



Examining Board of Psychology Meeting Minutes

November 1, 2024

Hybrid Meeting via Microsoft Teams and in-person at Washington State Department of Health, Town Center East 2 (TC2) Building, Room #153, 111 Israel Road SE, Tumwater, WA 98501

Board members present: Cedar O'Donnell, Ph.D., Chair
Vanessa Goosen, Psy.D.
Erin Olson, Ph.D.
Jan Bleakney, Public Member
Phillip Hawley, Psy.D., Vice Chair
Florence Katz Burstein, Public Member
Elena Lopez, Psy.D., CSOTP
Jessica Carlile, Ph.D.
Helen Hansen, Psy.D.

Board members absent: Elwyn Hulse Jr., Psy.D.
Ryan Quirk, Ph.D.

Staff members present: Joe Miller, Executive Director
Nancy Delgado, Program Manager
Kalon Robinson-Goodman, Program Manager
John Simmons, Program Support
James Smartt, Program Support
Zachary Patnode, Quality Administrator
Catharine Roner-Reiter, Supervising Staff Attorney
Lilia Lopez, Assistant Attorney General
Ashley May, Fiscal Analyst

Guest Speaker(s): London Breedlove, Director of Professional Affairs, WSPA

On November 1, 2024, the Examining Board of Psychology held a hybrid meeting via Microsoft Teams and in-person at Washington State Department of Health, Town Center East 2 (TC2) Building, Room #153, 111 Israel Road SE, Tumwater, WA 98501. Notice of the meeting was published on the Examining Board of Psychology [profession website](#) and was sent out through the GovDelivery listserv.

1. Call to Order – Cedar O’Donnell, Ph.D., Chair

The meeting was called to order at 9:00 am.

- 1.1. Board and supporting staff members were introduced.
- 1.2. Approval of the agenda.

Motion to approve the Agenda, seconded, vote 7-0

- 1.3. Approval of the September 13th, 2024 and October 16th, 2024 meeting minutes.

Motion to approve the September 13, 2024 meeting minutes as well as the October 16, 2024 meeting minutes, seconded, vote 7-0.

2. Public Comment – Phillip Hawley, Psy.D., Vice-Chair

The Board will hear comments from the public. The public may request items to be placed on a future meeting agenda.

BOARD STATEMENT TO BE READ BEFORE TAKING PUBLIC COMMENTS: Thank you for taking the time to be with us today. We are eager to hear from you. We typically provide notice to our constituents and other interested parties before taking action on any topic, so we seldom take action on topics unexpectedly raised by the public or others if not on the agenda. While individual board members may ask questions or make comments about your presentation, please be aware that individual board members do not represent the board as a whole and that the subject of your comment may not be acted upon today or in the near future. We will include your comments in our meeting minutes for possible review if the matter you raise is brought up for formal discussion and/or a vote at a subsequent board meeting.

Furthermore, we ask that once the time for public comment has concluded, all other public participation must be written in the chat. Any inquiries that come up after the board meeting has concluded may be submitted via email to psychology@doh.wa.gov.

There were no public comments at this time.

3. Management Reports – Ashley May, Fiscal Analyst; Zachary Patnode, Quality Administrator; Joseph Miller, Executive Director; Kalon Robinson-Goodman, Program Manager; Melody Casiano, Policy Analyst

- 3.1. Budget Report – Ms. May gave a presentation on the program budget report.
- 3.2. Credentialing Update – Mr. Patnode gave an update on the credentialing scorecard and ongoing quality improvement efforts.
- 3.3. Program Update – Mr. Robinson-Goodman and Mr. Miller gave an update on upcoming changes to program staffing.
- 3.4. Policy Analyst Update – Ms. Casiano reported to the Board that there were no policy analyst updates at this time.

4. Board Recruitment – Kalon Robinson-Goodman, Program Manager*

Mr. Robinson-Goodman gave an update to the Board on pending appointments, and the board voted on a Board reappointment.

Motion to reappoint Dr. Phillip Hawley to the Examining Board of Psychology, seconded, vote 6-0, with 1 abstention.

5. Elections - Cedar O'Donnell, Ph.D., Chair*

Board held elections for the 2025 Chair and Vice Chair.

Motion to vote Dr. Cedar O'Donnell in as Chair of the Board, seconded, vote 7-0 with 1 abstention. Motion to vote Dr. Phillip Hawley in as Vice Chair of the Board, seconded, vote 8-0 with 1 abstention.

6. Licensing Requirements and Bill Implementations Rulemaking - Nancy Delgado, Program Manager*

Ms. Delgado reviewed the rules draft language, and the Board voted on finalizing the draft language that will be filed with the next rulemaking phase, the CR-102.

Motion to approve the COVID-19 Exemption section of the rules draft language, seconded, vote 8-0.

Motion to approve the Education and experience requirements for licensure section of the rules draft language, seconded, vote 7-0.

Motion to approve the Doctoral degree program section of the rules draft language, seconded, vote 7-0 with 1 abstention.

Motion to amend the Doctoral degree program section of the rules draft language with changes to the wording, seconded, vote 7-0.

Motion to approve the Failure of the Examination for Professional Practice in Psychology section of the rules draft language with changes discussed, seconded, vote 9-0.

Motion to approve the Endorsement - Applying for licensure for non-Washington licensed and nationally-certified applicants section of the rules draft language, seconded, vote 8-0, with 1 abstention.

Motion to approve the Brief adjudicative proceeding – denials for licensure section of the rules draft language, seconded, vote 7-0 with 1 abstention.

Motion to approve the Licensed psychological associate - Title section of the rules draft language with changes discussed, seconded, vote 6-0 with 2 abstentions.

Motion to approve the Psychological associate application process section of the rules draft language, seconded, vote 8-0.

Motion to approve the Supervision Agreements section of the rules draft language, seconded, vote 7-1 with no abstentions.

Motion to approve the Associate levels of practice section of the rules draft language, seconded, vote 7-0.

Motion to approve the Associate supervision section of the rules draft language, seconded, vote 7-0.

Motion to approve the Rules of Ethical Conduct and Temporary Permit and Other Limited Credentials section of the rules draft language, seconded, vote 7-0.

Motion to approve the Definitions section of the rules draft language, seconded, vote 8-0.

Motion to table the discussion surrounding the Telesupervision policy statements from non-routine graduate programs section of the rules draft language, seconded, vote 5-2 with 1 abstention.

Motion to approve the three supervised experience sections of the rules draft language, seconded, vote 5-0 with 2 abstentions.

7. Break

8. Legislative Refresher - Nancy Delgado and Kalon Robinson-Goodman, Program Managers*

8.1 Mr. Robinson Goodman gave a refresher training to the Board on Board and DOH staff roles and responsibilities for the upcoming legislative session.

8.2 The Board will determine which board members will attend the legislative Wednesday calls at the January meeting.

9. Requests for Lists and Labels – Cedar O’Donnell, Ph.D., Chair*

There are no current requests for Lists & Labels.

10. Subcommittee Reports

10.1. Subcommittee Reorganization – With new members being appointed, board will review subcommittee membership and any needed changes or additions to subcommittees at the January Board meeting.

10.2. Communications and Operations Subcommittee – Draft of the newsletter will go out to the subcommittee soon

10.3. Diversity Subcommittee – Subcommittee will do some research about applicants from outside the United States and Canada.

10.4. Applications Subcommittee – Not in operation.

10.5. Rules Subcommittee – Report was provided during agenda item 6.

11. Future Agenda Items – Cedar O’Donnell, Ph.D., Chair

The Board determined the following future agenda items:

Subcommittee reorganization will occur at the January Board meeting.

Offer legislative call participation to new and current members.

Decide attendance for ASPPB midyear conference in Montreal.

ASPPB presentation on association’s thoughts on EPPP2 and master’s licensing.

Summary presentations on the last FARB, CLEAR, ASPPB, and PSYPACT conferences.

12. Meeting Adjournment

Meeting was adjourned at 4:15 pm.

Submitted by:

Nancy Delgado, Program Manager
Examining Board of Psychology

Signature on file

SIGNATURE

DATE

Approved by:

Cedar O'Donnell, Ph.D., Chair
Examining Board of Psychology

Signature on file

SIGNATURE

DATE