



Required Activities for the 2025 Nutrition Service Plan

(Oct 1, 2024 – Sept 30, 2025)

Training or Activity	Who	What	Estimated Training Time	Complete By	Federal Cost Category
Online Ordering Training Participant Shopping Experience Objective C1a	Coordinators and all staff	<ul style="list-style-type: none"> Complete training to learn about online ordering and how to support participants who choose this option. Discuss implementation of policy and practices following the training or at a staff meeting. 	30 minutes	TBD	Client Services
Nutrition Education Training Nutrition Services Objective A1a	Coordinators, Nutritionists, Certifiers (CPAs), and frontline staff who provide nutrition education	<ul style="list-style-type: none"> Complete DOH STATE WIC Nutrition Education Training in the Learning Center. Discuss implementation of policy and practices following the training or at a staff meeting. 	60 minutes	December 31, 2024	Nutrition Education
Breastfeeding Aids Training Lactation Support Objective B2a	All staff who provide breast pumps and supplies (breastfeeding aids and equipment)	<ul style="list-style-type: none"> Complete required DOH STATE WIC Breastfeeding Aids Training on documenting breast pump issuance and follow-up. Training will be posted in the Learning Center. Discuss implementation of policy and practices following the training or at a staff meeting. 	20 minutes	December 31, 2025	Breastfeeding



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Breast Pump Inventory Lactation Support Objective B1	Staff responsible for breast pumps at the local agency	<ul style="list-style-type: none">Track and maintain multi and single use electric breast pumps monthly.Complete breast pump inventory spreadsheet (provided by state WIC) and submit the completed spreadsheet to WICbreastpumps@doh.wa.gov.	Varies by agency	January 31, 2025	Breastfeeding
January 2025 Shopping Guide and New Foods Participant Shopping Experience Objective C2a	Coordinators and all staff	<ul style="list-style-type: none">Complete staff training on January 2025 Shopping Guide and New Foods. Training will be posted in the Learning Center.	30 minutes	January 31, 2025	Client Services
Drugs and Other Harmful Substances Training Nutrition Services Objective A2a	Coordinators, Nutritionists, and Certifiers (CPAs)	<ul style="list-style-type: none">Complete drug and other harmful substance information training. Training will be posted in the Learning Center.Discuss implementation of policy and practices following the training or at a staff meeting.	TBD	March 31, 2025	Nutrition Education



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Cascades Enhancements for 2024 Final Food Rule Participant Shopping Experience Objective C2b	Coordinators and all staff	<ul style="list-style-type: none">Complete staff training on the Cascades Enhancements needed to meet the Food and Nutrition Services (FNS) Food Rule requirements. Training will be posted in the Learning Center.	60 minutes	TBD- Spring/Summer of 2025	Client Services
October 2025 Shopping Guide and New Foods Participant Shopping Experience Objective C2c	Coordinators and all staff	<ul style="list-style-type: none">Complete staff training on October 2025 Shopping Guide and New Foods. Training will be posted in the Learning Center.	30 minutes	September 30, 2025	Client Services
Engage partners in community-based breastfeeding support Lactation Support Objective B4	Breastfeeding Coordinators and staff	<ul style="list-style-type: none">Select one way to engage partners to improve community-based breastfeeding support – use the list in NSP Instructions or identify another way and share details.Participate in engagement activities and report activities at the end of the federal fiscal year.	Varies depending on agency and activities	September 30, 2025	Breastfeeding



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Breastfeeding Coordinator's Resource Toolkit Training Lactation Support Objective B3	Breastfeeding Coordinators	<ul style="list-style-type: none"> Complete the FFY2025 Breastfeeding Coordinator's Resource Toolkit training. Training will be posted to the Learning Center. 	TBD	September 30, 2025	Breastfeeding

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