifier Name: _____
Competency	Date Completed	Trainer Signature
1. Getting Started on WIC		
2. Communication		
3. Cultural Humility and Implicit Bias		
4. Participant Confidentiality		
5. Anthropometrics		
6. Hematology		

6. Trainer: Document completion of all the above steps by signing and dating the first page of the COVID-19 Certifier Competency Training Documentation form.

Washington State WIC Nutrition Program COVID-19 Certifier Competency Training Documentation Form	
	Certifier Name _____
	Coordinator Name _____
	Agency _____
	Clinic(s) _____
	Date Training Started _____
Temporary COVID-19 Training End Date	_____
	Address to Send Certificate to _____
	Coordinator Signature _____

Anthro/Bloodwork Completed -
Final Training End Date

7. Trainer: Email the completed Measurement and Hematology Observation Log and COVID-19 Competency Training Documentation form to WAWICTraining@doh.wa.gov.

- State staff review the forms.
- Once approved, state staff mail the coordinator a final Certifier Competency Training Certificate.
- Certifier (CPA) is now authorized to perform all certifier duties including anthropometrics and hematology.

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Reminders:

- As always, ensure trainee asks the participant if it's okay for a trainer to join the appointment for training purposes.
- Use the [In-Person Certification Observation Checklist](#) to guide observations and document notes (See Anthropometrics and Hematology sections).
- Continue to support your trainee's learning by taking time after the participant leaves to review the appointment, explore the trainee's experience, and offer feedback and support.

If you have questions, please email the Training Team at WAWICTraining@doh.wa.gov.

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