

Application Scoring Rubric for Tribal Entities



DOH 972-072

To request this document in another format, call 1-800-525-0127. Deaf or hard of hearing customers, please call 711 (Washington Relay) or email doh.information@doh.wa.gov.

Total Application Score	/151
--------------------------------	-------------

Minimum Required Application Components

***If the applicant does not meet all the minimum requirements in the two tables below, consider the applicant ineligible and do not score application.**

Did the applicant submit all required documents?	
Grant Application Packet (Pass/Fail)	
Budget Workbook (Pass/Fail)	

Did the applicant include the following components in their application?	
Did the applicant apply for at least two (2) Required Activities? (Pass/Fail)	
Are at least 60% of proposed activities for direct client services? (Pass/Fail)	

Narrative Questions

Narrative Questions Total:	/74
Reviewer Comments:	

Section 1: Data to Action Framework

Section Total	/14
Reviewer Comments:	

1. Please share which populations you aim to serve through activities funded under this grant. If you aim to serve populations not identified by DOH, how did you determine that these populations were a priority for your program?	Total /7
<i>*Assign points based on the level of detail applicant provides in response to each aspect of the question.</i>	
Applicant listed populations they aim to serve.	/2
Applicant described why they aim to serve this population.	/5
Reviewer Comments:	

2. Please share what regions you aim to serve through activities funded under this grant. How did you identify these regions as a priority for your program?	Total /7
<i>*Assign points based on the level of detail applicant provides in response to each aspect of the question.</i>	
Applicant listed the regions they aim to serve.	/2
Applicant described why they identified the listed regions as a priority.	/5
Reviewer Comments:	

Section 2: Partnerships

Section Total	/24
Reviewer Comments:	

1. Please list organizations and groups that you consider to be your community partners. How do you maintain collaboration and communication with these partners? <i>*Assign points based on the level of detail applicant provides in response to each aspect of the question.</i>	Total /12
Applicant listed groups and organizations that they consider partners.	/2
Applicant shared that they maintain collaboration and communication with partners.	/5
Applicant demonstrated that they communicate routinely with partners.	/5
Reviewer Comments:	

2. Programs should continuously integrate feedback and suggestions from program participants when planning and implementing interventions. Please share how your program will solicit feedback from program participants. <i>*Assign points based on the level of detail applicant provides in response to each aspect of the question.</i>	Total /12
Applicant confirmed that they plan to solicit feedback/suggestions from program participants.	/2
Applicant described how they will continuously integrate feedback/suggestions from program participants when planning/implementing interventions.	/10
Reviewer Comments:	

Section 3: Health Equity

Applicants may receive extra points for questions 1 and 2.

Section Total	/36
Reviewer Comments:	

1. Do you consider your program/organization to be run by and for members of the sub-population that you aim to serve? If yes, please describe how your program/organization is representative of the sub-populations that you aim to serve. (For example, does your organization have leadership and staff that can identify with the sub-populations that you aim to serve and the challenges that they face?)	Total /7
Applicant noted that they do consider their organization to be run by and for the members of the sub-population that they aim to serve.	/2
No = 0 points and skip to next question Yes = 2 points and score the following:	

Washington State Department of Health
 Overdose Data to Action in States
 Application Scoring Rubric for Tribal Entities

Applicant describes how their organization is representative of the sub-populations that they aim to serve.	/5
Reviewer Comments:	

2. Does your organization have a demonstrated history of existing relationships with the sub-populations you aim to serve? If yes, please describe this history.	Total /7
Applicant noted that they do have a demonstrated history of existing relationships with the sub-populations they aim to serve.	/2
No = 0 points and skip to next question Yes = 2 points and score the following:	
Applicant describes the history of their existing relationships with the populations they aim to serve	/5
Reviewer Comments:	

3. Please share how your program will tailor and implement activities and interventions to be relevant and responsive to the changing needs of the sub-populations you aim to serve.	Total /10
<i>*Assign points based on the level of detail applicant provides in response to each aspect of the question.</i>	
Applicant described how they will tailor activities and interventions to be relevant to the sub-populations they aim to serve.	/5
Applicant described how the implementation of their activities and interventions will be responsive to the changing needs of the sub-populations they aim to serve.	/5
Reviewer Comments:	

4. Please describe your community's need and how your proposal will fill a resource or service gap.	Total /12
<i>*Assign points based on the level of detail applicant provides in response to each aspect of the question.</i>	
Applicant noted a gap in overdose prevention resources and services in their community.	/2
Applicant described the community need for resources and services.	/5
Applicant described how their proposal will fill a resource and/or service gap.	/5
Reviewer Comments:	

Workplan Questions

Workplan Questions Total:	/48
Reviewer Comments:	

Required Activity 1

Washington State Department of Health
 Overdose Data to Action in States
 Application Scoring Rubric for Tribal Entities

Section Total:	Total /24
Assign points based on the level of detail applicant provides in response to each aspect of the question.	
Applicant described the work they will implement in the tentative Year 1 budget period (March 1, 2025-August 31, 2025).	/15
Applicant described the milestones they will meet to achieve the activity in the tentative Year 1 budget period (March 1, 2025-August 31, 2025).	/5
Applicant listed population(s) of focus	/2
Applicant shared which partners will be involved in activity implementation	/1
Applicant listed desired outcome	/1
Reviewer Comments:	

Required Activity 2

Section Total:	Total /24
Assign points based on the level of detail applicant provides in response to each aspect of the question.	
Applicant described the work they will implement in the tentative Year 1 budget period (March 1, 2025-August 31, 2025).	/15
Applicant described the milestones they will meet to achieve the activity in the tentative Year 1 budget period (March 1, 2025-August 31, 2025).	/5
Applicant listed population(s) of focus	/2
Applicant shared which partners will be involved in activity implementation	/1
Applicant listed desired outcome	/1
Reviewer Comments:	

Budget Questions

*Please refer to the applicant’s submitted budget workbook and its connection to the workplan questions to answer the following questions.

Budget Questions Total:	/30
Assign points based on the level of detail the applicant provides in response to each aspect of the question.	
Applicant provides calculations for all line-item costs in the “Budget Justification” tab	/10
Costs are reasonable and realistic for implementing the activities proposed in the application workplan and Example: - Amount of FTE requested is reasonable to achieve the level of outreach described in the workplan	/10
The budget aligns with the proposed workplan Example:	/10

Washington State Department of Health
Overdose Data to Action in States
Application Scoring Rubric for Tribal Entities

- Justifications for salary requests show that the staff person's job duties would align with the proposed direct service activities in the workplan	
Reviewer Comments (does applicant need to provide more information about something?):	