



WASHINGTON STATE DEPARTMENT OF  
**Natural Resources**

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**Peter Goldmark** - Commissioner of Public Lands

# Presentation Objectives

- **What is the Forest Practices Application Review System (FPARS)?**
- **How do I get Notified?**
- **How can I Search in FPARS?**
- **How to Review FPA/Ns.**
- **How to Comment on FPA/Ns.**



# Forest Practices Application Review System (FPARS)

A system to review and track  
Forest Practices  
Application/Notifications

[http://www.dnr.wa.gov/BusinessPermits/Topics/ForestPracticesApplications/Pages/fp\\_fpsars.aspx](http://www.dnr.wa.gov/BusinessPermits/Topics/ForestPracticesApplications/Pages/fp_fpsars.aspx)



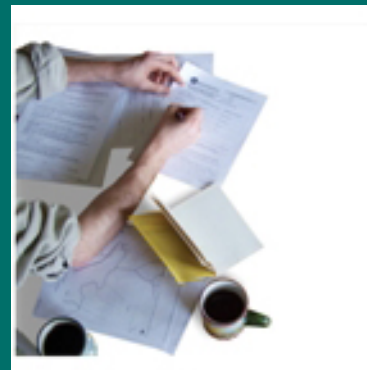
# Forest Practices Application Review System (FPARS)

- **Implemented on October 28, 2002**
  - **Streamlines Permit Processing**
  - **Improves the public's ability to review proposed forest practices activities**



# Forest Practices Application Review System (FPARS)

- Quick notification
- Replaced US Postal Service
  - “Snail Mail”



# Forest Practices Application Review System (FPARS)

## What you need to get started

1. Internet access
2. Email address
3. Adobe Reader
4. SecureAccess Washington account
5. Forest Practices Reviewer Profile



# FPA/N Notification

## SecureAccess Washington



- Internet portal that allows access to multiple online government services
- Many of you may already have a SAW account for other services





**SecureAccess**  
WASHINGTON



## Create an Account

SecureAccess Washington (SAW) allows you to access multiple online government services with the use of a single user ID and password. By creating a SAW account, you can interact with many government agencies, like L&I, Ecology, DSHS, and more with just one account.

**START**

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[Privacy Notice](#) [Help](#)



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## Log in to SecureAccess Washington

User ID:

Password:

LOGIN



Forgot  
User ID?



Forgot  
Password?



Activate  
Account



Missing  
Email?

Do not have an account? [Create one](#)



My Secure Services

Account Management

Help

My Services

+ Add a New Service

Contact Us

Service	Agency	Description	Status	Action
Forest Practices Application Review System	Department of Natural Resources	The Forest Practices Application Review System(FPARS) streamlines the processing of Forest Practices Applications and improves the public's ability to review proposed forest activities.	Active	<a href="#">Remove</a>
<a href="#">Forest Practices Reviewer Profile</a>	Department of Natural Resources	Forest Practices Reviewer Profile	Active	<a href="#">Remove</a>

# How to access FPARS

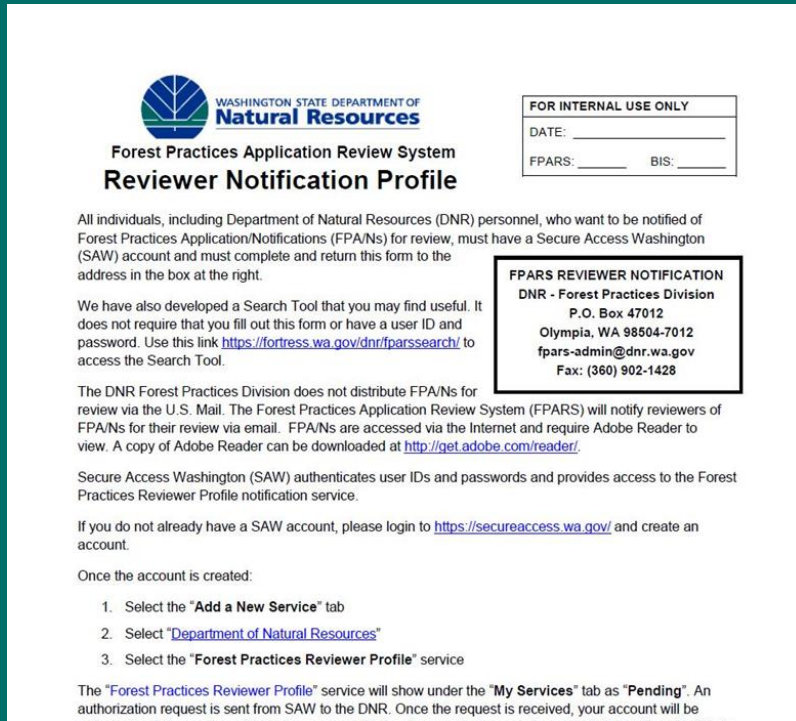
## Within SAW –


- Apply for FPARS notifications
- DNR will send you a REVIEWER PROFILE form to complete and return



# FPA/N Notification

## Reviewer Notification Profile



 WASHINGTON STATE DEPARTMENT OF  
**Natural Resources**

**Forest Practices Application Review System  
Reviewer Notification Profile**

**FOR INTERNAL USE ONLY**

DATE: \_\_\_\_\_

FPARS: \_\_\_\_\_ BIS: \_\_\_\_\_

All individuals, including Department of Natural Resources (DNR) personnel, who want to be notified of Forest Practices Application/Notifications (FPA/Ns) for review, must have a Secure Access Washington (SAW) account and must complete and return this form to the address in the box at the right.

We have also developed a Search Tool that you may find useful. It does not require that you fill out this form or have a user ID and password. Use this link <https://fortress.wa.gov/dnr/fparssearch/> to access the Search Tool.

The DNR Forest Practices Division does not distribute FPA/Ns for review via the U.S. Mail. The Forest Practices Application Review System (FPARS) will notify reviewers of FPA/Ns for their review via email. FPA/Ns are accessed via the Internet and require Adobe Reader to view. A copy of Adobe Reader can be downloaded at <http://get.adobe.com/reader/>.

Secure Access Washington (SAW) authenticates user IDs and passwords and provides access to the Forest Practices Reviewer Profile notification service.

If you do not already have a SAW account, please login to <https://secureaccess.wa.gov/> and create an account.

Once the account is created:

1. Select the "Add a New Service" tab
2. Select "Department of Natural Resources"
3. Select the "Forest Practices Reviewer Profile" service

The "Forest Practices Reviewer Profile" service will show under the "My Services" tab as "Pending". An authorization request is sent from SAW to the DNR. Once the request is received, your account will be

**FPARS REVIEWER NOTIFICATION**  
DNR - Forest Practices Division  
P.O. Box 47012  
Olympia, WA 98504-7012  
fpars-admin@dnr.wa.gov  
Fax: (360) 902-1428

What Forest Practices do you want to monitor?

- Make it simple or complex



# FPA/N Notification

## Reviewer Notification Profile

FPARS will notify you based on your Profile.

6. Select FPA/Ns by classification(s).

<input type="checkbox"/> Class II	<input checked="" type="checkbox"/> Class IV General
<input checked="" type="checkbox"/> Class III	<input checked="" type="checkbox"/> Class IV Special

7. Select FPA/Ns by forest practice activity(s).

<input type="checkbox"/> Aerial Chemical Spray Application	<input checked="" type="checkbox"/> Road Construction (includes Temporary Roads)
<input checked="" type="checkbox"/> Harvest - Even-age	<input type="checkbox"/> Road Abandonment
<input checked="" type="checkbox"/> Harvest - Uneven-age	<input checked="" type="checkbox"/> Stream Crossings (installing or removing)
<input checked="" type="checkbox"/> Salvage	<input type="checkbox"/> Rock Pit or Spoils Area

8. Select FPA/Ns by data.

<input checked="" type="checkbox"/> Activity converts land to a use incompatible with growing timber within 3 years	<input type="checkbox"/> Applicant requests a multi-year permit
<input checked="" type="checkbox"/> Activity is within 200' of ordinary high water mark or floodway of Type S water.	<input checked="" type="checkbox"/> Using exempt 20-acre parcel RMZ rule
<input type="checkbox"/> Activity within 50 miles of saltwater	<input type="checkbox"/> Group A or B water supply (TRAX code DM or MU)
<input type="checkbox"/> Activity is within 500' of a public park	<input checked="" type="checkbox"/> Harvest within 50' of Type Np water
<input type="checkbox"/> Activity is within a public park	<input checked="" type="checkbox"/> Harvest within RMZ of Type S or F water
<input type="checkbox"/> Activity is within city limits or urban growth area	<input type="checkbox"/> Hardwood conversion (RMZ harvest code D)
<input checked="" type="checkbox"/> Activity occurs in a wetland or WMZ	<input checked="" type="checkbox"/> CMZ present
	<input type="checkbox"/> Hatchery (TRAX code FS)
	<input checked="" type="checkbox"/> Hydric soils



# Getting Notified

Automated email sent to you

## **DNR Forest Practice Applications available for your review**

fpars-admin@dnr.wa.gov

Sent: Mon 5/19/2014 7:06 PM

To: DNR RE FP FPARS-ADMIN

Forest Practices Applications were processed on the previous business day that match your subscriber profile information. You may review the applications from your notification history web site...

<https://secureaccess.wa.gov/dnr/fparsreviewerprofile/>

New or Changed applications follow:

2414117

2416872

2416918

2416927


2416968



# FPA/N Notification


## Your notification history.

Tue May 20 13:28:47 PDT 2014



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FP HOMEFP ACTFP RULESFP MANUALSFLO



### Forest Practices Application Review System

FPARS Home

> My Reviewer Notification History

My SAW Account

Create a Reviewer Notification Profile

FPA/N Search

Logout

### Reviewer Notification History

Notice: To protect vulnerable resources, information on the presence and/or location of sensitive wildlife species or cultural resource sites is excluded from scanned documents.

Page  of 214 Pages.

Notifications for FPA/N Number:

Notification Date	Sent To	FPAN
05/19/2014	fpars-admin@dnr.wa.gov	<a href="#">2414117</a>
05/19/2014	fpars-admin@dnr.wa.gov	<a href="#">2416872</a>
05/19/2014	fpars-admin@dnr.wa.gov	<a href="#">2416918</a>




# FPA/N Notification

## Searching FPARS

- No subscription necessary

<https://fortress.wa.gov/dnr/fparssearch/>

Fri Nov 14 11:11:05 PST 2014



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**F**orest **P**ractices **A**pplication **R**evision **S**ystem

**FPA/N Search**

Enter the FPA/N Number(s), Parcel Number or Legal Description in the space below, then click the "Search" button.

FPA/N Number:

OR

Parcel Number:

OR

Legal Description: T  N  R   S

OR

SEARCH FOR MULTIPLE FPA/N NUMBERS:

<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

Don't know the FPA/N, Parcel Number or Legal Description?  
[Use Our Advanced Search Options](#)

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# Searching FPARS

## Advanced Search

Fri Nov 14 11:27:41 PST 2014



[FP HOME](#)

[FP ACT](#)

[FP RULES](#)

[FP MANUAL](#)

[SFLO](#)



# F P A R S

Forest Practices Application Review System

- FPARS Home
- Create a Reviewer Notification Profile
- My Reviewer Notification History
- > FPA/N Search

### FPA/N Search

**Select at least one item below; multiple choices will widen the search. Then click "FPA/N Characteristics"**

- Select a Region -

- Select a County -

T  R  E  S

#### WAU -- WRIA -- BASIN

- Select a WAU -

- Select a WRIA -

#### Forester Unit

- Select a Forester Unit -

[FPA/N Characteristics](#)

[New Search](#)

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[www.dnr.wa.gov](http://www.dnr.wa.gov)

# Searching FPA/N


## Advanced Search

Fri Nov 14 11:32:07 PST 2014



WASHINGTON STATE DEPARTMENT OF  
**Natural Resources**

FP HOME   FP ACT   FP RULES   FP MANUAL   SFLD



**F**orest **P**ractices **A**pplication **R**evision **S**ystem

FPARS Home

Create a Reviewer Notification Profile

My Reviewer Notification History

> FPA/N Search

### FPA/N Search Criteria

**To complete your FPA/N search, you must provide a received date range and then, if desired, define search parameters within the characteristics below. Click "Search" when you are finished making your selections.**

Enter a "Received Date" range (mm/dd/yyyy).

between  and

- Aerial Chemical Spray
- Harvest - Even Age
- Harvest - Even Age And Right-Of-Way
- Harvest - Even Age And Salvage
- Harvest - Right-Of-Way
- Harvest - Right-Of-Way And Salvage
- Harvest - Salvage
- Harvest - Uneven Age
- Harvest - Uneven Age And Right-Of-Way
- Harvest - Uneven Age And Salvage
- Road Abandonment
- Road Construction
- Rock Pit or Spoils Area
- Stream Crossing
- Temporary Roads





- FP HOME
- FP ACT
- FP RULES
- FP MANUAL
- SFLO

# F P A R S

Forest Practices Application Review System

- FPARS Home
- Create a Reviewer Notification Profile
- My Reviewer Notification History
- > FPA/N Search

## FPA/N Search Results

**Notice:** To protect vulnerable resources, information on the presence and/or location of sensitive wildlife species or cultural resource sites is excluded from scanned documents.

New Search

FPAN	Document Type
2417459	Entire Application As Adobe Acrobat File
2417467	Entire Application As Adobe Acrobat File
2417470	Entire Application As Adobe Acrobat File
2417471	Entire Application As Adobe Acrobat File
2417452	Entire Application As Adobe Acrobat File
2417455	Entire Application As Adobe Acrobat File
2417465	Entire Application As Adobe Acrobat File
2417453	Entire Application As Adobe Acrobat File
2417461	Entire Application As Adobe Acrobat File
2417457	Entire Application As Adobe Acrobat File
2417466	Entire Application As Adobe Acrobat File
2417474	Entire Application As Adobe Acrobat File
2417456	Entire Application As Adobe Acrobat File
2417473	Entire Application As Adobe Acrobat File
2417475	Entire Application As Adobe Acrobat File
2417451	Entire Application As Adobe Acrobat File
2417468	Entire Application As Adobe Acrobat File
2417469	Entire Application As Adobe Acrobat File
2417446	Entire Application As Adobe Acrobat File
2417458	Entire Application As Adobe Acrobat File
2417472	Entire Application As Adobe Acrobat File
2417476	Entire Application As Adobe Acrobat File
2417477	Entire Application As Adobe Acrobat File

New Search

# Searching FPARS

# Your Search Results



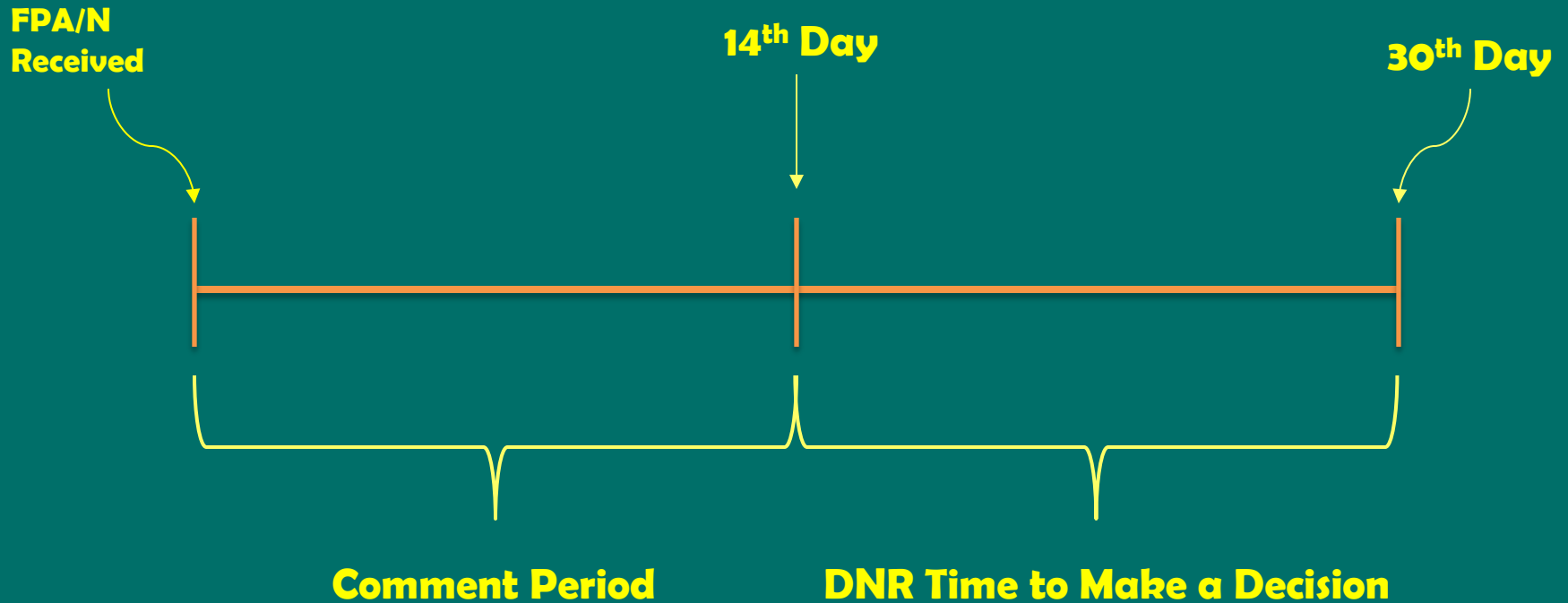
# Reviewing FPA/Ns

## Electronic PDF image

- Two types of FPA/Ns
  1. Typical FPA/N (Harvest, Road Work, Culverts, etc.)
  2. Aerial Chemical




# Commenting Timeline



# Commenting

Send  
Comments to  
Region Office

 WASHINGTON STATE DEPARTMENT OF  
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Forest Practices Application/Notification

**Office Checklist Page 1**  
Pacific Cascade Region

FPA/N #: 2927521  
Received Date: 11/4/13  
Comments Due Date: 11/18/13  
Decision Due Date: 12/4/13  
FP Forester: Brooklyn 2120  
Shutdown Zone: 65IN  
RMAP #: 2900320

FPA/N CLASSIFICATION: [ ] II [X] III [ ] IVG [ ] IVS RMAP Exempt: [ ] 80/20 [ ] No Forest Rds [ ] Ag [ ] LLO  
Landowner Name: Hancock Timberland X Project Name: NK Peterson 3576 (WR 6074)

WRIA: Willapa WAU: Smith Creek  
WRIA: \_\_\_\_\_ WAU: \_\_\_\_\_  
WRIA: \_\_\_\_\_ WAU: \_\_\_\_\_

Legal Description: 27-15-9w Pacific  
Activity Type: Harvest 27 ac Spray \_\_\_\_\_ ac Stream Crossing(s) \_\_\_\_\_  
Rd Constr \_\_\_\_\_ ft Rd Abandonment \_\_\_\_\_ ft

**ALTERNATIVE PRESCRIPTIONS**

[ ] Alternate Plan [ ] Habitat Conservation Plan  
[ ] Ten-Year Forest Plan [ ] Landowner Option Plan for Northern Spotted Owl  
[ ] Columbia River Gorge National Scenic Area [ ] Cooperative Habitat Enhancement Agreement  
[ ] Watershed Analysis: \_\_\_\_\_

**RESOURCE REVIEW**

[X] Unstable Slopes (Risk Home, Highway, Water; \_\_\_\_\_) [ ] Bull Trout Overlay  
[X] Soils Map (Highly Erodible & Very Unstable) [ ] HCP Bull Trout Population  
[X] SLPSTAB [ ] Bald Eagle nest or roost within 660 feet  
[ ] Landslide Hazard Zonation [ ] Group A or B Water Supply (TRAX code DM or MU)  
[ ] Landslide Polygon [ ] Hatchery (TRAX code S)(Name: \_\_\_\_\_)  
[ ] Rain-on-Snow and Outside Approved WA [ ] Even-Aged Harvest greater than 120 Acres  
[ ] Hydric Soils [ ] Wetland [ ] Forested, [ ] A, [ ] B [ ] Volume greater than 5 MBF per acre  
[ ] In WMZ of [ ] A, or [ ] B Wetland [ ] Ground-based Equipment on Slopes greater than 40%  
[X] In RMZ/ELZ of Type N, S, F, N water [ ] Road Construction on Slopes greater than 65%  
[ ] Water Verification [ ] Saltwater Islands (Name: \_\_\_\_\_)

**ASSOCIATED NON-SCANNED DOCUMENTS** – On file with the FPA/N at the region office.  
[ ] SEPA Checklist/Documents [ ] Large Landowner Road Maintenance and Abandonment Plan

**ASSOCIATED SCANNED DOCUMENTS**

[ ] Conversion Option Harvest Plan [ ] Hardwood Conversion Form  
[ ] HPA Plans & Specifications [ ] Wetland Mitigation Plan  
[ ] Qualified Expert Report [ ] Water Protocol Surveys [ ] Modification Form# \_\_\_\_\_  
[ ] Natural Regeneration Plan [ ] Shoreline Permit [ ] Water Classification Worksheet  
[X] Shoreline Permit [ ] Marbled Murrelet Form [ ] Shade Documentation  
[ ] FFBM Appendix(s) [ ] Watershed Analysis Worksheet  
[ ] Small Landowner RMAP Checklist [ ] DFC Printout

ADDITIONAL COMMENTS EARR TAX CREDIT:  YES  NO Form completed by mw/ke



# Commenting

**Two types of comments:**

**a. Comments that can be addressed by DNR**

**“The stream in Unit 2 should be listed as an F water based on Fish Presence.”**

**b. Comments that should be directed to landowners**

**“Can you change this proposal to a thinning rather than a clear-cut?”**



# Assistance

**FPARS Help Desk:**

**(360) 902-1420 (Mon-Fri 8:00-4:30)**

**FPARS Sign-up Instructions:**

[http://www.dnr.wa.gov/Publications/fp\\_reviewer\\_notification\\_instructions.pdf](http://www.dnr.wa.gov/Publications/fp_reviewer_notification_instructions.pdf)





# FPA/N Notification Questions?



# Contact Information

**Stephen Harmon**

FPARS Program Manager

Forest Practices Division

Washington State Department of Natural Resources

(360) 902-1416

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**Seth Barnes**

Operations Program Manager

Forest Practices Division

Washington State Department of Natural Resources

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