



DOH Attendees

*	Name	Position	*	Name	Position
<input checked="" type="checkbox"/>	Amber Arndt	Tribal Relations Policy Director	<input checked="" type="checkbox"/>	Julie Tomaro	Facilities Program Director
<input checked="" type="checkbox"/>	Michelle Weatherly	Facilities Program Manager	<input checked="" type="checkbox"/>	Megan Maxey	Policy Analyst
<input type="checkbox"/>	Holli Erdahl	Administrative Assistant	<input checked="" type="checkbox"/>	Candice Wilson – Quatz'tenaut	Tribal Policy Director

Checkmark indicates attendance*

Tribe Attendees

*	Name	Organization	Tribes Represented
<input type="checkbox"/>	Dakota Lane	Lummi Tribal Health Clinic	Lummi
<input checked="" type="checkbox"/>	Kathryn Halverson	Lummi Nation Business Council	
<input type="checkbox"/>	Vicki Lowe	American Indian Health Commission (AIHC)	
<input checked="" type="checkbox"/>	Cindy Lowe	Jamestown HealthCARE	Jamestown S'Klallam Tribe
<input type="checkbox"/>	Ofi Brown	NWITC	
<input type="checkbox"/>	Danielle Stensgar	Healing Lodge of the 7 Nations	

Checkmark indicates attendance*

Agenda

- Welcome and Introductions
- Why are we here today?
 - SHB 2075 concerning licensing of Indian health care providers as establishments
 - Department required to establish a fee in rule and begin issuing RTF and psych hospital licensure via tribal attestation by 07/01/25
 - Here today to begin this process of determining fee and establishing the attestation process
- Scope of Rulemaking & Related Process Work
 - CR101 was filed November 22nd
 - Establishing a fee
 - Developing the attestation agreement and process
- Summary of Workshop #1
 - Discussed what tribal attestation means
 - Tribes submit attestation that they meet state standards for licensure and go through an abbreviated licensing process
 - Discussed the history of BHA attestation
 - Shared current cost for BHA attestation and renewal fees, fee cycle, and what the fee covers (administrative cost to process attestation and issue credential)
 - Shared current BHA tribal attestation rule language (WAC 246-341-0367)
 - Questions received:
 - How many tribes currently participate in tribal attestation?
 - Can a tribal organization apply for attestation or if it's specific to tribes?
 - How the fee amount was determined
 - Steps for current credentialing process

- Tribes Participating in Attestation
 - 2019 – 23 tribes participating in attestation
 - Current – 26 tribes participating in attestation
 - Noted that there are currently 34 attestations because single tribes have multiple attestations
- Who Can Apply for Attestation
 - Shared RCW 71.12.460(2)(a) – tribes, tribal organization or urban Indian organization (definition of “Indian healthcare provider” in RCW 71.24.025(34))
 - Attestation is not limited to federally recognized tribes
- BHA Attestation Fee
 - Agreed upon during formal tribal consultation and legal process between tribal and DOH leadership
 - RCW 43.70.250 requires fees to fully cover the cost of administering a program
- Credentialing Administrative Process
 - What is the current credential administrative processing steps?
 - Receive attestation agreement for signature
 - Create a licensing file
 - Enter BHA license information in the licensing database
 - Send attestation Secretary of Health for signature
 - Issue a BHA license certificate
 - Send renewal notices (renewal cycle is 3 years)
- Discussion – Fee Concept
 - Standard requirement: All inpatient facilities and psychiatric hospitals must have a BHA license
 - Shared option of charging the baseline \$261 for BHA attestation and a surcharge for additional inpatient facility and psychiatric hospital.
 - Discussion –
 - Cindy Lowe– sounds like a great idea
 - Kathryn Halverson – no issues with this; sounds reasonable
- Next Steps
 - Discussion of surcharge amount
 - Bring draft language to next workshop as a starting point

Questions

- Question:
 - Asked by: Kathryn Halverson
 - Question: what is the timeline for drafting language?
 - Answer: Michelle explained the rulemaking process. The intent of the bill was to have it completed by July 1, 2025. There has been a delay, but we are hopeful of having it completed by the end of 2025.
 - Question: how do we determine if the department has received input from all the tribes?
 - Answer: Amber explained DTLL process and government-to-government relations process to inform tribes of rulemaking work and offer them the opportunities to engage in it. Amber also gives presentations to the tribes and includes the rules workshop reminders and contact/participation information.
 - Regarding tribes:
 - Asked by: Cindy Lowe
 - Question/comment for consideration: When submitting attestation and renewal, can we get them on the same renewal cycle?
 - Answer: Department agrees with this suggestion and will include this in the discussion regarding the process to issue the attestation.

Action Items and Follow Up

Item	Owned by	Due
Bring draft language as a starting point to Workshop #3	Michelle	
Add rule making timeline slide to the next workshop	Megan / Michelle	