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#### **NEW SECTION 246-924-002 COVID-19**

The following exemptions apply to applicants who completed training between February 29, 2020 through June 30, 2025 regardless of when they apply for licensure:

- (1) Telehealth: Supervised experience completed through telehealth during this time period is considered as fulfilling the direct experience or direct client contact requirement under WAC 246-924-053, WAC 246-924-056, and WAC 246-924-057.
- (2) Telesupervision: Virtual supervision completed during this time period is considered as fulfilling the face-to-face individual supervision requirement under WAC 246-924-053, WAC 246-924-056, and WAC 246-924-057.

#### **NEW SECTION 246-924-003 Telehealth standards**

- (1) General practice for a provider using telehealth:
  - (a) Provider must take reasonable steps to ensure they are competent with both the technologies used and the potential effect of the use of telehealth on clients.
  - (b) Providers must obtain and document informed written consent and verbal assent that specifically addresses the concerns that may be related to the telehealth services they provide. Such informed consent should be developed so it is reasonably understandable to clients. Informed consent may include, but is not limited to:

(i) The manner in which the provider and client will use particular telecommunications technologies, the boundaries that will be established and observed, and procedures for responding to electronic communications from clients; and

(ii) Issues and potential risks surrounding confidentiality and security of client information when particular telecommunication technologies are used (e.g., potential for decreased expectation of confidentiality if certain technologies are used).

(c) When providing care or treatment to a client through telehealth, a provider shall use technology that is compliant with the Health Insurance Portability and Accountability Act (HIPAA).

(2) Telehealth for individuals working towards licensure: There is no predetermined limit on the number of telehealth hours that can be counted towards supervised experience hours.

(a) A doctoral program and supervisors must ensure the supervised experience includes the minimum face-to-face interaction.

(b) The minimum amount of face-to-face interaction is determined for each category of supervision under WAC 246-924-053, WAC 246-924-056, and WAC 246-924-057.

#### **NEW SECTION 246-924-004 Additional training requirements**

A licensed psychologist or psychological associate who provides clinical services through telemedicine as defined in RCW 70.41.020 shall complete a one-time telemedicine training that complies with RCW 43.70.495.

### **Licensure Requirements**

#### **246-924-005 Psychologist application and licensure process**

An applicant applying for licensure in Washington State must meet the following requirements:

(1) Examination. An applicant who is applying for their first psychologist license in Washington state or do not qualify for licensure by endorsement must submit a completed application form provided by the department that includes:(a) Paying the application fees described in WAC [246-924-990](#).

(b) Providing official transcripts showing completion of a doctoral degree program described in WAC [246-924-046](#). If not all relevant coursework is included in the doctoral program, applicant must submit transcripts for the master's program.

(c) Providing evidence of completing the practicum requirement set forth in WAC 246-924-053.

(d) Providing evidence of completing the internship experience requirement including the internship brochure as defined in WAC [246-924-056](#) or WAC 246-924-057.

(e) Providing evidence of completion of supervised experience requirement as defined in WAC [246-924-043](#).

(f) Passing the national Examination of Professional Practice of Psychology (EPPP) described in WAC [246-924-070](#).

(g) Passing the jurisprudence examination in WAC [246-924-070](#).

(h) Passing the background checks.

(2) Endorsement. Qualifying applicants who are applying for licensure by endorsement under WAC 246-924-XXX must submit a completed application form provided by the department that includes:

(a) Paying the application fees described in WAC [246-924-990](#).

(b) Transfer official passing score of the national Examination of Professional Practice of Psychology (EPPP) described in WAC 246-924-070.

(c) Passing the jurisprudence examination in WAC [246-924-070](#), if applicable.

(3) Application timeframe. Submit all requested documents within one year from the date of submission.

(a) Failure to provide all requested documents prior to the application expiration date will result in involuntary application closure,

(b) An applicant whose application was closed must submit a new application with all new submitted documents and a new fee.

(4) Out-of-country applicants shall submit the following:

(a) Obtain a professional education evaluation confirming out-of-country education meets or is equivalent to Washington licensing education requirements under WAC 246-924-046. Approved organizations include but not limited to:

(i) National Register?

(ii) NACES?

(b) Foreign language documents. Ensure documents submitted in a foreign language are accompanied by an accurate translation of those documents into English. Translated documents shall bear a notarized affidavit certifying that the translator is competent in both the language of the document and the English language, and that the translation is a true and complete translation of the foreign language original. Costs of all documents shall be at the expense of the applicant.

#### **246-924-010 Definitions.**

The definitions in this section apply throughout this chapter unless the context clearly states otherwise.

(2) "APA" means American Psychological Association.

(3) "APPIC" means Association of Psychology Postdoctoral and Internship Centers.

(4) "CPA" means Canadian Psychological Association.

(5) "Endorsement" means licensing of non-Washington licensed psychologists based on substantial equivalence in licensing requirements.

(6) "Face to face" means in-person contact in the same physical space not assisted by technology.

(7) "Out-of-state" means any state or territory of the United States.

(8) "PCSAS" means Psychological Clinical Science Accreditation System.

(9) "Probationary license" means a temporary license issued to out-of-state applicants qualifying for licensure reciprocity in Washington state based on substantial equivalence in scope of practice under the restrictions and conditions of RCW [18.225.140](#) and this chapter.

(10) "Reciprocity" means licensure of out-of-state licensed psychologists based on substantial equivalence between Washington state scope of practice and the scope of practice of the other state or territory, subject to a probationary licensure period to complete outstanding Washington state licensure requirements as determined necessary to gain full licensure.

(11) "Telehealth" means the practice of psychological services through a synchronous audio and video format where the client and provider are not in the same physical room. Term is also used interchangeably with telepsychology.

#### **246-924-030 Guidelines for the employment and/or supervision of auxiliary clinical staff.**

(1) Qualifications of the supervisor: The supervisor shall be licensed in Washington state for the practice of psychology and have adequate training, knowledge, and skill to evaluate the competence of the work of the auxiliary staff. The supervisor may not be employed by the auxiliary staff.

(2) Qualifications of the auxiliary staff: The staff person must have the background, training, and experience that is appropriate to the functions performed. The supervisor is responsible for determining the adequacy of the qualifications of the staff person and the designation of their title.

(3) Responsibilities of the supervisor: The supervisor accepts full legal and professional responsibility for all services that may be rendered by the auxiliary staff. To this end, the supervisor shall have sufficient knowledge of all clients, including face-to-face contact when necessary, in order to plan and assure the delivery of effective services. The supervisor is responsible for assuring that appropriate supervision is available or present at all times. The supervisor is responsible for assuring that auxiliary staff are informed of and adhere to requirements of confidentiality. The supervisor shall assure that the staff person providing services is appropriately covered by professional liability insurance and adheres to accepted business practices.

(4) Conduct of supervision: It is recognized that variability in preparation for duties to be assumed will require individually tailored supervision. In the case of auxiliary staff providing psychological services, a detailed job description shall be developed and a contract for supervision prepared.

(5) Conduct of services that may be provided by auxiliary staff: Procedures to be carried out by the auxiliary staff shall be planned in consultation with the supervisor. Clients of the auxiliary staff shall be informed as to his/her status and shall be given specific information as to his/her qualifications and functions. Clients shall be informed of the identity of the supervisor. They shall be informed that they

might meet with the supervisor at their own request, the auxiliary staff person's or the supervisor's request. Written reports and communications shall be countersigned by the supervisor.

**246-924-043 Education and experience requirements for licensure.**

(1) To obtain a license, applicants must complete:

(a) A doctoral degree program as described in WAC [246-924-046](#).

(b) A total of 3300 supervised experience hours. The order of supervised experience must be graduated from more intensive to less intensive supervision including:

(i) A practicum of at least 300 hours over at least nine-months as described in WAC 246-924-053; and

(ii) An experience requirement consisting of at least two years supervised experience totaling 3000 hours that includes:

(A) An internship of at least 1500 hours as outlined in WAC [246-924-056](#) or WAC 246-924-057.

(B) The remaining 1500 supervised hours may be obtained through one or a combination of additional practicum hours, additional internship hours, or a postdoctoral experience as described in WAC [246-924-059](#);

(2) For applicants who demonstrate proof of being credentialed as a substance use disorder professional for three years in the previous ten years, the total hours required in (c)(ii) of this subsection are reduced from 1500 to 1020 hours under RCW 18.83.220.

(3) The order of supervised experience must be graduated from more intensive to less intensive supervision.

**246-924-046 Doctoral degree program.**

To meet the education requirements of RCW [18.83.070](#), an applicant must possess a doctoral degree from a regionally accredited institution.

(1) The doctoral degree program must encompass a minimum of three academic years of full-time graduate study or the equivalent and must include:

(a) At least forty-eight semester credits, or eighty quarter credits, of graduate courses in curriculum areas described in subsection (2) of this section.

(i) Courses must be clearly identified by title and course content as being part of an integrated psychology program.

(ii) Courses taken before the doctoral degree program may be accepted if the doctoral degree program accepted the course(s).

(b) One of the following:

(i) Academic residency that meets the requirements under WAC 246-924-048; or

(ii) Educational meetings that meet the requirements under WAC 246-924-0481.

(c) Submission of an original dissertation which is psychological in nature and endorsed by the program; and

(d) An organized, sequential and coordinated practicum and internship experience as described in WAC [246-924-049](#) and [246-924-056](#).

(2) The applicant must complete the content areas described in Table 1 – Curriculum Content Areas.

Table 1 - Curriculum Content Areas

<b>Unless otherwise indicated, applicant must complete three or more semester credits, or five or more quarter credits, of core study in each of the content areas.</b>	
<i>Category 1 – History of Systems of Psychology</i>	
a. History and Systems of Psychology <b>(this is the only content area that may be completed at the undergraduate-level)</b>	Includes the origins and development of major ideas in the discipline of psychology.
<i>Category 2 - Basic Content Areas in Scientific Psychology</i>	
b. Affective Aspects of Behavior	Includes topics such as affect, mood, and emotion. Psychopathology and mood disorders do not by themselves fulfill this category.
c. Biological Aspects of Behavior	Includes multiple biological underpinnings of behavior, such as neural, physiological, anatomical, and genetic aspects of behavior. Although neuropsychological assessment and psychopharmacology can be included in this category, they do not, by themselves, fulfill this category
d. Cognitive Aspects of Behavior	Includes topics such as learning, memory, thought processes, and decision-making. Cognitive testing and cognitive therapy do not, by themselves, fulfill this category.
e. Developmental Aspects of Behavior	Includes transitions, growth, and development across an individual’s life. A coverage limited to one developmental period (e.g., infancy, childhood, adolescence, adulthood, or late life) is not sufficient.
f. Social Aspects of Behavior	Includes topics such as group processes, attributions, discrimination, and attitudes. Individual and cultural diversity and group or family therapy do not, by themselves, fulfill this category.
<i>Category 3 - Advanced Integrative Knowledge in Scientific Psychology</i>	

g. Advanced Integrative Knowledge of Basic Discipline-Specific Content Areas <b>(minimum of two courses)</b>	Includes graduate-level scientific knowledge that entails integration of multiple basic discipline-specific content areas identified in Category 2 (i.e., integration of at least two of: affective, biological, cognitive, social, or developmental aspects of behavior).
<i>Category 4 - Research Methods, Statistical Analysis, and Psychometrics</i>	
h. Research Methods	Includes topics such as strengths, limitations, interpretation, and technical aspects of rigorous case study; correlational, experimental, and other quantitative research designs; measurement techniques; sampling; replication; theory testing; qualitative methods; mixed methods; meta-analysis; and quasi-experimentation.
i. Statistical Analysis	Includes topics such as quantitative, mathematical modeling and analysis of psychological data, statistical description and inference, univariate and multivariate analysis, null hypothesis testing and its alternatives, power, and estimation.
j. Psychometrics	Includes topics such as theory and techniques of psychological measurement, scale and inventory construction, reliability, validity, evaluation of measurement quality, classical and contemporary measurement theory, and standardization.
<i>Category 5 – Profession-Wide Competencies</i>	
k. Psychological Assessment <b>(minimum of two courses)</b>	Evidence based assessment consistent with the scope of health service psychology. This includes applying empirically supported assessment methods, interpreting assessment results following current research and professional standards and guidelines, case conceptualization, classification, and recommendations.
l. Psychological Interventions <b>(minimum of two courses)</b>	Evidence based interventions consistent with the scope of health service psychology. “Intervention” is defined broadly to include but not be limited to psychotherapy. Interventions may be derived from a variety of theoretical orientations or approaches. The level of intervention may include those directed at an individual, a family, a group, an organization, a community, a population, or other systems.
m. Ethical and Legal Standards	Current ethical and legal standards of the field, relevant laws; regulations, rules, and policies governing health service psychology at the organizational, local, state, regional, and federal levels; and relevant professional standards and guidelines.
n. Special population issues (accessibility; disability;	Includes courses that involve: awareness of history/culture/attitudes/ biases; current theory and science as it



diversity; health equity, socio-economic, cultural, and linguistic differences)	relates to addressing diversity in psychological practice; applying a framework for effective psychological practice with diversity not previously encountered or which might create conflict with one's own worldview.
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(4) Doctoral degree programs accredited by the American Psychological Association, the Canadian Psychological Association, or the Psychological Clinical Science Accreditation System are recognized as having met the minimum education requirements.

**REPLACED/NEW SECTION 246-924-047 Academic residency**

To meet the doctoral degree program requirements in WAC 246-924-046(1)(b), an applicant may choose to complete an academic residency or educational meetings under WAC 246-924-048. An “academic residency” is a residency that exists for the purpose of acculturation in the profession involves the full participation and integration of the individual in the educational and training experience and includes faculty-student interaction.

An applicant who chooses to complete an academic residency must complete at least a one-year continuous full-time academic residency at the institution that grants the doctoral degree. The applicant must be physically present, in-person at the educational institution providing the residency and granting the doctoral degree.

“Continuous” means full-time enrollment over the course of the defined academic year. Multiple long weekends or summer intensive sessions do not meet the definition of continuous.

**NEW SECTION 246-924-048 Educational meetings**

To meet the doctoral degree program requirement in WAC 246-924-046(1)(b) an applicant may choose to complete educational meetings or an academic residency under WAC 246-924-047. Educational meetings are graduate-level classes, courses, seminars, or symposia that are substantially related to acquiring academic knowledge and clinical skills related to psychology.

(1) An applicant who chooses to complete educational meetings must complete a minimum of five-hundred hours of educational meetings involving student-faculty contact and face-to-face individual or group interaction.

(2) In order to qualify, an educational meeting must:

(a) Include both faculty-student and student-student interaction;

(b) Be conducted by the psychology faculty of the institution at least seventy-five percent of the time. Faculty means direct employees of the institution, contractors, guest speakers or lecturers authorized by a faculty member.

(c) Be fully documented by the institution and the applicant;

- (d) Relate substantially to the program components specified;
  - (e) Be substantially related to acquiring the academic knowledge and clinical skills essential to successfully practicing clinical psychology after graduation; and
  - (f) Be documented on an academic transcript including graduate-level classes, courses, seminars, or symposia.
- (3) The doctoral program must provide directly to the board on the program's letterhead the following information about every component of each educational meeting:
- (a) Date(s) (month, day, year);
  - (b) Start and end time;
  - (c) Name and title of faculty teaching or leading the educational meeting;
  - (d) Name of educational meeting, including class name and number on transcript;
  - (e) For multi-day educational meetings, a daily agenda for each day of the event with the above detail.
- (4) Meetings that are conducted remotely, are non-educational, or do not substantially relate to a doctoral psychology curriculum do not qualify as educational meetings. This includes conferences, networking activities, receptions, non-psychology trainings, professional association events and any other activities that do not meet the requirements of WAC 264-924-0481(2).

#### **REPLACED/NEW SECTION 246-924-049 Telesupervision standards**

- (1) Telesupervision is supervision of psychological services through a synchronous audio and video format where the supervisor is not in the same physical facility as the trainee. Audio only supervision is not acceptable.
- (a) There is no predetermined limit on the number of hours that may be provided through telesupervision.
  - (b) The minimum face-to-face interaction is determined for each category of supervision under WAC 246-924-053, WAC 246-924-056, and WAC 246-924-057.
- (2) It is the doctoral program's responsibility to ensure that the student has a sufficient level of competence to justify the use of telesupervision in their training.
- (3) Programs using any amount of telesupervision need to have a formal policy addressing their use of telesupervision, including but not limited to:
- (a) an explicit rationale for using telesupervision;
  - (b) how telesupervision is consistent with their overall aims and training outcomes;
  - (c) how and when telesupervision is utilized in clinical training;
  - (d) how it is determined which trainees can participate in telesupervision;

- (e) how the program ensures that relationships between supervisors and trainees are established on the onset of the supervisory experience;
- (f) how an off-site supervisor maintains full professional responsibility for clinical cases;  
How an off-site supervisor maintains full professional responsibility for clinical cases;
- (g) how non-scheduled consultation and crisis coverage are managed;
- (h) how privacy and confidentiality of the client and trainees are assured; and
- (i) the technology and quality requirements and any education in the use of this technology that is required by either trainee or supervisor.
- (j) Specify how much of the supervision may be provided via telehealth;
- (k) How the program engages in self-assessment of trainee outcomes and satisfaction with use of telesupervision versus in-person supervision;
- (l) How it ensures that supervisors are competent to provide telesupervision
- (m) How the program ensures the resident has sufficient socialization into the profession;
- (n) How diversity, equity, inclusion, and accessibility issues are considered and addressed in telesupervision;
- (o) How the supervision relationship is facilitated, maintained, and monitored within telesupervision; and
- (p) What circumstances would lead to changing between telesupervision and in-person supervision.

## **REPLACED**

### **246-924-053 Practicum**

(1) A practicum is the initial supervised experience earned during the doctoral program. A practicum must include a minimum of 300 hours but can include up to 1800 hours of supervised experience..

(a) Until June 30, 2021, the doctoral degree program required in WAC [246-924-046](#) must include a practicum of at least two semesters or three quarters and at least 300 hours of direct experience, 100 hours of which must meet the requirements in subsection (3) of this section for supervision.

(b) From July 1, 2021 until June 30, 2025, the doctoral degree program required in WAC [246-924-046](#) must include a practicum of at least nine months and 300 hours of direct experience, 100 hours of which must meet the requirements in subsection (3) of this section for supervision.

(b) Effective July 1, 2025, the doctoral degree program required in WAC [246-924-046](#) must include a practicum of at least nine months and a minimum of 300 hours.

(1) Before beginning the program, the student, the doctoral program, and the practicum program must agree on and document the goals, the student's expectations, and the methods of the practicum experience. The goals must meet the requirements of this section.

(2) Experience must include the following activities:

(a) At least twenty-five percent of hours must be in face-to-face direct client contact, providing assessment and intervention services, and

(b) At least five percent of hours must be regularly scheduled, formal, face-to-face individual supervision, and

(c) Up to thirty-five percent of hours of other learning activities, including but not limited to:

(i) Learning activities such as case conferences, seminars on applied issues, conducting cotherapy with a staff person including discussion of the case, and group supervision; and

(ii) Group supervision that addresses the direct psychological services provided by the supervisee.

(4) The practicum experience must be supervised by the person(s) responsible for the assigned casework and the supervisor must have an unrestricted license at the time the supervision took place.

(a) At least seventy-five percent of the supervision must be by a licensed psychologist with two years post-license experience.

(b) Up to twenty-five percent of the supervision may be completed by the following:

(i) A psychiatrist(s) with three years experience beyond residency;

(ii) A licensed mental health counselor, a licensed marriage and family therapist, a licensed advanced social worker, or a licensed independent clinical social worker, if the supervisor has five years post-license experience; or

(iii) A doctoral level psychologist(s) with three years post-doctoral experience who is exempt from licensure under RCW [18.83.200](#) (1), (2), (3) or (4), if the supervision occurs in the exempt setting.

(iv) A licensed psychologist with less than two years post-license experience; or

(v) A psychological trainee completing a postdoc and receiving supervision of supervision.

(c) Supervision of the practicum experience must include the following:

(i) Discussion of services provided by the student;

(ii) Selection of service plan for and review of each case or work unit of the student;

(iii) Discussion of and instruction in theoretical concepts underlying the work;

(iv) Discussion of the management of professional practice and other administrative or business issues;

(v) Evaluation of the supervisory process by the student and the supervisor;

(vi) Discussion of coordination of services among the professionals involved in the particular cases or work units;

(vii) Discussion of relevant state laws and rules;

(viii) Discussion of ethical principles including principles applicable to the work;

- (ix) Review of standards for providers of psychological services; and
  - (x) Discussion of reading materials relevant to cases, ethical issues and the supervisory process.
- (5) For telehealth standards see WAC 246-924-003.
- (6) For telesupervision standards see WAC 246-924-049.

**246-924-056 Internship.**

Applicants must successfully complete an organized internship as part of the doctoral degree program described in WAC [246-924-046](#).

- (1) The internship must include at least 1500 hours of supervised experience and be completed within twelve to twenty-four months or nine to twenty-four months for school psychologists.
- (2) The internship program must:
  - (a) Be accredited by the American Psychological Association; or
  - (b) Be a member program of the Association of Psychology Postdoctoral and Internship Centers; or
  - (c) Meet the requirements under WAC 246-924-057:

**NEW SECTION 246-924-057 Alternative internships**

Any internship not accredited by APA or APPIC under WAC 246-924-046 must meet the following requirements:

- (1) Organization of the internship program.
  - (a) The internship must have a written statement or brochure available for prospective interns that:
    - (i) describes the goals and content of the internship,
    - (ii) states clear expectations and quality of student work, and
    - (iii) designates the licensed psychologist responsible for the integrity and quality of the internship program.
  - (b) Interns must use titles indicating their training status.
  - (c) The internship must be designed to provide a planned sequence of training experiences focusing on breadth and quality of training. Supervision and training related to ethics must be ongoing.
- (2) Content of the internship program.
  - (a) At least twenty-five percent of the internship experience must be in face-to-face direct client contact providing assessment and intervention services. This can include conducting group cotherapy with a staff person and discussion of the cases with that staff person.
  - (b) The student must complete at least five percent of total internship hours in each of these categories:

- (i) Regularly scheduled, formal, face-to-face individual supervision that addresses the direct psychological services provided by the intern;
  - (ii) Group supervision that addresses the direct psychological services provided by the intern, and
  - (iii) Other learning activities such as case conferences, seminars on applied issues, didactic trainings, and grand rounds or consultation with other licensed professionals.
- (3) Supervision of the internship experience.
- (a) The internship setting must have two or more licensed doctoral psychologists available as supervisors.
  - (b) The internship experience must be supervised by the person(s) responsible for the assigned casework and the supervisor must be in good standing at the time the supervision took place.
- (i) At least seventy-five percent of the supervision must be by a licensed psychologist with two years post-license experience.
  - (ii) Up to twenty-five percent of the supervision may be completed by the following:
    - (A) A psychiatrist(s) with three years experience beyond residency;
    - (B) A licensed mental health counselor, licensed marriage and family therapist, licensed advanced social worker, or licensed independent clinical social worker with five years post-license experience; or
    - (C) A doctoral level psychologist(s) with three years post-doctoral experience who is exempt from licensure under RCW [18.83.200](#) (1), (2), (3) or (4), if the supervision occurs in the exempt setting.
    - (D) A licensed psychologist with less than two years post-license experience; or
    - (E) A psychological trainee completing a postdoc and receiving supervision of supervision.
- (4) For telehealth standards see WAC 246-924-003.
- (5) For telesupervision standards see WAC 246-924-049.

#### **246-924-059 Postdoctoral supervised experience.**

If 3000 hours of supervised experience has not been completed at the end of the doctoral degree program, then up to 1500 hours of supervised postdoctoral experience can be used to satisfy the total requirement. Postdoctoral supervised experience must be completed only if an applicant does not already have 3000 hours of supervised experience.

- (1) Organization of the postdoctoral supervised experience.
  - (a) The supervisor is ethically and legally responsible for all supervisee work covered by the supervision agreement. Therefore, the supervisor has authority to alter service plans and direct the course of psychological work.
  - (b) Supervisees must use titles indicating their training status, such as "psychological resident," "psychological intern," or "psychological supervisee."

(c) Clients must be informed of the identity and responsibilities of the supervisor and how they can speak directly to the supervisor.

(d) Services rendered by the supervisee must not be represented to third parties as having been rendered by the supervisor. Insurance forms must be filled out indicating the nature of the supervisory relationship.

(2) The supervisor and supervisee must have a written supervision agreement to include:

(a) The area(s) of professional activity in which supervision will occur;

(b) Hours of supervision and/or ratio of supervision to professional activity;

(c) Fees for supervision, if any;

(d) Processes for supervision including mode(s) of supervision, expectations for recordkeeping, evaluation, and feedback;

(e) Relevant business arrangements;

(f) How the supervisee will represent himself or herself; and

(g) How disagreements will be handled.

(3) Some direct observation of the supervisee's work is required and the supervisor may use the following:

(a) Detailed process notes and progress reports;

(b) Audio and/or videotapes;

(c) Client supplied information such as behavioral ratings; and

(d) One-way mirror observation.

(4) Supervised experience must be appropriate to the area(s) of professional activity the person intends to practice and cannot be all through telehealth.

(5) There must be at least five percent of individual supervision.

(6) Mode of supervision.

(b) The nature of the supervision may depend on the following:

(i) The theoretical orientation of the supervisor;

(ii) The training and experience of the supervisee; and

(iii) The duration of the supervisory relationship.

(7) The supervisor and the supervisee must keep records of experience and supervision hours.

(8) Supervision of the postdoctoral supervised experience must be by a supervisor with an unrestricted license at the time the supervision took place.

- (a) At least fifty percent of the postdoctoral supervision must be provided by a licensed psychologist.
- (b) Up to fifty percent of the supervision may be provided by the following:
  - (ii) A psychiatrist with three years of experience beyond residency;
  - (iii) A licensed mental health counselor, a licensed marriage and family therapist, a licensed advanced social worker, or a licensed independent clinical social worker, if the supervisor has five years post-license experience;
  - (iv) A doctoral level psychologist with three years postdoctoral experience who is exempt from licensure under RCW [18.83.200](#) (1), (2), (3) or (4), if the supervision occurs in the exempt setting.
- (9) Supervision must include the following:
  - (a) Discussion of services provided by the student;
  - (b) Selection, service plan, and review of each case or work unit of the student;
  - (c) Discussion of and instruction in theoretical concepts underlying the work;
  - (d) Discussion of the management of professional practice and other administrative or business issues;
  - (e) Evaluation of the supervisory process by the student and the supervisor;
  - (f) Discussion of coordination of services among the professionals involved in the particular cases or work units;
  - (g) Discussion of relevant Washington laws and rules;
  - (h) Discussion of ethical principles including principles applicable to the work;
  - (i) Review of standards for providers of psychological services; and
  - (j) Discussion of reading materials relevant to cases, ethical issues and the supervisory process.
- (10) An applicant may not sign off as supervising their own postdoctoral hours.
- (11) For telehealth standards see WAC 246-924-003.
- (12) For telesupervision standards see WAC 246-924-049.

#### **246-924-070 Psychologists—Examinations.**

To become licensed an applicant must complete and pass two separate examinations.

- (1) The national Examination of Professional Practice of Psychology (EPPP).
  - (a) The Association of State and Provincial Psychology is responsible for the development and administration of the national exam.
  - (b) To be considered for licensure applicants must receive a scaled score of at least 500.
- (2) The jurisprudence examination.



- (a) The exam covers professional judgment, knowledge of state laws, and ethics pertaining to the practice of psychology.
- (b) The department of health administers the jurisprudence examination on behalf of the examining board of psychology.
- (b) To be considered for licensure applicants must receive a passing score.

#### **246-924-095 Failure of the Examination for Professional Practice in Psychology**

An applicant who fails national Examination for Professional Practice in Psychology required under WAC [246-924-070](#) may sit for reexamination as follows:

- (1) Second attempt: At any following examination administration date;
- (2) Third or subsequent attempt: A minimum waiting period of one month after the failure of the previous examination.
- (3) Fourth or subsequent attempt: Applicant must submit an action plan for board review in order to take the exam again. The action plan must include how the applicant plans to prepare for future retakes. The applicant must receive board approval of the action plan before taking the exam again.

#### **246-924-100 Endorsement – Applying for licensure for non-Washington licensed and nationally-certified applicants**

An individual may apply for licensure by endorsement if the individual:

- (1)(a) Is licensed in another state whose licensing requirements are deemed by the board to be substantially equivalent to Washington's;
- (b) Has been licensed for at least two years immediately preceding their application without interruption in licensure lasting more than ninety days; and
- (c) Otherwise meets the requirements of RCW 18.130.077.
- (2)(a) Is licensed in another state or country who licensing requirements are deemed by the board to be essentially equivalent to Washington's;
- (b) Has been licensed for a period of at least two years;
- (c) Otherwise meets the requirements of RCW 18.83.170(1)(a) and (b)(i); and
- (d) Successfully pass the jurisprudence exam.
- (3) The board shall recognize psychologists as having met the requirements of this chapter who successfully pass the jurisprudence exam and at the time of application provide documentation of current membership in any of the following professional organizations:
  - (a) Health service psychologist credentialed by the National Register of Health Service Psychologists;
  - (b) Diplomate from the American Board of Examiners in Professional Psychology;

(c) Certificate of Professional Qualification in Psychology from the Association of State and Provincial Psychology Boards; or

(d) Diplomate of the American Board of Professional Neuropsychology.

(4) If the board determines that the applicant's other state or country's credentialing requirements are not essentially equivalent under subsection (2) the applicant must provide documentation of meeting Washington state's credentialing requirements in the area(s) the board has determined the state or country of endorsement's requirements are not essentially equivalent.

(5) An applicant who has held a license to practice psychology in good standing in another US jurisdiction may have requirements waived under RCW 18.83.170 if they hold or have held that license for at least the last five consecutive years.

#### **246-924-115 Brief adjudicative proceedings—Denials for licensure.**

(1) The board provides due process under RCW [34.05.482](#) and [34.05.485](#) through [34.05.494](#), and 18.130.055 for adjudicative proceedings requested by applicants, who are denied a license under chapter [18.83](#) RCW.

### **Psychological Associate**

#### **246-924-140 Psychological associate—Title.**

A holder of a psychological associate license may only practice under the supervision of a licensed supervisor under WAC 246-924-160.

An individual may not use the title psychological associate without first obtaining a license as provided under RCW 18.83.020 and RCW 18.83.180.

#### **246-924-150 Psychological associate application process**

Applicants applying for a psychological associate license under RCW 18.83.170 must submit the following:

(1) Submit a completed application form provided by the department.

(2) Pay the application fees described in WAC 246-924-990.

(3) Provide supporting documentation, including:

(a) For a student who is currently enrolled in a doctoral program described in WAC 246-924-046, submission of:

(i) Forms provided by the department, signed by the director of clinical training confirming applicant's competence to practice under supervision and verification of enrollment status; and

(ii) Internship brochure and supervision agreement if completing an internship.

(b) For a postdoctoral student, submission of:

(i) Official transcripts showing completion of a doctoral degree in psychology,

(ii) The supervision agreement showing participation in a postdoctoral experience; and

(iii) A signed attestation from postdoctoral supervisor confirming applicants' competence to practice under supervision.

(4) An applicant must submit within thirty-days an updated supervision agreement when a supervisor changes.

(4) An applicant may practice without a license under the direct supervision of a licensed supervisor for one-hundred-twenty days after the department receives the applicant's completed application or until the application decision is determined. The department will provide confirmation to applicant when a completed application has been received.

#### **246-924-160 Associate levels of practice**

An applicant for a psychological associate license or a licensed psychological associate must practice under supervision consistent with their level of education:

(1) Level 1: As a student currently enrolled in a doctoral program participating in a practicum, supervision must comply with WAC 246-924-053;

(2) Level 2: As a student currently enrolled in a doctoral program participating in an internship, supervision must comply with WAC 246-924-056 or WAC 246-924-057; or

(3) Level 3: As a postdoctoral graduate, supervision must comply with WAC 246-924-059.

#### **246-924-170 Associate supervision**

A qualified supervisor must have an active Washington license in good standing and provide supervision consistent with the associate's level of education and experience:

(1) A student currently enrolled in a doctoral program and participating in a practicum must be supervised under WAC 246-924-053; (2) A student currently enrolled in a doctoral program and participating in an internship must be supervised under WAC 246-924-056 or WAC 246-924-057; and

(3) A postdoctoral graduate must be supervised under WAC 246-924-059.

### **Continuing Education**

#### **246-924-230 Continuing education requirements.**

(1) To renew a license, a licensed psychologist shall complete at least 60 hours of continuing education (CE) every three years, including a minimum of:

- (a) Four hours in ethics. Areas to be covered, depending on the psychologist's primary area(s) of function are practice, consultation, research, teaching, or supervision.
  - (b) Two hours in health equity. Qualifying trainings must meet the standards in WAC [246-12-830](#).
  - (c) Six hours in suicide prevention, every six years. Qualifying trainings must meet the standards in WAC [246-924-255](#) and be listed on the department's model list.
- (2) Faculty providing CE offerings shall meet the training and the full qualifications of their respective professions. All faculty shall have demonstrated an expertise in the areas in which they are instructing.
  - (3) The Washington state examining board of psychology may require any licensed psychologist to submit documentation to demonstrate compliance with the 60 hours of CE.
  - (4) For one-time required trainings see WAC 246-924-XXX

### **Rules of Ethical Conduct**

#### **246-924-353 Competence.**

- (1) Limits on practice. The psychologist shall limit practice to the areas in which they are competent in. Competency at a minimum must be based upon appropriate education, training, or experience.
- (2) Referral. The psychologist shall refer to other health care resources, legal authorities, or social service agencies when such referral is in the best interest of the client.

### **Temporary Permit and Other Limited Credentials**

#### **246-924-480 Temporary permits.**

- (1) Temporary permits are:
  - (a) Issued under RCW [18.83.082](#); and
  - (b) Valid for no more than ninety days within one calendar year from the date they are issued.
- (2) If the board finds that another state's licensing requirements are deemed not equivalent because a stated requirement is omitted or deficient, the applicant is not eligible for the temporary permit unless the applicant demonstrates proof of graduation from an APA- or CPA-accredited doctoral program and successful completion of an APA-, APPIC-, or CPA-approved internship.
- (3) There is no charge for a temporary permit.
- (4) Candidates applying for a temporary permit must:
  - (a) Verify that they are credentialed to practice psychology in another state that has been deemed substantially equivalent by the board, or is a member of an organization listed in WAC [246-924-100](#)(3); and
  - (b) Submit a completed application on a form provided by the board.