



Behavioral Health Agencies  
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## Opioid Treatment Program (OTP) Community Relations Plan

Agency Name Northwest Integrated Health Credential Number \_\_\_\_\_  
 Agency Administrator Azam Chaudhary Date 11/20/2024  
 Mailing Address PO BOX 39680  
 City Lakewood State WA Zip Code 98496  
 Phone (enter 10 digit number) 253-304-2759 Email Address AZACHA@NWIH.COM  
 Proposed Site Location Address 123 132nd St S Parkland, WA 98444

This template is designed to comply with requirements in WAC 246-341, 42 CFR Part 8.12, and Center for Substance Abuse Treatment (CSAT) Guidelines for the Accreditation of Opioid Treatment Programs.

The plan is separated into three parts:

- **Part One - Pre-licensure Community Relations Plan**

Part one must be completed and submitted with the licensing application.

- **Part Two - Interim Community Relations Plan**

Part two must be submitted to the department prior to the license being issued. The interim community relations plan is designed to document community concerns that may arise between submission of the application and issuance of an OTP license and certification by DOH. It is also used to document the mitigation plan related to the concerns identified.

- **Part Three - On-going Community Relations Plan**

The on-going community relations plan outlines the agency's proposed on-going community relations efforts after the facility has opened. This may be reviewed by the department during inspections.

**Part One**

**Pre-licensure Community Relations Plan**

Step 1:

Contact the county and/or city legislative authority and/or the Tribal authority, as applicable, in order to secure a location for the new opioid treatment program that meets county, city, or tribal land use ordinances.

Identify the legislative authority by contacting:

- Washington Association of County Officials (360) 943-1812, and/or
- Association of Washington Cities (360) 753-4137, and/or
- The Tribal Administrative Office (If proposed site is on a tribal reservation or tribal trust land, the county is not required to be notified.)

Once the appropriate authorities have been identified, hold a meeting with them to discuss the proposed site of the program and to obtain a list of all pertinent stakeholder groups in the area. Documentation of these meetings will be required.

Regulatory Reference: WAC 246-341-1005

Authority Contact	Telephone Number	Email Address	Responsible Person
City TACOMA	JOHN HINES (Dep. Mayor) 253-591-5100 Council member	JHINES1@CityofTacoma.com	JOHN HINES.
County Pierce	253.798-7971	Keri.waterland@piercecoun.wa.gov	Keri Waterland
Tribal			
Meeting Held With	Date of Meeting	Attendees	Issues and Outcomes
City ●	10/31/2024	JOHN HINES - Council member Kristina Walker - Council member	Clinic Not in City of TACOMA.
County ●	multiple meetings.	Jani Hitchen - chair Health & Human Committee Steve O'Ban - SR. Advisor Behavioral Health See email correspondence attached	NONE
Tribal ○			

See attached Community Relations Forms - Part 2

Step 2:

Work with the authorities or their designee to develop a community relations plan that includes documentation of strategies used to obtain stakeholder input regarding the proposed location. Stakeholder groups should include publicly elected representatives, potential referral sources such as substance abuse programs, social and health services providers and medical providers, business organization leaders, community and health planning agency directors, grassroots community organization leaders, such as neighborhood associations and schools, local police and law enforcement, and religious and spiritual leaders.

Regulatory Reference: WAC 246-341-1005

Stakeholder Group	Identified Representatives	Date contact made/ meeting held	Issues and Outcomes

Pullman Community Relations

Stakeholder Group	Identified Representatives	Date contact made/meeting held	Issues and Outcomes	Representative contact information
Pierce County Sheriff	Patti Jackson Chief of Patrol	Multiple meetings	No issues or concerns	253-753-4340
Pierce County Fire and Rescue	Shelle Rhone	6/25/2024 Intial contact 10/10/2024 follow up email	No concerns identified/would like to meet	PH: 253-538-6544 Email:Srhone@centralpiercefire.org
Virginia Mason Franciscan Helath/WIC	Myra Little	6/25/2024 8/29/2024	Homeless activity, traffic, parking	Myra.little@commonspirit.com PH:253- 531-2460
Davis Dental	Receptionist	6/25/2024 10/17/2024	No concerns	info@davisdentalgroup.nw.com PH:253-537-9317
Elmhurst Mutal Power and Light Company	Brian	6/26/2024 8/29/2024	Drug use, traffic, employee/customer safety, additional crime in area	253-531-4646
Parkland First Baptist Church Food Bank	Receptionist	10/21/2024	No Concerns at this time	253-535-1293
Foxy Lady Bikini Bar	Maya	10/09/2024 10/21/2024	Parking, loitering, drug use and sales	253-238-3888
Woorie Church	N/A	Attempted contact 11/04/24 and 11/05/2024 sent email via online link	Contact information provided	2536257221
S&S Tire Inc	Manager	10/17/2024	Loitering, drug use	253-537-4220
Residential Neighbor	Didn't want to provide name	08/29/2024 10/9/2024	Drug use, additional garbage, loitering	Not provided
Meineke Car Care	Ryan-Manager	10/17/2024	No Concerns identified	253-203-6261
Lindquist Dental	Lisa Walker	10/17/2024	No Concerns identified	253-539-7445

**Part Two**

**Interim Community Relations Plan**

Step 1:

Document any new concerns identified and contact made or meetings held with the additional stakeholders.

Stakeholder Group	Identified Representatives	Date Contact made/ meeting held	Agenda and Outcomes
Pierce County Sheriff	Patti Jackson	Multiple meetings	No additional concerns identified
Elmhurst Mutual Power and Light	Brian	10/9/2024	Follow up from original contact No additional concerns identified
Davis Dental	DR. DAVIS	10/17/2024	Follow up from original contact No additional concerns identified
Virginia Mason WIC	Myra little	10/17/2024	Follow up from original contact No additional concerns identified
Pierce County Fire and rescue	Shelle Rhone	10/10/24	Follow up from original contact No additional concerns identified
Residential Neighbor	Didn't want to provide name	10/9/24	Follow up from original contact No additional concerns identified
Foxy Lady	Maya	10/10/24	Follow up from original contact no additional concerns

Step 2:

Document any new concerns identified by stakeholders that weren't addressed previously and any suggested mitigation alternatives proposed by stakeholders. After the public hearing, DOH will send the proposed OTP a copy of any stakeholder concerns which should be added to this part of the community relations plan.

Regulatory Reference: 2015 CSAT Guidelines, p. 16-17: Community Relations and Education

New Concerns Identified	Suggested Mitigation Alternatives
No New Concerns	Will keep an open line of communication to address any future concerns

Step 3:

Document the mitigation tasks that the proposed OTP will use to address the new concerns, which concern(s) each task will address, who is responsible for leading the task, the target date for the task to be implemented, and the resolution date. After addressing the concerns, including those from the public hearing, submit this part of the community relations plan to DOH for posting on the public webpage.

Mitigation Task	Concerns Addressed by Task	Person Responsible	Target Date	Resolution Date

**Part Three**

**On-Going Community Relations Plan**

Step 1:

Identify a community liaison who is responsible for sharing information about the program with the community and addressing mutual issues, and identify a community relations coordinator responsible for defining the goals and the implementation procedure for the community relations plan.

Regulatory Reference: WAC 246-341-1005

<b>Community Liaison</b>	<b>Person Identified</b>	<b>Contact Information</b>
<b>Community Relations Coordinator</b>	<b>Person Identified</b>	<b>Contact Information</b>



Step 2:

Conduct community outreach activities which may include community meetings and education forums. See 2015 CSAT Guidelines, p. 16-17: Community Relations and Education for suggested activities.

Type of Event	Target Date	Date Completed	Evaluation

Step 3:

Develop and update communication materials. This may include webpages, after hours answering messages, brochures, and newspaper articles among other things. See 2015 CSAT Guidelines, p. 16-17: Community Relations and Education for suggested activities.

Type of Material	Target Date	Date Completed	Evaluation