



**Board of Optometry Regular Meeting Minutes**  
**December 6, 2024**

**Location:** Labor & Industries, 7273 Linderson Way S.W., Room S119, Tumwater, WA 98501,  
and Microsoft Teams

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Board Members Present: Melissa Dacumos, Optometrist, Chair  
Riya Paranthan, Optometrist, Vice-chair  
Keren Yang, Optometrist  
Theodore Kadet, Optometrist  
Palwinder Kaur, Optometrist

Board Members Absent: None

Staff Members Present: Amber Freeberg, Executive Director  
Katie Graue, Administrative Assistant  
Tara Mackemull, Program Assistant  
Shelly Buchanan, Supervising Staff Attorney  
Megan Maxey, Policy Analyst  
Laura Riordan, Credentialing Supervisor  
Marie Carp, Assistant Attorney General  
Katrina Baker, Credentialing Coordinator  
Hyon Yi, Deputy Credentialing Manager  
Lunden Brent, Credentialing Staff

Others Present: William Prothero, Optometrist  
Harry Boparai, OD  
Lisa Fennell, ARBO  
Paul Jensen  
Tania Bardyn  
DJ Gonzales  
Maryam Ali

Notice of this meeting was published on the Board of Optometry profession [website](#) and was sent out through the GovDelivery listserv.

## Open Session:

### 1. Call to Order and Introductions – Melissa Dacumos, OD, Chair

Dr. Dacumos called meeting to order at 9:01 am.

### 2. Approval of agenda

December 6, 2024, meeting agenda with amendments was moved, seconded, and approved unanimously.

### 3. Approval of minutes

October 11, 2024, meeting minutes were moved, seconded, and approved unanimously.

### 4. Open forum - The board opened it up for comments from the audience for ten minutes each on issues of significance to the profession.

No public comments were made

### 5. Association of Regulatory Boards of Optometry (ARBO) CE Tracker Presentation – Lisa Fennell

OE/CE Tracker PowerPoint presentation presented. This was followed by questions, comments and discussion of the program.

### 6. Credentialing Statistics Presentation – Hyon Yi – Deputy Credentialing Manager

6.1. Presentation of credentialing statistics for May through October 2024.

### 7. Executive Director Update – Amber Freeberg, Executive Director

7.1. Hiring update – Ms. Freeberg updated the board on the current recruitment for the Program Manager position.

Ms. Freeberg and the board discussed the Washington Medical Commissions interpreted statement regarding advanced procedures.

The board made a motion made for Pro-Tem member, William Prothero to draft a comment regarding the Washington Medical Commissions interpretive statement, the motion was moved, seconded and approved unanimously.

### 8. Board Travel Updates - Melissa Dacumos, OD, Chair

8.1. August 2024 - ARBO – Dr. Melissa Dacumos and Dr. Riya Paranthan – Summary was given, and they thanked the board for letting them attend.

8.2. September 2024 - National Board of Examiners in Optometry (NBEO) – Dr. Melissa Dacumos. PowerPoint Presentation made by Dr. Melissa Dacumos regarding conference.

8.3. October 2024 - The University of Pikeville Kentucky College of Optometry hosted an Expanded therapeutic Procedures Course. – Dr. Melissa Dacumos. PowerPoint Presentation made by Dr. Melissa Dacumos regarding conference.

8.4. October 2024 - National Board Exam Review Committee met in Charlotte, NC. – Dr. Riya Paranthan – Summary of committee meeting was given by Dr. Riya Paranthan.

### 9. Telehealth (agenda item added) – Dr. Melissa Dacumos asked for board members who would be interested in being on a subcommittee for telehealth.

Members who were interested in being on the subcommittee are as followed: Karen, Ted, Palwinder and Melissa

Motion to make subcommittee for telehealth was made – Motion to form subcommittee was moved, seconded and passed unanimously.

### 10. Vote on 2025 Meeting Dates – Melissa Dacumos, OD, Chair

10.1. Proposed 2025 meeting dates: March 7, June 13, September 19, December 12.

Proposed 2025 meeting dates with amendment to adjust March 7 to March 21 was moved, seconded and passed unanimously.

**11. Agenda building, Amber Freeberg, Executive Director**

11.1. The board reviewed board business and discuss priority items for the March 2025 agenda.

**12. Adjournment of Open Session**

Dr. Dacumos motion to adjourn the meeting at 11:10 am, moved, seconded, passed unanimously.

**Submitted by:**  
Amber Freeberg, Executive Director  
Board of Optometry

**Approved by:**  
Melissa Dacumos, Chair  
Board of Optometry

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