Q: Can you edit an individual that is already entered into the system, for example, put in a new alias?

A: Yes. Search for the patient. Once you have selected the patient, if you have the appropriate IIS user permissions, you can 'Edit' the Patient Demographics page. Here is a quick reference guide with detailed instructions from the IIS Training Materials Portal:

- Searching, Adding & Editing Patients

Q: What do we do if we don't know the brand or vaccine type?

A: When recording medically verified historical immunization records, if you are unsure which exact vaccine product was administered, review the options in the Vaccination View/Add main menu. At the bottom of this main menu is a drop-down that includes additional options of less common vaccine products, including non-US and 'unspecified' options for certain vaccine families. Additionally, you can reach out to IIS.training@doh.wa.gov or ImmuneNurses@doh.wa.gov for guidance. Vaccine manufacturer is not required when recording historical immunizations, although we encourage you to enter this data if available. This quick reference guide may be helpful:

- Adding, Editing & Deleting Vaccinations

Q: How would you add a vaccine exemption for a patient?

A: At the bottom of the Vaccination View/Add page in the IIS, there is a button labeled 'Special Considerations'. After clicking this button, you will be able to enter Contraindications, Exemptions and/or Precautions. Click the radio button next to Exemption, choose the Vaccine and the Exemption reason. If it is a permanent exemption, click the radio button next to 'Permanent:', then click Save.

Q: Is there a recording of this available for watching?

A: Yes – the recording will be posted on IIS Webinars.

## Q: Would it be possible to ask about how the school report is done?

A: Visit the [(IIS) School Module](#) web page for information and/or reach out to Schoolmodule@doh.wa.gov for reporting through the School Module. For direct school reporting, find out more information on the [Public and Private K-12 Schools Immunization Reporting](#) web page.

Q: What does eligibility mean?

A: Minor patients require VFC eligibility confirmation each time a vaccination is recorded. For more on patient eligibility status click [here](#).

Q: How do you add vaccine when they are immune – lab evidence of immunity?

A: Click the blue menu tab on the left of the page titled 'Serology'. If you do not see this menu tab, reach out to your organization's system administrator to have the IIS user permission added to your account. If you do not have a system administrator, or do not know who that person is, reach out to WAIISHelpDesk@doh.wa.gov. After clicking the blue Serology menu tab, you can enter lab results and click Save.
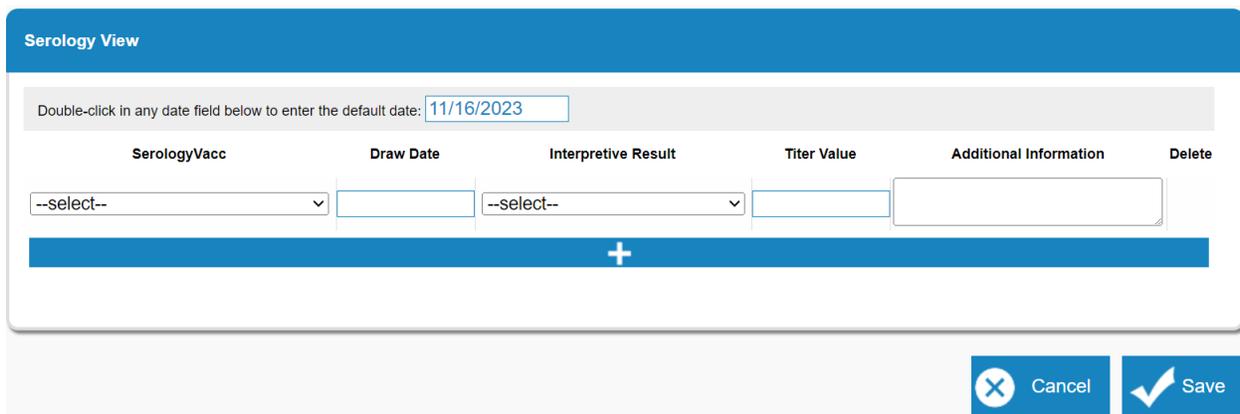
Serology View

Double-click in any date field below to enter the default date: 11/16/2023

SerologyVacc	Draw Date	Interpretive Result	Titer Value	Additional Information	Delete
--select--		--select--			

+

⊗ Cancel   ✓ Save

Q: Who do you contact when a student and vaccine history that were viewed previously are not in school module now after roster uploaded?

A: Schoolmodule@doh.wa.gov