

Facility: _____ Date: _____	
Name: _____	
<b>Annual Update and License Renewal: WAC 246-330-100</b>	
	This section identifies the actions and <b>responsibilities of an applicant or ambulatory surgical facility for a license.</b>
0005	(1) <b>Initial license.</b> An applicant must submit an application packet and fee to the department at least sixty days before the intended opening date of the new ambulatory surgical facility.
0010	(2) <b>Annual update. Before December 31st of each calendar year,</b> a licensed ambulatory surgical facility must submit to the department an annual update documentation form.
0015	(3) <b>License renewal. No later than thirty days before the license expiration date,</b> a licensed ambulatory surgical facility must <b>submit</b> to the department a <b>renewal application form</b> and fee.
<b>Ambulatory Surgical Facility Responsibilities: WAC 246-330-105</b>	
	This section identifies the actions and <b>responsibilities of a licensed ambulatory surgical facility.</b>
0016	(1) An ambulatory surgical facility <b>must comply with chapter 70.230 RCW and this chapter;</b>
	(2) An ambulatory surgical <b>facility</b> certified by the Centers for Medicare and Medicaid Services or <b>accredited by the Joint Commission, Accreditation Association for Ambulatory Health Care or American Association for Accreditation of Ambulatory Surgery Facilities must:</b>
0017	(a) <b>Notify the department</b> of a certification or an accreditation survey <b>within two business days following completion of the survey;</b> and
0018	(b) <b>Notify the department</b> in writing of the accreditation decision and any changes in accreditation status <b>within thirty calendar days of receiving the accreditation report.</b>
<b>Governance: WAC 246-330-115</b>	
	This section outlines the <b>organizational guidance and oversight responsibilities</b> of ambulatory surgical facility resources and staff to support safe patient care.
	An ambulatory surgical facility <b>must have a governing authority</b> that is responsible for determining, implementing, monitoring and revising <b>policies and procedures covering</b> the operation of the facility that includes:
0020	(1) <b>Selecting</b> and periodically <b>evaluating</b> a <b>chief executive officer or administrator;</b>
0025	(2) <b>Appointing</b> and periodically <b>reviewing</b> a <b>medical staff;</b>
0030	(3) <b>Approving</b> the medical staff <b>bylaws;</b>
0035	(4) <b>Reporting practitioners</b> according to <b>RCW 70.230.120;</b>

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<b>Governance: WAC 246-330-115 continued</b>		
0040	(5) Informing patients of any <b>unanticipated outcomes</b> according to RCW 70.230.150	
0045	(6) Establishing and approving a <b>coordinated quality performance improvement</b> plan according to RCW 70.230.080;	
0050	(7) Establishing and approving a <b>facility safety and emergency training</b> program according to RCW 70.230.060;	
0055	(8) ) <b>Reporting adverse events and</b> conducting <b>root cause analyses</b> according to chapter 246-302 WAC;	
0060	(9) Providing a patient and family <b>grievance process including a time frame</b> for resolving each grievance according to RCW 70.230.080 (1)(d);	
0065	(10) Defining who can <b>give and receive patient care orders</b> that are consistent with professional licensing laws; and	
0070	(11) Defining who can <b>authenticate written or electronic orders</b> for all drugs, intravenous solutions, blood, and medical treatments that are consistent with professional licensing laws.	
<b>Leadership: WAC 246-330-120</b>		
	This section describes leaderships' role in <b>assuring care is provided consistently</b> throughout the facility <b>according to patient needs.</b>	<b>Met</b>
	The ambulatory surgical facility <b>leaders must:</b>	
0075	(1) Identify <b>patient care responsibilities</b> for all <b>nursing</b> personnel;	
0080	(2) Assure <b>nursing</b> services are provided in accordance <b>with state</b> nurse licensing <b>law</b> and recognized <b>standards of practice</b> ;	
0085	(3) Assure a <b>registered nurse</b> is available for emergency treatment at <b>all times</b> a <b>patient is present</b> in the facility;	
0090	(4) Establish and implement a facility-wide procedure for <b>double-checking drugs</b> , biologicals, and agents as designated by the facility;	
0095	(5) Ensure <b>immediate</b> staff <b>access</b> to and appropriate dosages for <b>emergency drugs</b> ;	
0100	(6) Require <b>individuals conducting business</b> in the ambulatory surgical facility <b>comply with facility policies and procedures</b> ;	
0105	(7) Post the <b>complaint hotline notice</b> according to RCW 70.230.160; and	
0110	(8) Adopt and implement <b>policies and procedures to report suspected abuse within forty-eight hours</b> to local police or appropriate law enforcement agency according to RCW 26.44.030.	

<b>Patient Rights and Organizational Ethics: WAC 246-330-125</b>		<b>Met</b>
	The purpose of this section is to <b>improve patient care and outcomes by respecting every patient and maintaining ethical relationships</b> with the public.	
	Ambulatory surgical <b>facilities must:</b>	
	(1) Adopt and implement <b>policies and procedures</b> that define each patient's right to:	
0115	(a) Be treated and cared for with <b>dignity and respect</b> ;	
0120	(b) <b>Confidentiality, privacy, security, complaint resolution, spiritual care, and communication</b> . If <b>communication restrictions</b> are necessary for patient care and safety, the facility must document and explain the restrictions to the patient and family;	
0125	(c) Be protected from <b>abuse and neglect</b> ;	
0130	(d) <b>Access protective services</b> ;	
0135	(e) <b>Complain</b> about their care and treatment <b>without fear of retribution or denial</b> of care;	
0140	(f) <b>Timely complaint resolution</b> ;	
	(g) Be <b>involved in all aspects</b> of their <b>care</b> including:	
0145	(i) <b>Refusing care</b> and treatment; and	
0150	(ii) <b>Resolving problems</b> with care decisions.	
0155	(h) Be <b>informed of unanticipated outcomes</b> according to RCW 70.230.150;	
0160	(i) Be <b>informed and agree to their care</b> ; and	
0165	(j) <b>Family input in care decisions</b> , in compliance with existing legal directives of the patient or existing court-issued legal orders.	
0170	(2) Provide each patient a <b>written statement of patient rights</b> from subsection (1) of this section.	
	(3) Adopt and implement <b>policies and procedures to address research, investigation, and clinical trials</b> including:	
0175	(a) How to <b>authorize research</b> ;	
0180	(b) Require staff to <b>follow informed consent laws</b> ; and	
0185	(c) <b>Not hindering</b> a patient's access to <b>care</b> if a patient <b>refuses</b> to participate.	

<b>Adverse Events: WAC 246-330-130</b>		
	The National Quality Forum identifies and defines <b>twenty-nine serious reportable events (adverse health events)</b> as updated and adopted in 2011.	<b>Met</b>
0190	(1) An ambulatory surgery facility <b>must report adverse health</b> events to the department.	
0195	(2) An ambulatory surgical facility must comply with <b>reporting requirements</b> under chapter 246-302 WAC.	
0200	(3) <b>Adverse health events are listed in chapter 246-302 WAC.</b>	
<b>Management of Human Resources: WAC 246-330-140</b>		
	This section ensures that ambulatory surgical facilities <b>provide competent staff consistent with scope of services.</b>	<b>Met</b>
	Ambulatory surgical <b>facilities must:</b>	
0205	(1) Create and periodically review <b>job descriptions</b> for all staff;	
0210	(2) <b>Supervise staff performance</b> to assure <b>competency</b> ;	
0215	(3) <b>Verify and document licensure, certification, or registration</b> of staff;	
0220	(4) Complete <b>tuberculosis screening for new and current employees</b> consistent with the <i>Guidelines for Preventing the Transmission of Mycobacterium Tuberculosis in Healthcare Facilities, 2005. Morbidity Mortality Weekly Report (MMWR) Volume 54, December 30, 2005</i> ;	
	(5) Provide <b>infection control</b> information to staff <b>upon hire and annually</b> which includes:	
0225	(a) Education on <b>general infection control</b> according to chapter 296-823 WAC <b>blood borne pathogens</b> exposure control; and	
0230	(b) General and specific <b>infection control measures related to patient care.</b>	

<b>Medical Staff: WAC 246-330-145</b>		
	This section requires development of a <b>medical staff structure</b> , consistent with clinical competence, <b>to ensure a safe patient care environment</b> .	<b>Met</b>
	The <b>medical staff must:</b>	
0235	(1) Be <b>accountable to the governing body</b> ;	
0240	(2) <b>Adopt bylaws, rules, regulations</b> , and organizational <b>structure</b> including an <b>appointment and reappointment process</b> ;	
0245	(3) Be <b>legally</b> and <b>professionally qualified</b> for the positions to which they are <b>appointed</b> and for the performance of <b>privileges</b> in accordance with <b>recommendations from qualified medical personnel</b> ;	
0250	(4) Periodically <b>review and reappraise</b> medical staff <b>privileges using peer review</b> data;	
0255	(5) Periodically <b>review and amend the scope of procedures</b> performed in the ambulatory surgical facility;	
0260	(6) If the ambulatory surgical facility assigns patient <b>care responsibilities to practitioners other than physicians</b> , it must have <b>established policies and procedures, approved by the governing body, for overseeing and evaluating their clinical activities</b> ; and	
0265	(7) <b>Report practitioners for discipline of unprofessional conduct</b> according to RCW 70.230.120.	
<b>Management of Information: WAC 246-330-150</b>		
	The purpose of this section is to <b>improve patient outcomes and ambulatory surgical facility performance through obtaining, managing, and use of information</b> .	<b>Met</b>
	An ambulatory surgical <b>facility must:</b>	
0270	(1) <b>Provide</b> medical staff, employees and other authorized persons with <b>access to patient information systems, resources, and services</b> ;	
0275	(2) Maintain <b>confidentiality, security, and integrity of information</b> ;	
0280	(3) Initiate and maintain a <b>medical record for every patient</b> assessed or treated including a process to <b>review records</b> for completeness, accuracy, and timeliness;	

<b>Management of Information: WAC 246-330-150 Continued</b>		<b>Met</b>
	<b>(4) Create medical records that:</b>	
0285	(a) <b>Identify</b> the patient;	
0290	(b) Have clinical data to <b>support the diagnosis, course and results of treatment</b> for the patient;	
0295	(c) Have <b>signed consent</b> documents;	
0300	(d) <b>Promote continuity</b> of care;	
0305	(e) Have <b>accurately written, signed, dated, and timed entries</b> ;	
0310	(f) Indicates <b>authentication after</b> the record is <b>transcribed</b> ;	
0315	(g) Are <b>promptly filed, accessible, and retained</b> according to facility <b>policy</b> ; and	
0320	(h) Include <b>verbal orders</b> that are accepted and transcribed by qualified personnel.	
0325	(5) Establish a systematic method for <b>identifying each medical record</b> , identification of service area, filing, and retrieval of all patient's records; and	
	<b>(6) Adopt and implement policies and procedures that address:</b>	
0330	(a) Who has <b>access to and release of confidential medical records</b> according to chapter 70.02 RCW;	
0335	(b) <b>Retention and preservation of medical records</b> ;	
0340	(c) <b>Transmittal</b> of medical data <b>to ensure continuity</b> of care; and	
0345	(d) <b>Exclusion of clinical evidence</b> from the medical record.	
<b>Coordinated Quality Improvement Program (CQIP): WAC 246-330-155</b>		<b>Met</b>
	The purpose of this section is to ensure the <b>establishment and on-going maintenance</b> of a coordinated <b>quality improvement program</b> . The intent is to <b>improve the quality of health care services</b> provided to patients <b>and to identify and prevent medical malpractice</b> .	
	An ambulatory surgical <b>facility must:</b>	
	(1) Have a <b>facility-wide approach to process design and performance measurement, assessment, and improving patient care services</b> according to RCW 70.230.080 including, but not limited to:	
0350	(a) A <b>written performance improvement plan</b> that is periodically evaluated;	
0355	(b) Performance <b>improvement activities</b> that are <b>interdisciplinary</b> and include at least <b>one member of the governing authority</b> ;	
0360	(c) <b>Prioritize performance improvement activities</b> ;	
0365	(d) <b>Implement and monitor actions</b> taken to improve performance;	
0370	(e) <b>Education programs</b> dealing with <b>performance improvement, patient safety, medication errors, injury prevention</b> ; and	
0375	(f) <b>Review serious or unanticipated patient outcomes</b> in a timely manner.	

<b>Coordinated Quality Improvement Program: WAC 246-330-155 (Continued)</b>		<b>Met</b>
0380	(2) <b>Systematically collect, measure and assess data</b> on processes and outcomes related to patient care and organization functions;	
	<b>(3) Collect, measure and assess data including, but not limited to:</b>	
0385	(a) Operative, other <b>invasive, and noninvasive procedures that place patients at risk;</b>	
0390	(b) <b>Infection rates, pathogen</b> distributions and antimicrobial susceptibility profiles;	
0395	(c) <b>Death;</b>	
0400	(d) <b>Medication management</b> or administration related to <b>wrong medication, wrong dose, wrong time, near misses</b> and any <b>other medication errors</b> and <b>incidents;</b>	
0405	(e) <b>Injuries, falls, restraint use, negative health outcomes</b> and incidents <b>injurious</b> to patients in the ambulatory surgical facility;	
0410	(f) <b>Adverse events</b> according to chapter 246-302 WAC;	
0415	(g) <b>Discrepancies or patterns</b> between <b>preoperative and postoperative</b> (including pathologic) diagnosis, including pathologic review of specimens removed during surgical or invasive procedures;	
0420	(h) <b>Adverse drug reactions</b> (as defined by the ambulatory surgical facility);	
0425	<b>(i) Confirmed transfusion reactions;</b>	
0430	(j) Patient <b>grievances, needs, expectations, and satisfaction;</b> and	
0435	(k) <b>Quality control and risk management activities.</b>	
<b>Infection Control Program: WAC 246-330-176</b>		
	The purpose of this section is to <b>identify and reduce the risk of acquiring and transmitting infections</b> and communicable diseases between patients, staff, medical staff, and visitors.	<b>Met</b>
	An ambulatory surgical <b>facility must:</b>	
0440	(1) Develop, <b>implement and maintain a written infection control and surveillance program;</b>	
	(2) <b>Designate staff to:</b>	
0445	(a) <b>Manage</b> the activities of the <b>infection control program;</b>	
0450	(b) Assure the infection control program <b>conforms with patient care and safety policies and procedures;</b> and	
0455	c) <b>Provide consultation on the infection control program, policies and procedures</b> throughout the entire facility.	
	(3) <b>Ensure staff managing the infection control program have:</b>	
0460	(a) A minimum of <b>two years experience in a health related field;</b> and	
0465	(b) <b>Training in</b> the principles and practices of <b>infection control;</b>	

<b>Infection Control Program: WAC 246-330-176 (Continued)</b>		
0470	(4) Develop and implement infection control <b>policies and procedures consistent with the guidelines of the centers for disease control and prevention (CDC);</b>	
	<b>(5) Assure the infection control policies and procedures address, but are not limited to the following:</b>	
0475	(a) <b>Routine surveillance, outbreak investigations and interventions including pathogen distributions and antimicrobial susceptibility profiles consistent with the 2006 CDC healthcare infection control practices advisory committee guideline, <i>Management of Multidrug-Resistant Organisms in Healthcare Settings</i>;</b>	
0480	(b) <b>Patient care practices in all clinical care areas;</b>	
0485	(c) <b>Receipt, use, disposal, sterilizing, processing, or reuse of equipment to prevent disease transmission;</b>	
0490	(d) <b>Preventing cross contamination of soiled and clean items during sorting, processing, transporting, and storage;</b>	
0495	(e) <b>Environmental management and housekeeping functions;</b>	
0500	(f) <b>Approving and properly using disinfectants, equipment, and sanitation procedures;</b>	
0505	(g) <b>Cleaning areas used for surgical procedures before, between, and after use;</b>	
0510	(h) <b>Facility-wide daily and periodic cleaning;</b>	
0515	(i) <b>Occupational health consistent with current practice;</b>	
0520	(j) <b>Clothing;</b>	
0525	(k) <b>Traffic patterns;</b>	
0530	(l) <b>Antisepsis;</b>	
0535	(m) <b>Handwashing;</b>	
0540	(n) <b>Scrub technique and surgical preparation;</b>	
0545	(o) <b>Biohazardous waste management according to applicable federal, state, &amp; local regulations;</b>	
0550	(p) <b>Barrier, transmission and isolation precautions; and</b>	
0555	(q) <b>Pharmacy and therapeutics.</b>	
	<b>(6) Establish and implement a plan for:</b>	
0560	(a) <b>Reporting communicable diseases including cluster or outbreaks of postoperative infections according to chapter 246-100 WAC; and</b>	
0565	(b) <b>Surveying and investigating communicable disease occurrences in the ambulatory surgical facility consistent with chapter 246-100 WAC; and</b>	
0570	(c) <b>Collecting, measuring and assessing data on infection rates, pathogen distributions and antimicrobial susceptibility profiles.</b>	



<b>Pharmaceutical Services: WAC 246-330-200</b>		<b>Met</b>
	This section assures <b>patient pharmaceutical needs are met in a planned and organized manner</b> . This section is consistent with the requirements for a health care entity license under RCW 18.64.450 and chapter 246-904 WAC.	
	An ambulatory surgical <b>facility must:</b>	
0585	(1) <b>Only</b> administer, dispense or deliver <b>legend drugs</b> and <b>controlled substances to patients</b> receiving care in the facility;	
0590	(2) Assure <b>drugs</b> dispensed to patients are <b>dispensed and labeled</b> consistent with the requirements of RCW 18.64.246, and chapters 69.41 and 69.50 RCW;	
0595	(3) Establish a <b>process for selecting medications</b> based on evaluating their relative therapeutic merits, safety, and cost; and	
	(4) Designate a <b>pharmacist consultant</b> who is <b>licensed in Washington state</b> . The pharmacist consultant can be either employed or contracted by the facility. The pharmacist consultant is responsible for:	
	<b>(a) Establishing policy and procedures related to:</b>	
0600	(i) <b>Purchasing, ordering, storing, compounding, delivering, dispensing and administering</b> of controlled substances or legend drugs;	
0605	(ii) Assuring <b>drugs are stored, compounded, delivered or dispensed according to all applicable state and federal rules and regulations;</b>	
0610	(iii) Maintaining accurate <b>inventory records</b> and <b>patient medical records</b> related to the <b>administration of controlled substances and legend drugs;</b>	
0615	(iv) Maintaining any <b>other records required by state and federal regulations;</b>	
0620	(v) <b>Security of legend drugs and controlled substances;</b> and	
0625	(vi) <b>Controlling access to controlled substances and legend drugs.</b>	
0630	(b) Establishing a <b>process for completing all forms for the purchase and order of legend drugs and controlled substances;</b> and	
0635	(c) Establishing a <b>method for verifying receipt of all legend drugs and controlled substances purchased</b> and ordered by the ambulatory surgical facility.	
<b>Patient Care Services: WAC 246.330.205</b>		<b>Met</b>
	This section guides the <b>development of a plan for patient care</b> . The ambulatory surgical facility <b>accomplishes this by supervising staff, establishing, monitoring, and enforcing policies and procedures that define and outline the use of materials, resources, and promote the delivery of care.</b>	
	An ambulatory surgical <b>facility must:</b>	
0640	(1) Provide <b>personnel, space, equipment, reference materials, training, and supplies for the appropriate care</b> and treatment of patients;	
0645	(2) Have a <b>registered nurse available</b> for consultation in the ambulatory surgical facility at <b>all times patients are present;</b>	

<b>Patient Care Services: WAC 246.330.205: Continued</b>		
	<b>(3) Adopt, implement, review and revise patient care <u>policies and procedures</u> designed to guide staff that address:</b>	
0650	(a) <b>Criteria for patient admission;</b>	
0655	(b) <b>Reliable method for personal identification of each patient;</b>	
0660	(c) <b>Conditions that require patient transfer to outside facilities;</b>	
0665	(d) <b>Patient safety measures;</b>	
0670	(e) <b>Staff access to patient care areas;</b>	
0675	(f) <b>Use of physical and chemical restraints</b> or seclusion consistent with CFR 42.482;	
0680	(g) <b>Use of preestablished patient care guidelines or protocols.</b> When used, these must be documented in the medical record and be preapproved or authenticated by an authorized practitioner or advanced registered nurse practitioner;	
0685	(h) <b>Care and handling of patients whose condition require special medical consideration;</b>	
0690	(i) <b>Preparation and administration of blood and blood products;</b> and	
0695	(j) <b>Discharge planning.</b>	
	<b>(4) Have a system to plan and document care in an interdisciplinary manner, including:</b>	
0700	(a) <b>Development of an individualized patient plan of care, based on an initial assessment;</b>	
0705	(b) <b>Assessment for risk of falls, skin condition, pressure ulcers, pain, medication use, therapeutic effects and side or adverse effects.</b>	
	<b>(5) Complete and document an initial assessment of each patient's physical condition, emotional, and social needs in the medical record. Initial assessment includes:</b>	
0710	(a) <b>Dependent upon the procedure and the risk of harm or injury, a patient history and physical assessment including but not limited to falls, mental status and skin condition;</b>	
0715	(b) <b>Current needs;</b>	
0720	(c) <b>Need for discharge planning;</b>	
0725	(d) <b>When treating pediatric patients, the immunization status;</b>	
0730	(e) <b>Physical examination, if within thirty days prior to admission, and updated as needed if patient status has changed;</b> and	
	(f) <b><u>Discharge plans when appropriate, coordinated with:</u></b>	
0735	(i) <b>Patient, family or caregiver;</b> and	
0740	(ii) <b>Receiving agency, when necessary.</b>	

<b>Surgical Services: WAC 246.330.210</b>		<b>Met</b>
	The purpose of this section is to guide the <b>development and management of surgical services.</b>	
	An ambulatory surgical <b>facility must:</b>	
	(1) Adopt and <b>implement <u>policies and procedures</u></b> that:	
0745	(a) Identify areas where surgery and invasive procedures may be performed;	
0750	(b) Define <b>staff access to areas where surgery and invasive procedures</b> are performed;	
0755	(c) Identify <b>practitioner and advanced registered nurse practitioner's privileges</b> for operating room staff; and	
0760	(d) Define <b>staff qualifications and oversight.</b>	
0765	(2) Use <b>facility <u>policies and procedures</u> which define standards of care;</b>	
0770	(3) Implement a system to <b>identify and indicate the correct surgical site prior to beginning</b> a surgical procedure;	
0775	(4) <b>Provide emergency equipment, supplies, and services</b> to surgical and invasive areas;	
0780	(5) Provide <b>separate refrigerated storage</b> equipment with temperature alarms, when <b>blood is stored</b> in the surgical department; and	
0785	(6) Assure a <b>registered nurse</b> qualified by <b>training and experience functions as the circulating nurse in every operating room</b> whenever <b>deep sedation or general anesthesia</b> are used during surgical procedures.	
<b>Anesthesia Services: WAC 246.330.215</b>		<b>Met</b>
	The purpose of this section is to guide the <b>management and care of patients receiving anesthesia and sedation.</b>	
	An ambulatory surgical <b>facility must:</b>	
	(1) Adopt and <b>implement <u>policies and procedures</u></b> that:	
0790	(a) Identify the <b>types of anesthesia and sedation</b> that may be <b>used;</b>	
0795	(b) Identify areas <b>where</b> each <b>type of anesthesia and sedation</b> may be <b>used;</b> and	
0800	(c) Define the <b>staff qualifications and oversight for administering each type of anesthesia and sedation</b> used in the facility.	
0805	(2) Use facility <b><u>policies and procedures</u> which define standards of care;</b> and	
0810	(3) <b>Assure emergency equipment, supplies and services</b> are <b>immediately available</b> in all areas <b>where anesthesia is used.</b>	

<b>Recovery Care: WAC 246.330.220</b>		<b>Met</b>
	The purpose of this section is to guide the <b>management of patients recovering from anesthesia and sedation.</b>	
	An ambulatory surgical <b>facility must:</b>	
0815	(1) Adopt and <b>implement <u>policies and procedures</u></b> that define the <b>qualifications and oversight of staff</b> delivering recovery services;	
0820	(2) Assure a <b>physician or advanced registered nurse practitioner</b> capable of managing complications and providing cardiopulmonary resuscitation is <b>immediately available</b> for <b>patients recovering from anesthesia</b> ; and	
0825	(3) Assure a <b>registered nurse</b> trained and <b>current in advanced cardiac life support</b> measures is <b>immediately available</b> for patients recovering from anesthesia.	
<b>Emergency Services: WAC 246.330.225</b>		<b>Met</b>
	The purpose of this section is to guide the management and <b>care of patients receiving emergency services.</b>	
	An ambulatory surgical <b>facility must:</b>	
	(1) Develop, implement and maintain a <b>facility safety and emergency training program</b> that includes:	
0830	(a) <b>On-site equipment, medication and trained personnel</b> to manage any medical emergency that may arise from the services provided or sought;	
0835	(b) A written and <b>signed transfer agreement</b> with one or more local hospitals that has been approved by the ambulatory surgical facility's medical staff;	
0840	(c) <b>Policies and a procedural</b> plan for <b>handling medical emergencies</b> ; and	
0845	(d) Define the <b>qualifications and oversight of staff delivering emergency care</b> services.	
	<b>(2) Assure at least one registered nurse skilled and trained in emergency care services on duty and in the ambulatory surgical facility at all times a patient is present, who is:</b>	
0850	(a) <b>Immediately available</b> to provide care; and	
0855	(b) Trained and <b>current in advanced cardiac life support.</b>	
0860	(3) Assure <b>communication with agencies and health care providers as indicated</b> by patient condition; and	
0865	(4) Assure <b>emergency equipment, supplies and services</b> necessary to <b>meet the needs of patients</b> are <b>immediately available.</b>	

<b>Management of Environment For Care: WAC 246.330.230</b>		<b>Met</b>
	The purpose of this section is to <b>manage environmental hazards and risks, prevent accidents and injuries, and maintain safe conditions</b> for patients, visitors, and staff.	
0870	(1) An ambulatory surgical facility must <b>create and follow an environment of care management plan</b> that addresses safety, security, hazardous materials and waste, emergency preparedness, fire safety, medical equipment, utility systems and physical environment.	
	<b>(2) An ambulatory surgical facility must assure the environment of care management plan contains the following items:</b>	
	(a) <b>Safety:</b>	
0875	(i) <b>Policies and procedures</b> on safety-related issues such as but not limited to <b>physical hazards and injury prevention;</b>	
0880	(ii) Method to <b>educate and periodically review with staff the safety policies and procedures;</b>	
0885	(iii) Process to <b>investigate, correct and report safety-related incidents;</b> and	
0890	(iv) Process to <b>keep the physical environment free of hazards.</b>	
	(b) <b>Security:</b>	
0895	(i) <b>Policies and procedures</b> to <b>protect patients, visitors, and staff</b> while in the facility including <b>preventing patient abduction;</b>	
0900	(ii) Method to <b>educate and periodically review security policies and procedures with staff;</b> and	
0905	(iii) When the <b>facility has security staff, train the security staff</b> to a level of skill and competency for their assigned responsibility.	
	2(c) <b>Hazardous Materials and Waste:</b>	
0910	(i) Establish and implement a <b>program to safely control hazardous materials and waste according to federal, state, and local regulations;</b>	
0915	(ii) Provide space and equipment for <b>safe handling and storage of hazardous materials and waste;</b>	
0920	(iii) Process to <b>investigate all hazardous material or waste spills, exposures, and other incidents, and report as required</b> to appropriate authority; and	
0925	(iv) Method to <b>educate staff on hazardous materials and waste policies and procedures.</b>	
	(d) <b>Emergency Preparedness:</b>	
0930	(i) Establish, implement and periodically review a <b>disaster plan for internal and external disasters</b> that is specific to the facility and community;	
0935	(ii) Process to <b>educate and train staff on the disaster plan;</b>	
0940	(iii) Process to periodically <b>conduct drills</b> to test the plan.	

<b>Management of Environment For Care: WAC 246.330.230 (Continued)</b>		
	(e) <b><u>Fire Safety:</u></b>	
0945	(i) <b><u>Policies and procedures</u></b> on fire prevention and emergencies including an evacuation plan; and	
0950	(ii) Process to orient, educate, and conduct drills with staff fire prevention, emergency and evacuation policies and procedures.	
	(f) <b><u>Medical equipment:</u></b>	
0955	(i) Method to operate and maintain medical equipment properly, safely and according to manufacturer's recommendations;	
0960	(ii) Perform and document preventive maintenance; and	
0965	(iii) Process to investigate, report, and evaluate procedures in response to equipment failures.	
	(g) <b><u>Utility Systems:</u></b>	
0970	(i) <b><u>Policies and procedures</u></b> to operate and maintain a safe and comfortable environment; and	
0975	(ii) Process to investigate and evaluate utility systems problems, failures, or user errors and report incidents.	
	(h) <b><u>Physical Environment:</u></b>	
0980	(i) Process to keep the physical environment clean including cleaning the operating room between surgical procedures;	
0985	(ii) Provide hot and cold running water under pressure;	
0990	(iii) Assure hot water for handwashing does not exceed 120°F;	
0995	(iv) Assure cross connection controls meet the requirements of the state plumbing code; and	
1000	(v) Operate and maintain ventilation to prevent objectionable odors and excessive condensation.	