



STATE OF WASHINGTON

DEPARTMENT OF HEALTH

PO Box 47852 · Olympia Washington 98504-7852

**ACUPUNCTURE AND EASTERN MEDICINE ADVISORY COMMITTEE
MEETING MINUTES**

Friday, December 1, 2023

Committee Members Present:

Christina Jackson, AEMP
Kristine McGinley, L.Ac., AEMP
Inderjeet Ramgotra, AEMP, Chair
Lisa vanHaagen, AEMP, Vice-Chair
Yiwen Su, AEMP

Staff Present:

Vicki Brown, Program Manager
Trina Crawford, Executive Director
Cassandra Gerard, Program Support
Kristi Knieps, Assistant Attorney General (AAG)
Adriana Barcena, Assistant Program Manager

Others Present:

Chaiya Sherman, Washington Acupuncture and
Eastern Medicine Association, President
Karen Holt
Susan Schultz, DC, AEMP

OPEN SESSION

1. CALL TO ORDER

The open session of the business meeting was called to order at 10:42 a.m. by Inderjeet Ramgotra, AEMP, Chair.

1.1 Introductions of committee members and staff.

The committee members, staff and audience were introduced.

1.2 Public Comment – The public will have an opportunity to provide comments. If you would like to comment during this time, please limit your comments to two minutes. Please identify yourself and who you represent, if applicable, when the Chair opens the floor for public comment.

There were no public comments directed to the committee at this time.

1.3 Approval of December 1, 2023 Agenda

The committee members reviewed and discussed the agenda. A motion was made by Ms. vanHaagen to approve the agenda as presented. The motion was seconded, and the committee unanimously approved the agenda as presented.

1.4 Approval of Meeting Minutes from July 14, 2023

A motion was made by Ms. McGinley to approve the July 14, 2023, meeting minutes as presented. The motion was seconded, and the committee unanimously approved the July 14, 2023, meeting minutes as presented.

2. ELECTION OF OFFICERS

The committee nominated and elected a chair and vice-chair for the 2024 calendar year.

Lisa vanHaagen was nominated and unanimously elected as Chair. Kristine McGinley was nominated and unanimously elected as Vice-Chair for the 2024 calendar year.

3. 2024 MEETING DATES AND POSSIBLE LOCATIONS

The committee set the meeting dates and locations for 2024 calendar year.

Meeting Date	Location	Start time
January 22, 2024	Hybrid – Kent Commons Facility	10:30 a.m.
March 4, 2024	Hybrid – Tumwater	9:30 a.m.
July 26, 2024	Hybrid - Spokane	9:00 a.m.
November 18, 2024	Hybrid – Kent Commons Facility	10:30 a.m.

Updated meeting information will be posted to the Acupuncture and Eastern Medicine practitioner webpage.

4. LEGISLATIVE LIAISON AND MEET-ME-CALL PARTICIPANT

The committee discussed and decided who will be the legislative liaison and meet-me-call participants for the 2024 legislative session.

The committee and staff discussed the responsibilities of each position. The committee delegated Christina Jackson as the 2024 legislative liaison with Lisa vanHaagen as back up and Kristine McGinley and Lisa vanHaagen as the 2024 legislative meet-me-call representatives.

5. ACUPUNCTURE AND EASTERN MEDICINE ADVISORY COMMITTEE 2023 – 2025 BUSINESS PLAN

The committee reviewed the 2023 – 2025 business plan and suggested recommendations.

Ms. McGinley suggested adding training around conflict of interest for committee members participating in other activities such as testimony, legislation, and other associations to the fourth goal in the business plan. She also suggested committee member training on the legislative process, rulemaking process, structure of the Department of Health, and the responsibilities of the chair and vice chair positions. The committee also discussed participation in other national organizational meetings.

6. PROGRAM MANAGEMENT REPORT

Information was provided to the committee by the program manager and executive director.

6.1 Interim Operating Budget Report

Ms. Crawford presented an updated budget report to the committee. The fund balance is positive and the program is operating within their revenue.

6.2 Updated credentialing and disciplinary report

Ms. Brown provided an updated licensing and disciplinary statistics report showing the number of licensees. The report listed the following:

CREDENTIAL STATUS	AEMP LICENSURE
Active	1,577
Inactive	43
Revoked	3
Voluntary Surrender	3
Suspended	3
Active with Conditions	1
Active on Probation	0

6.3 Update on Health Equity Continuing Education rule

Ms. Brown shared the CR-103P Rule-Making Order filed as WSR# 23-17-085 on August 15, 2023. The health equity continuing education requirement rules are effective September 15, 2023.

6.4 Recruitment Update

Ms. Brown gave an update to the committee on the public member position. The position is vacant and recruitment is in progress.

6.5 Update on Intramuscular Needling Rules Workshops

Ms. vanHaagen shared her concerns with the training and education requirements of the intramuscular needling endorsement being considered by the Board of Physical Therapy. The committee discussed appropriate requirements of dry needling training courses for physical therapists. Ms. Crawford recommended the committee send their suggested training criteria and definition language to the Board of Physical Therapy. Ms. vanHaagen volunteered to create a proposal and the committee will review at the next meeting.

6.6 Other

There was no additional business presented to the committee at this time.

7. CONSENT AGENDA – CORRESPONDENCE

The following item(s) and any additional correspondence received or sent is for the committee's information. If separate discussion is desired on an item, a single motion by a committee member will place the specific item(s) on the regular business agenda. If there is no motion, there will be no discussion.

No items were added to the consent agenda at this time.

8. ACKNOWLEDGEMENTS

The committee acknowledged members Inderjeet Ramgotra and Lisa Amon Haglund whose appointment terms expired November 30, 2023.

9. FUTURE AGENDA ITEMS AND PLANNING FOR FUTURE MEETINGS

- Update 2023 – 2025 Business Plan
- Committee Member Training
- HELMS Update
- Recruitment Update
- Update on WAC 246-803-040 Education and Training for Point Injection Therapy

10. ADJOURNMENT

There being no further business before the committee, the business meeting was adjourned at 12:35 p.m. on Friday, December 1, 2023. The next committee meeting is scheduled for Monday, January 22, 2024. Updated meeting information will be posted to the Acupuncture and Eastern Medicine practitioner webpage.

- 11. RULES WORKSHOP** – The department reviewed WAC 246-803-040 Education and training for point injection therapy to continue the rules drafting process.