



**Sex Offender Treatment Provider Advisory Committee  
Regular Meeting Minutes  
December 10, 2024**

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**Committee members present:**

Larraine Lynch, MSW, LICSW, CSOTP, Vice Chair  
Bryce Nelson, J.D.  
Jason Bailey, MA, LMHC, NCC, CSOTP  
Sonja Hardenbrook, J.D.  
Holly Coryell, Ph.D., Dept. of Social and Health Services  
David G. Medved, PhD, Dept. of Corrections  
Daniel Yanisch, Psy.D, CSTOP (inactive)  
Vacant, Superior Court Judge

**Committee members absent:**

Jedd Pelander, Dept. of Children, Youth, and Families

**Staff members present:**

Lana Crawford, Program Manager  
Kalon Robinson-Goodman, Program Manager  
John Simmons, Program Support  
James Smartt, Program Support  
Melody Casiano, Policy Analyst  
Evan Shigaya, Policy Analyst  
Marie Carp, Assistant Attorney General  
Ashley May, Fiscal Analyst

**Guest presenters:**

None

On December 10, 2024, the Sex Offender Treatment Providers Advisory Committee met via web conference and in-person at Washington State Department of Health, Town Center East 2 (TC2) Building, Room #153, 111 Israel Road SE, Tumwater, WA 98501. Notice of the meeting was published on the [profession website](#) and was sent out through the GovDelivery listserv.



*In accordance with the Open Public Meetings Act, the agenda for this regular meeting was made available online at least 24 hours prior to the start time of the meeting pursuant to RCW 42.30.077.*

## **Open Session:**

**1. Call to Order – Bryce Nelson, J.D., Chair – Meeting was called to order at 1:03 p.m.**

Introduction

Approval of December 10, 2024, agenda – *Vote to approve the December 10, 2024, agenda, seconded, passed.*

Approval of September 17, 2024, minutes – *Vote to approve the September 17, 2024, minutes, seconded, passed.*

**2. Public Comment – Bryce Nelson, J.D., Chair**

*There was no public comment at this time.*

**3. Assistant Attorney General Report – Marie Carp, AAG**

*Ms. Carp had no items of relevance to the committee to report at this time*

**4. SOTP Program Reports – Lana Crawford, Program Manager, Tiffany Drake, Credentialing Supervisor**

*The committee received updates on recent developments within the program, including a review of data related to the issuance of SOTP credentials and the program budget.*

**4.1 Program Update** – *Ms. Crawford updated the committee on changes to program staffing.*

**4.2 Credentialing Report** – *Ms. Crawford presented the credentialing statistics to the committee.*

**4.3 Budget Report** – *Ms. Crawford presented the Budget Report to the committee.*

**4.4 Committee member recruitment update** – *Ms. Crawford updated the committee on ongoing recruitment efforts for the committee.*

**5. 2025 Proposed Advisory Meeting Dates - Bryce Nelson, J.D., Chair**

*The committee considered and voted to approve the 2025 meeting dates.*

*Proposed Meeting dates: March 18, 2025; June 10, 2025; September 16, 2025; December 9, 2025.*

*Vote to approve the proposed meeting dates with the September meeting moved to the 23<sup>rd</sup>, seconded, approved.*

*Approved Meeting Dates: March 18, 2025; June 10, 2025; September 16, 2025; December 9, 2025.*

**6. Bylaws– Lana Crawford, Program Manager**



*Ms. Crawford presented a copy of the MHC, MFT, and SW Advisory Committee Bylaws for the committee to review and adapt to the specifics of this advisory committee.*

**7. Advisory Subcommittee Outreach - Lana Crawford, Program Manager**

*There is no update at this time; the subcommittee will reconvene after the first of the year.*

**8. Rule Workshop – Lana Crawford, Program Manager**

*Ms. Crawford presented the draft language for current rulemaking in progress for 246-930 WAC for the committee to review.*

*Section 330 – clarification on ‘department’ language*

*Section 340 – for long term, research applicability to CCP clients as well as criminally involved*

*Section 410 – stay the same pending more focused conversation surrounding CEUs*

**9. Open Discussion of SOTP Advisory Committee – Bryce Nelson, J.D., Chair**

*The committee had no topics of interest to the advisory committee to discuss at this time.*

**10. Future Agenda Items – Bryce Nelson, J.D., Chair**

*The committee discussed agenda items for future meetings.*

*Recruitment to get more providers in the field.*

**11. Adjournment - Bryce Nelson, J.D., Chair**

*Meeting was adjourned at 3:22 p.m.*

**Submitted by:**  
Lana Crawford, Program Manager

**Approved by:**



Sex Offender Treatment Provider Advisory  
Committee

Lorraine Lynch, MSW, LICSW, CSOTP,  
Vice Chair  
Sex Offender Treatment Provider Advisory  
Committee

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