

## Hospital Staffing Advisory Committee Meeting

### Minute Notes

<b>Date</b>	4/16/2024			
<b>Meeting Topic</b>	Hospital Staffing Updates			
<b>Note Taker</b>	Holli Erdahl			
<b>Attendees</b>	<b>Standing Attendees</b>			
	WSHA		WSNA, SEIU, UFCW	
	<input type="checkbox"/>	Chelene Whiteaker	<input checked="" type="checkbox"/>	Cara Alderson
	<input checked="" type="checkbox"/>	Darcy Jaffe	<input type="checkbox"/>	David Keepnews
	<input type="checkbox"/>	Dino Johnson	<input checked="" type="checkbox"/>	Duncan Camacho
	<input checked="" type="checkbox"/>	Jennifer Burkhardt	<input type="checkbox"/>	Maureen Hatton
	<input checked="" type="checkbox"/>	Keri Nasenbeny	<input checked="" type="checkbox"/>	Tamara Ottenbreit
	<input type="checkbox"/>	Renee Rassilyer-Bomers	<input checked="" type="checkbox"/>	Vanessa Patricelli
	DOH		L&I	
	<input checked="" type="checkbox"/>	Christie Spice	<input checked="" type="checkbox"/>	Caitlin Gates
	<input checked="" type="checkbox"/>	Holli Erdahl	<input checked="" type="checkbox"/>	Lizzy Drown
	<input checked="" type="checkbox"/>	Ian Corbridge	<input checked="" type="checkbox"/>	Carl Backen
	<input checked="" type="checkbox"/>	Julie Tomaro		
	<input checked="" type="checkbox"/>	Kristina Buckley		
	<input checked="" type="checkbox"/>	Tiffani Buck		
	<b>Alternates and Other Attendees</b>			
	Trish Anderson		Michael Davis	
	Jessica Bell		Jaclyn Smedley	
	Sara Arneson		Barbara Friesen - David	
	Ashlen Strong – for Chelene		Dawn Marick	
	Jennifer Graham – for Renee		Tim Bock – for Dino	
	Krista Touros		Anthony Cantu – for Maureen	
	Jacquelyn Mossakowski		Jeannie Eylar	
Michelle Curry		Carmen Garrison		
Lindsey Grad		Gena Ahlawat		
Manda Scott				

Agenda Item	Notes
<b>Welcome and Roll Call</b>	<ul style="list-style-type: none"> <li>• Roll call</li> </ul>

<p><b>Land and Labor Acknowledgement and Safety Topic</b></p>	<ul style="list-style-type: none"> <li>• Carbon monoxide safety</li> <li>• Carbon monoxide is odorless, colorless, and otherwise undetectable to human senses</li> <li>• Recognize the symptoms</li> </ul>
<p><b>Approve Prior Meeting Minutes and DOH Request</b></p>	<ul style="list-style-type: none"> <li>• Last month’s meeting minutes are approved</li> <li>• DOH Request – compliance form examples</li> <li>• Question: will the compliance form be an online form? More to come!</li> </ul>
<p><b>Complaint Data</b></p>	<ul style="list-style-type: none"> <li>• Sara Arneson – DOH Enforcement Coordinator</li> <li>• Quarterly complaints from 2021-Q1 2024</li> <li>• Complaints may fall under more than one category and will be listed in all categories that apply</li> <li>• Improved definitions – (HAC for hospital acute care only)</li> <li>• Is there a place where these complaints will be broken down further? <ul style="list-style-type: none"> <li>○ Defined by the complaint intake unit</li> </ul> </li> <li>• Will there be reports on which complaints are substantiated? <ul style="list-style-type: none"> <li>○ Yes, down the line</li> </ul> </li> <li>• We can add data points that are meaningful to future meetings, such as how many complaints are submitted about the same issue, etc.</li> </ul> <hr/> <ul style="list-style-type: none"> <li>• The goal in creating the interpretive statement was to assist Hospital Staffing Committees by articulating the bill</li> <li>• Concern for interpretive statement – implies that the union would have the ability to appoint all members of the hospital staff, RNs may be excluded since they are not part of the union <ul style="list-style-type: none"> <li>○ Any collective bargaining groups should be charged with appointing</li> <li>○ DOH has provided interpretation to the law as written, will bring back concerns of implementation</li> </ul> </li> <li>• Does the collective bargaining agency have the power to decide the composition and number of staff? <ul style="list-style-type: none"> <li>○ Legislation did not establish a process or number for composing staffing committees.</li> <li>○ Bullet point five addresses collective bargaining agency ability to create number and composition</li> </ul> </li> <li>• Definitions: seem to prevent Charge Nurses from representation on the staffing committee</li> <li>• Charge RNs are not seen as a management role. May also interpret that Charge RNs are able to be represented on the staffing committee</li> <li>• Definition of concern: “Nonsupervisory and nonmanagerial nursing staff are those staff who are <b>not involved in overseeing, are not in charge of, do not manage, and do not look after and make decisions about other staff.</b>”</li> </ul>
<p><b>L&amp;I Policy Overview and Updates</b></p>	<ul style="list-style-type: none"> <li>• Policy overview HLS.A.1 <ul style="list-style-type: none"> <li>○ Clarifies who are covered by mandatory OT laws</li> <li>○ The law is regarding when OT is required, not OT pay</li> <li>○ Overtime definitions are greater than “40 hours” in a week</li> <li>○ More clarity in this draft, examples, etc.</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ When will the final language be shared? Likely towards the end of May, working to get that sooner.</li> <li>● Policy overview HLS.A.2             <ul style="list-style-type: none"> <li>○ Clarifies employees and facilities</li> <li>○ Describes meal and rest break requirements</li> <li>○ More flexibility and clarity in this draft</li> <li>○ Policies intended for publication in May 2024, policies effective July 1, 2024,</li> </ul> </li> </ul>
<b>Alternate and Public Comment</b>	<ul style="list-style-type: none"> <li>● No comments provided</li> </ul>

Action Items	Assignment	Deadline
Compliance Form Examples to DOH	Committee members	Friday, May 10