



STATE OF WASHINGTON  
**DEPARTMENT OF HEALTH**  
PO Box 47852 · Olympia Washington 98504-7852

## **BOARD OF DENTURISTS MEETING MINUTES**

Thursday, August 17, 2023

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Board Members Present: Josh Brooks, Chair  
Cody Carson, Vice-Chair  
Vallan Charron  
Gayle Horner, Public Member  
Keith Gressell, DMD  
Shirlynn Walter, Public Member  
Szilard Zombor  
Eric Hansen, Pro-Tem Member

Board Members Absent: Melissa Brulotte, Pro-Tem Member

Staff Present: Vicki Brown, Health Services Consultant 4  
Trina Crawford, Executive Director  
Cassandra Gerard, Administrative Support  
Christopher Gerard, Assistant Attorney General (AAG)  
Nicole Herrera, Staff Attorney

Others Present: James Anderson  
Lauren Johnson, Washington State Dental Association (WSDA)

**Thursday, August 17, 2023**

### **OPEN SESSION**

#### **1. CALL TO ORDER**

The open session of the business meeting was called to order at 2:05 p.m. by Josh Brooks, Chair.

##### 1.1 Introduction of board members, staff, and audience

The board members, staff, and audience were introduced.

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- 1.2 Public Comment – The public will have an opportunity to provide comments. If you would like to comment during this time, please limit your comments to two minutes. Please identify yourself and who you represent, if applicable, when the Chair opens the floor for public comment.

There were no public comments directed to the board at this time.

- 1.3 Approval of agenda

A motion was made to approve the August 17, 2023 agenda as presented. The motion was seconded, and the board unanimously approved the August 17, 2023 agenda as presented.

- 1.4 Approval of April 27, 2023 business meeting minutes

A motion was made to approve the April 27, 2023 business meeting minutes as presented. The motion was seconded, and the board unanimously approved the April 27, 2023 business meeting minutes as presented.

- 1.5 Approval of June 16, 2023 special meeting minutes

A motion was made to approve the June 16, 2023 special meeting minutes. The motion was seconded, and the board unanimously approved the June 16, 2023 special meeting minutes as presented.

## **2. RULES**

- 2.1 Health Equity Continuing Competency Update

Ms. Brown provided the board with the status of the CR-103P for health equity continuing competency. The health equity continuing competency rule was filed on August 2, 2023 and becomes effective September 3, 2023. The Department of Health distributed the notice and training resources on August 7, 2023.

- 2.2 Prefabricated Implant Abutments

Ms. Brown provided the board with the status of the CR-102 for the prefabricated implant abutment language. The CR-102 is being reviewed by the policy office and expected to be filed in the next two weeks. The rules hearing is scheduled on October 25, 2023 at 12:00 pm.

2.3 WAC 246-812-155 Denturist examination retakes

The board continued discussing the order of examinations and the need for candidates to complete the written examination before attempting the practical examination. The board decided to keep this as an item for a future meeting based on necessity.

**3. GUIDELINE FOR TAKING THE WRITTEN AND CLINICAL EXAMINATIONS**

The board discussed the draft guideline for the order of when candidates can take the written and clinical examinations. A motion was made to enact the written and clinical examinations guideline effective 2024 after spring break and to review the guideline at a future meeting. The motion was seconded and passed unanimously.

**4. 2023 – 2025 BUSINESS PLAN**

The board reviewed their 2023 – 2025 business plan. No changes were recommended.

**5. WRITTEN EXAMINATION REQUEST UPDATE**

Ms. Brown presented the board with an update regarding the two candidates that requested to take the written examination for a fourth time.

**6. DENTAL EDUCATIONAL OUTREACH COMMITTEE**

Mr. Brooks and Dr. Gressell shared updates from the committee meetings held on June 1, 2023 and July 11, 2023. The Dental Educational Outreach Committee is planning an upcoming retreat and is seeking volunteers for their newsletter.

**7. DENTAL COLLABORATION COMMITTEE**

Mr. Brooks and Dr. Gressell shared updates from the committee meetings held on June 6, 2023 and August 14, 2023. The Dental Collaboration Committee recommends to the board not to pursue any policies on sleep apnea treatment or providing vaccines. Dr. Gressell will report there is nothing from the Board of Denturists that needs to be addressed by the Dental Collaboration Committee.

**8. PROGRAM MANAGEMENT REPORT - The Executive Director and Program Manager provided information to the board.**

8.1 Interim Operating Budget Report

Ms. Crawford shared the budget report and positive fund balance. Ms. Crawford has no concerns with the budget or expenses currently.

8.2 Licensing and disciplinary statistics

Ms. Brown provided licensure and disciplinary statistics to the board. Statistics presented are as follows:

<b>CREDENTIAL STATUS</b>	<b>DENTURIST LICENSURE</b>	<b>DENTURIST ALTERNATE LOCATIONS</b>	<b>TOTAL</b>
Active	143	23	166
Revoked	5	---	5
Suspended	8	2	10
Active with Conditions	3	---	3
Inactive	1	---	1
Active on Probation	0	---	0
Retired Active	4	---	4
Voluntary Surrender	1	---	1

8.3 Program staffing update

Ms. Brown reviewed the recent staff realignment which resulted in a change to the administrative support to the board. Ms. Brown also mentioned her upcoming retirement in January 2024.

8.4 New protocol for board member pay

The new pay protocol effective July 1, 2023 was presented to the board. Board members will track their time and submit timesheets after each board meeting using the BCC Timesheet Template.

8.5 Other

There was no additional board business presented to the board at this time.

**9. CONSENT AGENDA - CORRESPONDENCE**

The following item(s) and any additional correspondence received or sent is for the board's information. If separate discussion is desired on an item, a single motion by a board member will place the specific item(s) on the regular business agenda. If there is no motion, there will be no discussion.

No items were added to the Consent Agenda at this time.

## 10. FUTURE AGENDA ITEMS AND PLANNING FOR FUTURE MEETINGS

Ms. Brown shared the rule for health equity continuing education is already in effect and requested it be removed from the future agenda items.

- Budget report
- 2023 – 2025 Business Plan
- Licensing and disciplinary statistics
- Update on rule for prefabricated implant abutments
- Update on the Dental Educational Outreach Committee
- Update on the Dental Collaboration Committee

## 11. ADJOURNMENT

There being no further business before the board, the business meeting was adjourned at 2:44 p.m. on Thursday, August 17, 2023. The next regular meeting is scheduled for Friday, November 17, 2023 and will be held in-person with a virtual component.

Respectfully Submitted By:

Approved By:

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Vicki Brown, Program Manager

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Josh Brooks, Chair  
Board of Denturists