

The information in this form will be referenced as our Data Quality Team updates or adds your organization to the WAIS. Please send this completed form and any additional questions to IISDataQuality@doh.wa.gov.

An organization merge is defined as: when an organization is acquired, purchased or newly owned by another organization. As a result of this change, legal responsibilities, regarding data security, are transitioned to the acquiring or purchasing organization.

If you are an organization with this type of structure change, please complete this form, ensuring primary contacts are supplied for both organizations. You should also include the following:

- An Excel list of the facilities, primary contacts, addresses and any name changes

Part 1: Primary Organization Information:

Organization Name	
Street Address	
City/State/Zip	
Group NPI	

Part 2: Primary Organization Points of Contact

The organization's Point of Contact (POC) is the individual responsible for managing their organization's WAIS users and communicating any user or organization updates directly with the WAIS. Please include unique addresses and phone numbers for each contact, if possible.

Clinical Primary Contact		Technical Primary Contact		EHR Primary Contact	
Name		Name		Name	
Email		Email		Email	
Phone		Phone		Phone	

Will any of your facilities/locations be participating in the Childhood Vaccine Program?
 No Yes

Does the organization have an established interface connecting the EHR to the WAIS?
 Yes No Unknown

Part 3: Secondary Organization Information

If your organization is changing names for any reason please describe the change and fill out the information below. If you are being bought or merged into another organization please list their primary contact information below.

Describe the Change:

Anticipated Change Date:

Secondary Organization Information

Organization Name	
Street Address	
City/State/Zip	
Group NPI	

Will any of your facilities/locations be participating in the Childhood Vaccine Program?
 No Yes

Does the organization have an established interface connecting the EHR to the WAIS?
 Yes No Unknown

Part 4: Secondary Organization Points of Contact

The organization's Point of Contact (POC) is the individual responsible for managing their organization's WAIS users and communicating any user or organization updates directly with the WAIS. Please include unique addresses and phone numbers for each contact, if possible. If the organization has an established interface please also list the EHR contact below.

Clinical Primary Contact	Technical Primary Contact	EHR Primary Contact
Name	Name	Name
Email	Email	Email
Phone	Phone	Phone