



## **Mental Health Counselors, Marriage and Family Therapists, and Social Workers Advisory Committee Minutes**

**September 6, 2024**

Hybrid Meeting

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<b>Committee members present:</b>	Megan Simmons, LMFT, Chair Beda Herbison, LICSW, Vice Chair Kim McBride, LMFT Joel Freedman, LMHC Linda Sattem, Ph.D., Public Member Melissa Denner, LMHC, SUDP Vacant - LASW Vacant - Public Member
<b>Committee members absent:</b>	Netra Kendle, Ed.S., Public Member
<b>Staff members present:</b>	Lana Crawford, Program Manager Joe Miller, Executive Director Eve Austin, Executive Director James Smartt, Program Support John Simmons, Program Support Evan Shigaya, Policy Analyst Brandon Williams, Project Manager Luke Eaton, AAG Marie Carp, AAG
<b>Guest presenters:</b>	None

On September 6, 2024, the Washington State Mental Health Counselors, Marriage and Family Therapists, and Social Workers Advisory Committee met online via Microsoft Teams and in person at the Washington State Department of Health, Town Center East 2 (TC2) Building, Room #153, 111 Israel Road SE, Tumwater, WA 98501. In accordance with the Open Public Meetings Act, notice of the meeting was published to [the committee's website](#) and was sent out via the GovDelivery listserv.

## Open Session:

- 1. Call to Order – Megan Simmons, LMFT, Chair - Meeting was called to order at 9:03 a.m.**
  - 1.1. Introductions – *Committee staff and members introduced themselves.*
  - 1.2. Approval of the September 6, 2024, agenda - *Motion to approve the agenda, seconded, passed.*
  - 1.3. Approval of the May 31, 2024, LC SUDP joint meeting minutes – *Motion to approve the joint meeting minutes, seconded, passed.*
- 2. Public Comment – Megan Simmons, LMFT, Chair**

*There were no public comments at this time.*
- 3. Assistant Attorney General Report – Luke Eaton, AAG, Marie Carp, AAG**

*Mr. Eaton introduced Ms. Carp and reported that there were no items relevant to the advisory committee at this time.*
- 4. Program Update – Lana Crawford, Program Manager and Joe Miller, Executive Director**
  - 4.1. Budget Report – *Mr. Miller gave a presentation of the budget report for Marriage and Family Therapists, Mental Health Counselors, and Social Workers.*
  - 4.2. Credentialing Report – *Mr. Miller gave a presentation of the Credentialing Report for Marriage and Family Therapists, Mental Health Counselors, and Social Workers.*
  - 4.3. Committee member recruitment update – *Ms. Crawford gave a report of ongoing recruitment efforts for committee members.*
- 5. Presentation: Robert’s Rules of Order & Parliamentary Procedures - Luke Eaton, AAG**

*The AAG gave a presentation on Robert’s Rule of Order & Parliamentary Procedures.*
- 6. Break – Motion to take a 10-minute break, seconded, passed**
- 7. Bylaws – Lana Crawford, Program Manager**

*The committee reviewed and discussed a draft of the advisory committee bylaws.*

  - 7.1. Bylaws Draft

*It was recommended that the Advisory Committee form a Subcommittee to discuss the bylaws in detail. Motion that the Committee refer the draft Bylaws for review, consideration and amendment (as needed) to a new sub-committee, with a report from the sub-committee to be taken up at a future full committee meeting, seconded, passed. Motion to appoint the following Committee Members as members of the sub-committee: Melissa Denner, Beda Herbison, and Joel Freedman, seconded, passed.*
- 8. Licensed Counselors Rules Update - Lana Crawford, Program Manager and Brandon Williams, Project Manager**

8.1. Chapter 246-809 WAC Draft Language

*Ms. Crawford and Mr. Williams provided an update regarding the current rules and reviewed proposed language that affects licensed counselors.*

**9. Compact Updates – Lana Crawford, Program Manager**

*Ms. Crawford provided an update on the counseling and Social Work compacts.*

9.1. [Counseling Compact](#)

9.2. [Social Work Compact](#)

**10. Roundtable Discussion - Megan Simmons, LMFT, Chair**

*Motion to skip the round table discussion and move on to Future Business, seconded, passed.*

**11. Future Business – Megan Simmons, LMFT, Chair**

*The committee will discuss agenda items for future meetings.*

11.1. Mission & Vision Statement – *As a part of the bylaws discussion, a subcommittee was established to review this topic, among others.*

11.2. Credentialing Information

11.2.1. Statistics regarding what percent of the LMHC active licenses are held by individuals who graduated from an MFT/CFT program – *Ms. Crawford reported that this is not currently captured by the DOH.*

11.2.2. Student resources for the application process (i.e. checklist, tutorial, or workshop). – *A recommendation was made to create a new subcommittee in the future to work on these resources. Ms. McBride volunteered to be a part of this committee.*

11.3. In person Meeting – *Determine at a later meeting which meeting in 2025 committee members will prioritize attending in person.*

**12. Adjournment - Megan Simmons, LMFT, Chair – Motion to adjourn, seconded, passed.**

*Motion adjourned at 12:19 p.m.*

**Submitted by:**

Lana Crawford, Program Manager  
Mental Health Counselors, Marriage & Family  
Therapists, and Social Workers Advisory  
Committee

**Approved by:**

Megan Simmons, Chair  
Mental Health Counselors, Marriage &  
Family Therapists, and Social Workers  
Advisory Committee

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