



**Certified Counselors & Hypnotherapist Advisory Subcommittee  
Regular Meeting Minutes  
December 6, 2024**

Hybrid Meeting via Microsoft Teams and in-person WA DOH 111 Israel Road SE, Town Center  
2, Room 226, Tumwater, WA 98501

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**Subcommittee members present:** Drue Larson, Certified Counselor, Chair  
Betty Jensen, Certified Counselor  
Anthony Gitch, Hypnotherapist  
Sarah Prince, Public Member  
Tim Livingston, Public Member  
Gabe Manino, Public Member  
Lisa Haglund, Public Member

**Subcommittee members absent:** None

**Staff members present:** Carmen Leso, Program Manager  
Katie Impecoven, Program Support

**Assistant Attorney General:** Luke Eaton, Assistant Attorney General

**Guest presenters:** None

On December 6, 2024, the Washington State Certified Counselors and Hypnotherapist Advisory Subcommittee met in person at Washington State Department of Health and online via Microsoft Teams. In accordance with the Open Public Meetings Act, notice of the meeting was published on the Certified Adviser, Certified Counselor, and Hypnotherapist professions' websites and was sent out via the GovDelivery listserv for each profession.

**Please Note:** Comments from the public in attendance may be solicited after each agenda item.

- 1. Introductions** – The meeting began at 1:00 p.m.
  - 1.1. Introductions
- 2. Public Comment**
  - 2.1. No public comments were received.
- 3. Review of the November 8<sup>th</sup>, 2024 Meeting Minutes**
  - 3.1. The subcommittee approved the November 8<sup>th</sup>, 2024 Meeting Minutes.
- 4. Subcommittee review and approval of the Subcommittee Mission and Vision Statement**
  - 4.1. Ms. Larson drafted the mission and vision statement for the subcommittee and is awaiting feedback from the subcommittee for the final version of the mission and vision statements.
- 5. Subcommittee review and approval of Subcommittee Focus, Goal, and Deliverables**
  - 5.1. The subcommittee discussed strengthening the credential being the main focus for the subcommittee.
- 6. Recap - Meeting between Gabe Mannino, Tim Livingston, and Drue Larson**
  - 6.1. The Washington State Transformative Plan was discussed to create future preventative and upstream support for the credential.
- 7. SWOT Review Continued – Credential and Committee Strengths**
  - 7.1. The subcommittee briefly discussed and referenced the SWOT analysis for the credential.
- 8. Schedule 2025 Meeting Dates**
  - 8.1. The subcommittee will convene on January 3rd, 2025 – no further meeting dates have been discussed.
- 9. Next Steps**
  - 9.1. Separate the SWOT analysis based on priority and goals.
  - 9.2. Create action steps for each goal and priority.
- 10. The meeting adjourned at 1:57 P.M.**

**Submitted by:**  
Carmen Leso, Program Manager  
Certified Counselors & Hypnotherapists  
Advisory Subcommittee

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**Approved by:**  
Drue Larson, Chair  
Certified Counselors & Hypnotherapists  
Advisory Subcommittee

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