



STATE OF WASHINGTON
Pharmacy Quality Assurance Commission
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**Pharmacy Quality Assurance Commission Meeting
February 1, 2024 – Minutes**

Convene: Chair, Ken Kenyon called the meeting to order February 1, 2024, 9:05 AM.

Commission Members:

Ken Kenyon, PharmD, BCPS, Chair
Hawkins DeFrance, Nuclear Pharmacist, Vice Chair
Jerrie Allard, Public Member
Stephanie Bardin, PharmD
Bonnie Bush, Public Member
Teri Ferreira, RPh
Patrick Gallaher, BS, BPharm, MBA, MPH
Judy Guenther, Public Member
William Hayes, PharmD CCHP
Matthew Ray, PharmD
Craig Ritchie, RPh, JD
Uyen Thorstensen, CPhT
Ann Wolken, PharmD, RPh
Huey Yu, PharmD (left, 1:44 p.m.)

Staff:

Marlee O’Neill, Executive Director
Si Bui, Inspector Supervisor
Christopher Gerard, AAG
Kseniya Efremova, Policy Analyst
Irina Tiginyanu, Pharmacy Technician Consultant
Joshua Munroe, Legislative and Rules Consultant
Taifa “Nomi” Peaks, Pharmacist Consultant
Haleigh Mauldin, Program Consultant
Julia Katz, Program Consultant
Amy L Robertson, Communications Coordinator
and Program Support
Desire Gudmundson – Administrative Support

1. Call to Order - Ken Kenyon, Chair.

1.1 Meeting Agenda Approval – February 1, 2024.

MOTION: Craig Ritchie moved to approve the February 1, 2024 meeting agenda. Teri Ferreira, seconded. Motion carried, 14:0.

1.2 Meeting Minutes Approval – December 14, 2023.

MOTION: Craig Ritchie moved to approve the meeting minutes for December 14, 2023. William Hayes, seconded. Motion carried, 14:0.

1.3 Meeting Minutes Approval – December 15, 2023.

MOTION: Craig Ritchie moved to approve the meeting minutes for December 15, 2023. William Hayes, seconded. Motion carried, 14:0.

2. Consent Agenda.

2.1 Correspondence

- 2.1.1 National Precursor Log Exchange Monthly Dashboard – December 2023
- 2.1.2 Pharmaceutical Firms Application Report

2.2 Ancillary Utilization Plans Approval

- 2.2.1 Accredo Health Group
- 2.2.2 Animal Health International Inc.
- 2.2.3 Multicare Infusion Pharmacies
- 2.2.4 Prescription Pharmacy
- 2.2.5 Rx Mart Pharmacy
- 2.2.6 SNP Rx Northwest
- 2.2.7 Tick Klock Drug
- 2.2.8 Valley View Health Care Pharmacy
- 2.2.9 Colton Pharmacy
- 2.2.10 One Point Patient Care OP Pharmacy LLC
- 2.2.11 Pharmacy4Humanity
- 2.2.12 Prime Pharmacy
- 2.2.13 St. Joseph Medical Center Pharmacy

2.3 Pharmacy Technician Training Program Approval

- 2.3.1 Seattle Indian Health Board
- 2.3.2 Prescription Pharmacy
- 2.3.3 Geneva Woods Training Program

2.4 Regular Agenda Items Pulled from 2.1, 2.2, or 2.3.

MOTION: Craig Ritchie moved to approve the consent agenda with the exception of items 2.2.4 Prescription Pharmacy, 2.2.6 SNP Rx Northwest, 2.2.9 Colton Pharmacy, and 2.2.11 Pharmacy4Humanity. William Hayes, seconded. Motion carried, 14:0

MOTION: Hawkins DeFrance moved to approve the AUP for 2.2.4 Prescription Pharmacy. William Hayes, seconded. Motion carried, 14:0.

MOTION: Hawkins DeFrance moved to approve the AUP for 2.2.6. SNP Rx Northwest contingent on the entity striking tasks Q and R for pharmacy assistants. Teri Ferreira, seconded. Motion carried, 14:0.

MOTION: William Hayes moved to deny the AUP for 2.2.9 Colton Pharmacy. Hawkins DeFrance, seconded. Motion carried, 14:0.

MOTION: William Hayes moved to deny the AUP for 2.2.11 Pharmacy4Humanity. Hawkins DeFrance, seconded. Motion carried, 14:0.

3. Old Business

3.1 Presentation on Project Pathway

Zach Patnode, OHP Quality Assurance and Continuous Quality Improvement Administrator, Shawna Fox, OHP Office Director, and Harold Wright, OHP Deputy Director, presented information on Project Pathway (a pilot project undertaken by the Examining Board of Psychology to improve credentialing times). It is the basis for the Office of Health Professions and Office of Customer Service reorganization.

4. Commission Member Reports

4.1 Budget Subcommittee Report led by Hawkins DeFrance.

Hawkins DeFrance provided the Budget Subcommittee report to the commission. The Subcommittee will be meeting quarterly with the commission's Budget Analyst rather than monthly, so long as the commission does not go more than two business meetings without a budget report and that staff bring anything concerning in the budget to the commission's immediate attention.

5. Old Business

5.1 Presentation on Healthcare Enforcement and Licensing Management System (HELMS).

Ratna Craig, HELMS Business Deputy Project Director, Cami Jones, Business Practice Productivity Manager, and Sasha De Leon, Health Systems Quality Assurance Assistant Secretary provided an update on the Healthcare Enforcement and Licensing Management System (HELMS).

5.2 2024 Self-Inspection Worksheets.

Si Bui, Pharmacy Inspector Supervisor, lead the commission through the review of the 2024 self-inspection worksheets and suggested changes from the inspection team.

MOTION: Jerrie Allard moved to approve the 2024 self-inspection worksheets as presented. Hawkins DeFrance, seconded. Motion carried, 14:0.

6. New Business.

6.1 2024 PQAC Master Calendar Approval.

Staff have not made any changes to the dates but have updated the disciplinary case panels now that we have two new commissioners. While each commissioner is assigned to a specific panel, there is the need from time-to-time to have commissioners serve on other disciplinary panels to ensure we have at least three commissioners on all our disciplinary calls. For example, this might occur when a commissioner is on vacation.

MOTION: Craig Ritchie moved to approve the 2024 PQAC Master Calendar including disciplinary panel assignments; however, commissioners will serve on other panels based on business needs. Huey Yu, seconded. Motion carried, 14:0.

6.2 Voting Delegates for 2024 NABP Annual Meeting.

NABP's 120th Annual Meeting is May 14-17 in Fort Worth, Texas. Part of the annual meeting is voting at the Association's business sessions. As such, the commission needs to select an official voting delegate and an alternate delegate. In past years, this has been the chair and vice chair, respectively.

MOTION: Craig Ritchie moved to approve Ken Kenyon as the commission's voting delegate and Hawkins DeFrance as the alternate delegate for NABP annual meetings. Matthew Ray, seconded. Motion carried, 14:0.

7. Rules Project Updates.

7.1 Rules Workshop: Prescription Transfer Requirement.

Commission staff presented the prescription transfer rule language draft. The draft language aims to address feedback received from interested parties about challenges obtaining requested prescription transfers permitted by WAC 246-945-345(2).

Commissioners and stakeholders provided feedback on the draft rule. Staff will take the feedback and prepare a revised version of the draft rule language for another rules workshop at a future business meeting.

7.2 Emergency Rule Refile Request: Over-the-counter Naloxone Incorporation by Reference.

This emergency rule was most recently filed on December 8, 2023, under WSR 24-01-021. This filing's language is inclusive of the previously approved naloxone nasal sprays by the FDA as no additional products have been approved for OTC use since the last filing of this emergency rule.

MOTION: Craig Ritchie moved to authorize the re-filing of an emergency rule CR-103E on Naloxone as over-the-counter status and finds that there is an emergency need for this rule to be extended for the health and safety of the public necessitating use of an emergency rule. Williams Hayes, seconded. Motion carried, 14:0.

7.3 CR-103P Authorization: USP Incorporation by Reference.

The CR-105 to incorporate the revised USP <795> and <797> was filed on October 23, 2023, which began the written comment period. Interested parties had this time to submit written comments through January 2, 2024. The commission received no written comments on this rule. Staff are asking the commission to authorize moving forward with this package and begin the CR-103P.

MOTION: Craig Ritchie moved to approve the filing of the CR-103P rules adoption for the incorporation of revised USP <795> and <797> in WAC 246-945-100. Williams Hayes, seconded. Motion carried, 14:0.

7.4 CR-103P Authorization: Technical Edits in Chapter 246-945 WAC.

The commission filed a CR-105 Expedited Rule package on November 20, 2023, to remove and replace citations to rules that were repealed and to make general grammatical and technical corrections in chapter 246-945 WAC. A public comment period was opened following the CR-105 filing and closed on January 22, 2024. No comments were received during this period, and staff are prepared to move ahead with filing the CR-103P Rules Adoption package at the commission's request.

MOTION: Craig Ritchie moved to approve the filing of the CR-103P rules adoption for the technical edits made to sections in chapter 246-945 WAC. Jerrie Allard, seconded. Motion carried, 14:0.

7.5 Policy Statement: Extension Process for Pharmacy Intern Renewal Limitation.

At the December business meeting, the commission voted to approve rulemaking to grant renewal extensions to pharmacy interns who have reached the renewal limitation set in WAC 246-945-155(3) and consider a policy statement during the rulemaking process. The purpose of this policy statement is to immediately address concerns raised by interested parties that some students cannot complete their pharmacy intern hours within the two renewals allotted by WAC 246-945-155(3). The commission was asked to discuss the draft policy statement.

MOTION: Craig Ritchie moved to approve the policy statement titled Extension Process for Pharmacy Intern Renewal Limitation. Huey Yu, seconded. Motion carried, 14:0.

7.6 Policy Statement: Temporary Practice Permits for Military Spouse Pharmacy Interns.

At the December business meeting, the commission voted simultaneously to approve rulemaking to issue temporary pharmacy intern practice permits for 180 days to applicants who are spouses of military personnel and who meet the criteria in RCW 18.340.020(1)(a) and consider adopting a policy statement during the pendency of the rulemaking process. The purpose of the policy statement is to make clear that while rulemaking is in progress, the commission will issue *temporary* pharmacy intern practice permits for 180 days to applicants who are spouses of military personnel. The commission was asked to discuss the draft policy statement.

MOTION: Craig Ritchie moved to approve the policy statement entitled Practice Permits for Military Spouse Pharmacy Interns. Jerrie Allard, seconded. Motion carried, 14:0.

8. Legislative Session Bill Report.

Joshua Monroe reviewed bills pertinent to the commission.

9. Open Forum.

A member of the public shared that her spouse is having difficulty getting his pharmacy technician credential and understanding what is missing from his application. Staff provided this individual with their contact information so staff may assist.

10. Commission Member Reports.

10.1 Open Discussion of items or issues relevant to the commission business/pharmacy practice.

Hawkins DeFrance moved to bring the Ancillary Utilization Plans and Pharmacy Technician Administration Guidance Document to the commission at a future meeting to review whether it also applies to technicians participating in a technician training program. Craig Ritchie, seconded. Motion carried, 14:0.

Matthew Ray asked staff to ensure that the topic of pharmacy assistants' scope of practice is on a future business meeting agenda.

Ken Kenyon reminded commissioners that their full participation on panel calls, hearing panels, and other commission work is crucial to ensure the commission can effectively and efficiently carry out its work.

11. Staff Reports.

11.1 Executive Director – Marlee O'Neill

Marlee provided a staffing update and shared that Craig Ritchie, William Hayes, Stephanie Bardin, and Huey Yu had their Senate Confirmation Hearings on Friday, January 26. Marlee also let the commission know that the Washington Medical Commission (WMC) is going to revisit its CR-101 to do rulemaking regarding collaborative drug therapy agreements (CDTAs). WMC would like the commission to participate in that rulemaking.

Hawkins DeFrance moved to have Stephanie Bardin, Matthew Ray, and Ken Kenyon participate in WMC's rules workshops on CDTAs. Jerrie Allard, seconded. Motion carried, 13:0.

11.2 Pharmacy Inspector Supervisor – Si Bui

Si provided updates on the inspection process. The inspection team continues taking a holistic approach to inspections that aligns with the self-inspection worksheets.

11.3 Assistant Attorney General – Christopher Gerard

Nothing to report.

12. Summary of Meeting Action Items.

1. Minutes

- Staff will finalize and post the meeting minutes from the December business meeting.

2. Consent Agenda
 - Follow up with approvals and contingent approvals as directed by the commission and staff work licensees to revise AUPs as needed.
4. Commission Member Reports
 - Budget Report: Staff will move to approximately quarterly budget reports (not going more than two business meetings without one).
- 5.1 HELMS Presentation:
 - Marlee will reach out to Ratna Craig to ensure she has some of the specific functionality that the commission was looking for that has come up since Tina Lacey and Stephanie Martin completed their work.
- 5.2 2024 Self-Inspection Worksheets
 - Staff will finalize the self-inspection worksheets, post to the website and send out via a GovDelivery.
- 6.1 2024 PQAC Master Calendar
 - Staff will upload to Box.com.
- 7.4 Voting Delegates 2024 NABP Annual Meeting
 - Staff will convey to NABP that Ken Kenyon is the voting delegate and Hawkins DeFrance is the alternate.
- 7.1 Prescription Transfer Requirements
 - Staff will revise the rule in line with the commission's discussion today and hold another rules workshop at a future business meeting.
- 7.2 Emergency Refile Request – OTC Naloxone.
 - Staff will refile the emergency rule.
- 7.3 CR-103P Authorization: USP Incorporation by Reference
 - Staff will file the CR-103p rules adoption for the incorporation of revised USP <795> and <797> into WAC 246-945-100.
- 7.4 CR-103P Authorization: Technical Edits in Ch 246-945 WAC
 - Staff will file the CR-103p rules adoption for the technical edits made to section in WAC 246-945.
 - 7.5 Policy Statement: Extension Process for Pharmacy Intern Renewal Limitation
 - Staff will finalize and disseminate the policy statement Extension Process for Pharmacy Intern Renewal Limitation.
- 7.6 Policy Statement: Temporary Practice Permits for Military Spouse Pharmacy Interns
 - Staff will finalize and disseminate the policy statement Temporary Practice Permits for Military Spouse Pharmacy Interns.

9. Open Forum.

- Staff will assist applicant whose family member spoke today about the credentialing challenges.

10.1 Open discussion

- Staff will bring the issues of updating pharmacy technician administration guidance to a future business meeting to consider including pharmacy technicians in training in that guidance. Staff will also bring the topic of assistants' scope of practice to a future business meeting.

11.1 ED Report

- Stephanie Bardin, Matthew Ray, and Ken Kenyon will participate in WMC's rules workshops re: CDTAs and staff will be sure to communicate dates and times when scheduled.

Meeting Adjourned.

Ken Kenyon, Chair, called the meeting adjourned at 2:11 PM.