

Childhood Vaccine Program

Office of Immunization | (360) 236-2829 | doh.wa.gov/cvp | wachildhoodvaccines@doh.wa.gov

DOH USE ONLY

Return ID-Expired:
Return ID-Spoiled:
Return ID-Wasted:

Vaccine Loss Log

Month/Year:

Healthcare providers participating in the Washington State Childhood Vaccine Program (CVP) are required to report all vaccine loss that results in unusable vaccine. Each month, post this log on your storage unit to track vaccine loss and to help complete your monthly inventory report online in the Immunization Information System (IIS). At the end of each month, keep this log in your Vaccine Management binder. Providers must submit this log to DOH if:

1. The provider does not report vaccine loss in the IIS.
2. The vaccine loss totals \$2,500.00 or more. Use [Online Vaccine Returns](#) as needed to determine total cost of vaccine loss.

Preferred method of receipt is via scan and email to WAChildhoodVaccines@doh.wa.gov or fax to 360.236.3811.

PIN:	Facility Name:		
Address:	City:	State: WA	Zip:
Contact Name:	Telephone:	Email:	
Please answer the following questions as needed based on the vaccine loss logged:	1. Have you already submitted a return or reconciled your inventory for this loss in the Immunization Information System (IIS)? <input type="checkbox"/> NO <input type="checkbox"/> YES	2. Were any of the non-viable doses administered to patients? <input type="checkbox"/> NO <input type="checkbox"/> YES – How many doses? _____	

Record number of doses, vaccine product details, and reason for vaccine loss in the table below. Use Appendix A as needed for additional NDCs/lot numbers.

***If you have submitted your return online and have your IIS vaccine return ID, only complete the columns indicated below with an asterisk (*).**

*IIS Vaccine Return ID or Vaccine	Date	Number of Doses	Manufacturer	NDC Number	Lot Number	Expiration Date	Vaccine Loss Codes (see below)	*Corrective Action to Prevent Future Vaccine Loss (use additional pages as needed)	Staff Initials

Vaccine Loss Codes:		
1a. Expired	2d. Spoiled: Mechanical failure	3b. Waste: Vial - broken or lost
1b. Expired: Transfer	2e. Spoiled: Vaccine spoiled in transit	3c. Waste: Open multidose vial
2a. Spoiled: Expired BUD	2f. Spoiled: Failure to store properly upon receipt	3d. Waste: Lost or unaccounted for
2b. Spoiled: Natural disaster/power outage	2g. Spoiled: Not properly stored	4. Misuse: Administered to adult
2c. Spoiled: Refrigerator too warm or too cold	3a. Waste: Vaccine drawn into syringe but not administered	5. Recalled vaccine

To request this document in another format, call 1-800-525-0127. Deaf or hard of hearing customers, please call 711 (Washington Relay) or email doh.information@doh.wa.gov.