



## Examining Board of Psychology Meeting Minutes

January 10, 2025

Hybrid Meeting via Microsoft Teams and in-person at Washington State Department of Health, Town Center East 2 (TC2) Building, Room #166, 111 Israel Road SE, Tumwater, WA 98501

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**Board members present:** Cedar O'Donnell, Ph.D., Chair  
Vanessa Goosen, Psy.D.  
Erin Olson, Ph.D.  
Jan Bleakney, Public Member  
Phillip Hawley, Psy.D., Vice Chair  
Florence Katz Burstein, Public Member  
Elena Lopez, Psy.D., CSOTP  
Jessica Carlile, Ph.D.  
Helen Hansen, Psy.D.  
Elwyn Hulse Jr., Psy.D.  
Ryan Quirk, Ph.D.

Board members absent:

**Staff members present:** Brandon Williams, Executive Director  
Nancy Delgado, Program Manager  
John Simmons, Program Support  
James Smartt, Program Support  
Hyon Yi, Deputy Credentialing Manager  
Catharine Roner-Reiter, Supervising Staff Attorney  
Lilia Lopez, Assistant Attorney General  
Ashley May, Fiscal Analyst

**Guest Speaker(s):**

On January 10, 2025, the Examining Board of Psychology held a hybrid meeting via Microsoft Teams and in-person at Washington State Department of Health, Town Center East 2 (TC2) Building, Room #153, 111 Israel Road SE, Tumwater, WA 98501. Notice of the meeting was published on the Examining Board of Psychology [profession website](#) and was sent out through the GovDelivery listserv.

## Open Session:

### **1. Call to Order – Cedar O’Donnell, Ph.D., Chair**

The board meeting was called to order at 9:00 a.m.

1.1. Introductions of board and supporting staff members – board members and staff introduced themselves

1.2. Approval of the agenda

*Motion to approve the agenda with agenda items 7.1 and 7.2 swapped, seconded, vote 11-0.*

1.3. Approval of the November 1<sup>st</sup>, 2024 meeting minutes.

*Motion to approve the November 1<sup>st</sup>, 2024 meeting minutes, seconded, vote 10-0 with 1 abstention.*

### **2. Public Comment – Phillip Hawley, Psy.D., Vice-Chair**

The board heard public comment from Cheryl Azlin from Antioch University regarding the rules draft language.

There were no other public comments at this time.

### **3. Management Reports – Nancy Delgado, Program Manager; Brandon Williams, Executive Director; Hyon Yi, Deputy Credentialing Manager; Melody Casiano, Policy Analyst**

3.1. Budget Report – Ms. Delgado gave an update on the budget report to the board.

3.2. Credentialing Update – Mr. Yi gave an update on the credentialing report to the board.

3.3. Program Update – Ms. Delgado gave a program update to the board.

3.4. Policy Analyst Update – There were no policy analyst updates at this time.

### **4. Bylaws Update – Nancy Delgado, Program Manager**

Ms. Delgado presented a proposed update to the bylaws to account for the process when a board member expires prior to determination from the governor’s office to the board for review.

*Motion to approve the amended bylaws as written, seconded, vote 10-0 with 1 abstention.*

### **5. Board Recruitment – Nancy Delgado, Program Manager**

The board voted on reinstating Dr. Hansen to the board.

*Motion to recommend reinstating Dr. Hansen to the board, seconded, vote 10-0 with 1 abstention.*

### **6. 1724 Emergency Rules Renewal – Nancy Delgado, Program Manager**

Ms. Delgado presented the emergency rules CR-103 to the board for review and change or approve.

*Motion to approve extending the emergency rules CR-103 as amended with the phrase “face-to-face” removed from (2)(a) of the Preinternship section of the emergency draft rules, seconded, vote 11-0.*

## **7. Licensing Requirements and Bill Implementations Rulemaking - Nancy Delgado, Program Manager**

7.2 Ms. Delgado presented the rules draft language to the board to review and vote on finalizing to be filed with the next rulemaking phase, the CR-102.

*Motion to accept the Telehealth standards section of the rules draft language as amended, seconded, vote 10-0 with 1 abstention.*

*Motion to accept the Psychologist application and licensure process section of the rules draft language as amended, seconded, vote 9-0 with 2 abstentions.*

*Motion to accept the minor changes to the Guidelines for the employment and/or supervision of ancillary clinical staff and table discussion of further changes to a later rules package section of the rules draft language, and amended to change the word “auxiliary” to “ancillary”, vote 11-0.*

*Motion to accept the Residency: Academic residency and educational meetings as amended, seconded, vote 10-0 with 1 abstention.*

*Motion to approve the Telesupervision standards and policy guidelines section of the rules draft language as amended, seconded, vote 10-0 with 1 abstention.*

*Motion to approve the Psychologists – Written examination section of the rules draft language as amended, seconded, vote 10-0 with 1 abstention.*

*Motion to replace the term “face-to-face” with “in person” in the definitions section with some changes to the definition and replace it throughout the rules, seconded, vote 10-0 with 1 abstention.*

*Motion to update the definition of “out-of-state” to include being outside of Washington, seconded, vote 10-0.*

*Motion to approve the Practicum section of the rules draft language as amended with changes to the language around supervised experience hours, seconded, vote 10-0.*

*Motion to approve the Internship section of the rules draft language, seconded, vote 11-0.*

7.1 Mr. Williams provided final comments and perspective on the new rules implementation.

## **8. Break**

## **9. Legislative Update - Nancy Delgado, Program Manager**

Ms. Delgado provided an update on the upcoming legislative session and currently prefiled bills. The board discussed and determined point persons for legislative comments.

*Dr. Erin Olson and Dr. Jim Hulse offered to be the designated contacts for comments on bills during legislative session.*

## **10. New Board Member Mentorship – Cedar O’Donnell, Ph.D., Chair**

The board discussed mentorship for the new board members. Dr. O’Donnell, Mrs. Katz Burstein, Dr. Hawley, and Dr. Carlile volunteered to be mentors.

**11. Requests for Lists and Labels – Cedar O’Donnell, Ph.D., Chair**

Board members reviewed the request for Lists and Labels received by the department.

*Motion to deny the request for Lists and Labels, seconded, vote 10-0.*

**12. Health Equity CE – Nancy Delgado, Program Manager**

The board discussed whether all Department of Health approved health equity CE trainings meet psychologist CE requirements.

*Motion to keep the current Continuing Education documentation standards in regards to the Health Equity continuing education credits, seconded, vote 10-0 with 1 abstention.*

**13. Conferences – Nancy Delgado, Program Manager**

The board nominated Dr. Hansen to attend the upcoming April ASPPB conference, Dr. Hulse to attend the FARB conference in July, Dr. Lopez to attend the ASPPB annual meeting in October, and Dr. Carlile to attend the CLEAR Conference in September. Dr. Hawley will be attending the PSYPACT meeting as the PSYPACT Commissioner in November.

**14. PSYPACT – Phillip Hawley, Psy.D., Vice-Chair**

Dr. Hawley gave an update on the PSYPACT meeting in November.

**15. Subcommittee Reports**

- 15.1. Subcommittee Reorganization – The board reviewed subcommittee membership and added Dr. Hansen to the DEI Workgroup, while Dr. Quirk and Dr. Hulse are added to the Applications subcommittee.
- 15.2. Communications and Operations Subcommittee – is waiting for the input from program staff on the draft newsletter and will report out at the March board meeting.
- 15.3. Diversity Subcommittee – Will be meeting and continuing discussion around international applicants and licensure through endorsement.
- 15.4. Applications Subcommittee – Nothing to report at this time.
- 15.5. Rules Subcommittee – Draft language was completed in previous agenda items and there is nothing else to report.

**16. Future Agenda Items – Cedar O’Donnell, Ph.D., Chair**

The board determined the following future agenda items:

ASPPB, CLEAR, and FARB conference recaps.

ASPPB presentation on association’s thoughts on EPPP2 and master’s licensing.

Setting a date for 2025 Ethics training.

Finalizing attendance for all 2025 conferences.

Discussing how long a “seasoned clinician” needs to be practicing to be eligible for a PSYPACT E-passport – program will send out a survey to board members regarding this.

**17. Meeting Adjournment**

Meeting adjourned at 4:15 p.m. *Motion to adjourn, seconded, approved.*

**Submitted by:**

Nancy Delgado, Program Manager  
Examining Board of Psychology

**Approved by:**

Cedar O'Donnell, Ph.D., Chair  
Examining Board of Psychology

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