

Adding New Facilities to an Existing Production Interface in the WA IIS

Healthcare provider organizations with an existing HL7 interface in the WA IIS Production system often want to add new facilities/clinics to that interface. The organization must complete at least 2 weeks of testing with production data from the new facility/clinic in the WA IIS QA system before they begin sending data to the WA IIS Production system. They may also need to provide additional IIS-specific training to clinic staff. The purpose of the testing and training is to validate that message content meets WA State standards and to ensure data quality. If the facility/clinic is participating in the WA Childhood Vaccine Program, testing also ensures successful inventory management of state-supplied vaccine in the WA IIS.

Please notify the Office of Immunization's IIS Exchange Coordinator at IISDataExchange@doh.wa.gov about new facilities/clinics at least 2 weeks before the target start date (the date clinic staff will begin using the EHR to capture "live" immunization data). Department of Health resources may not be readily available to support you without advance notice.

If a facility/clinic has already started sending data to the WA IIS Production system without completing the steps described below, the data will not be associated in the IIS with the submitting facility. Notify the IIS Exchange Coordinator at IISDataExchange@doh.wa.gov as soon as possible so we can work together to correct the problem.

Please send any questions about this process to IISDataExchange@doh.wa.gov.

Follow the steps outlined below to add a new facility/clinic to an existing interface:

Adding New Facilities to an Existing Production Interface in the WA IIS

1. Send the following facility/clinic information to the WA IIS Exchange Coordinator at IISDataExchange@doh.wa.gov
 - a. Facility/Clinic Name (the actual practice name)
 - b. Facility Address
 - c. Primary Facility Contact Name
 - d. Phone Number
 - e. Email Address
 - f. Target Start Date - the date clinic staff will begin using the EHR to capture “live” immunization data
 - g. VFC PIN - if the clinic participates in the WA State Childhood Vaccine Program
 - i. If the clinic is not yet enrolled in the WA Childhood Vaccine Program, contact your local health jurisdiction about enrollment processes
 - h. Name(s) and email address(es) for IT and/or Clinic staff responsible for monitoring, reviewing, and correcting data errors in the IIS
2. The IIS Exchange Coordinator will set up the facility/clinic in the WA IIS (Production and QA) and send you the production IIS SIISCLIENT ID to be used as the Facility ID in the interface.
3. If necessary, you will map the internal Facility ID to the IIS SIISCLIENT ID in your EHR.
4. You must notify facility/clinic staff that immunization data will not be seen in the WA IIS Production system and vaccine inventory will not be decremented throughout the testing period.
5. When the facility/clinic “goes live” with the EHR, you will send production immunization data from the facility to the WA IIS QA system.
 - a. At least 2 weeks’ worth of production data must be reviewed in the QA system. It is important to see vaccine administration records for as many different vaccines (CVX codes) as possible, and to also see historical vaccine records.
 - b. Low-volume facilities which do not regularly administer vaccines may need additional testing time.
6. We will review the submitted data and provide feedback to you.
 - a. If there are issues with data quality you will need to make the appropriate adjustments and the testing begins anew.
 - b. You may need to provide additional training to clinic staff.
 - c. When the data is deemed acceptable, we will give the go ahead to begin sending the data to the WA IIS Production system.
7. You may then send (or resend) the production data used for testing to the WA IIS Production system.