# Farmers Market Nutrition Program for WIC & Seniors

# VENDOR PORTAL

**WIC DIRECT**
*The EBT Solution*

Washington SFMNP
1234 5678 9012 3456

6058 6000 0000 0000
WASHINGTON WIC

**https://vendors.cdpehs.com/**

## Login

Enter your local login credentials.
Logging in to: WIC Direct Vendor Portal

Username *

Password *

Remember my login

Login   Cancel      Forgot password?

Don't have an account? Register here!

identity.cdpehs.com

## SIGN INTO THE PORTAL

1. Using the internet browser on your smartphone, go to https://vendors.cdpehs.com/

2. Type your **Username** and **Password**.

   *NOTE: If you would like to save your login credentials, click* *Remember My Login.*

3. Tap **Login**. You are signed in and the Vendor Profile displays.

### FORGOT YOUR PASSWORD?

1. Click **Forgot Password**. Type in your **Username** and click **Reset**. An email will be sent to the address on file for that username.

2. Follow the instructions in the email to reset your password.

### DON'T HAVE AN ACCOUNT?

Click **Don't have an account? Register here!** and follow the instructions on your screen.
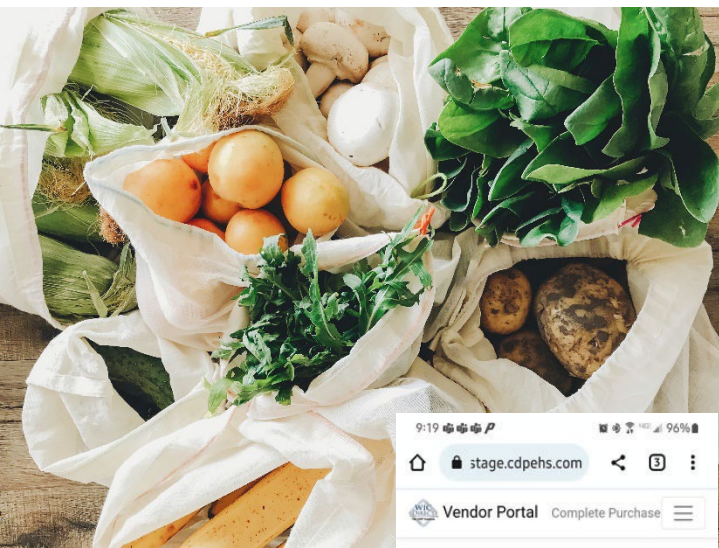
## www.WICFMNP.com

**Washington State Department of HEALTH**

# VOID A PURCHASE

1. Tap the three bars in the upper right screen, and then tap your name.

2. Tap Transaction **History**.

3. Using the drop-down list, select the **Vendor** from which the purchase you want to void was made.

4. Locate the purchase on the list, and then tap **Void**.

5. A message is displayed to confirm you want to void the transaction. Tap **Yes, void**.

   The purchase is voided, and the transaction **Type** is updated.

| | | | |
|---|---|---|---|
| 01/27/2024 | +26.00 | None | Void |
| 01/26/2024 | +1.00 | None | Void |
| 01/18/2024 | +40.00 | None | Void |



# COMPLETE A PURCHASE



1. Tap the three bars in the upper right screen, and then tap your name.

2. Tap **New Purchase**.

3. If necessary, tap the appropriate market to which the purchase should be linked.

4. Select the appropriate camera, and then tap **Start Scanning**.

5. Scan the participant's QR code.

6. Have the participant type their **PIN** (or **date of birth** if they have not set up a PIN).

7. Type the total **Price**.

8. Click **Submit purchase**.

# VENDOR DETAILS

The markets with which you are associated are listed on the Vendor Profile. If one of the associations is missing information, it will be denoted with a ❗

| | |
|---|---|
| 002002 / Farmer Joe Market #10 | Delete |
| 003003 / Food Stop #003003 ❗ | Delete |

Common missing information includes:

> A signed processing agreement
> The Federal Tax ID
> Banking information